

INFORMATION SHEET

GNWT DEPARTMENT OF TRANSPORTATION APPLICATION FOR ACCESS TO A PUBLIC HIGHWAY

PLEASE NOTE: Application forms must be completed for all proposed developments that require access to a Public Highway, including Winter Roads and for change in use of existing development or Access Road. Development may not proceed until a permit has been issued by the Department of Transportation.

Please read the following instructions before completing the application form

1. Complete the Application Form and indicate the development proposed and details of location and access as required. Direct highway access is a potential safety hazard to highway users and will only be permitted after a thorough technical and safety review and if considered essential by the Department of Transportation. Property with access via a local road will not normally qualify for direct highway access.
2. Provide a map (Scale 1:50,000 or 1:250,000) clearly indicating location of the proposed Access.
3. Provide a detailed sketch, or a copy of an aerial photograph (if available), of the proposed location.
4. Each application must be signed by the registered landowner/landholder or authorized agent if the applicant is not the landowner.
5. Return the Application for Access to a Public Highway to the Department of Transportation office noted below that corresponds with the location of the proposed Access.

Dept of Transportation Contact Office

Regional Superintendent
South Slave Region
76 Capital Drive, Suite 201
HAY RIVER, NT X0E 1G2
Phone (867) 874-5000
Fax (867) 874-2272

Proposed Access Location (Highway No. and area)

Hwy No. 1 - km 0 to km 294
Hwy No. 2 - km 0 to km 49
Hwy No. 3 - km 0 to km 122
Hwy No. 5 - km 0 to km 269
Hwy No. 6 - km 0 to km 90
Hwy 3 Winter Road Access (Fort Providence)

Regional Superintendent

North Slave Region
1st Floor Highways Bldg
4510 Franklin Avenue
P.O. Box 1320
YELLOWKNIFE, NT X1A 2L9
Phone (867) 920-3432
Fax (867) 873-0606

Hwy No. 3 – km 122 to km 339
Hwy No. 4 – km 0 to km 69.2
Dettah Access Road
Behchoko Access Road
Tli Cho Winter Roads (Wha Ti, Gameti)
Cassidy Point Access Road
Yellowknife Access Road

Regional Superintendent

Fort Simpson Region
2nd Floor Nahendeh Kue Bldg.
9706 – 100 Street
P.O. Box 240
FORT SIMPSON, NT X0E 0N0
Phone (867) 695-2478
Fax (867) 695-3029

Hwy No. 1 - km 294 to km 690
Hwy No. 7 – km 0 to km 254
Fort Simpson Access
Fort Liard Access
Jean Marie River Access
Mackenzie Valley Winter Road
km 690(Wrigley) to km 1172 (Ft. Good Hope)
Colville Lake Winter Access
Deline Winter Access
Nahanni Butte Access
Trout Lake Winter Access

Regional Superintendent

Inuvik Region
1st Floor Mack Travel Bldg.
149 Mackenzie Road
P.O. Bag # 1
INUVIK, NT X0E 0T0
Phone (867) 777-7348
Fax (867) 777-4290

Hwy No. 8 – km 0 to km 272
Mackenzie River Winter Road
(Inuvik to Tuktoyaktuk)
Aklavik Winter Road

Note: Not all local roads are indicated above. If unsure of where to send an application, or if additional information is required, contact:

Manager Technical Services

Highways Division
2nd Floor Highways Bldg, 4510 Franklin Ave.
P.O. Box 1320
YELLOWKNIFE, NT X1A 2L9
Phone (867) 873-7647
Fax (867) 873-0288

Applications may also be hand delivered to any GNWT Department of Transportation Office, Highway Maintenance Camp Facility, or Regional/Area Office, ensuring one of the above contact addresses is noted.



Government of the Northwest Territories
Department of Transportation

APPLICATION FOR: PERMANENT ACCESS TO A PUBLIC HIGHWAY
TEMPORARY ACCESS TO A PUBLIC HIGHWAY

I, (Name of Applicant) of (Address)

hereby apply for a permit to construct a (specify single or double) lane
Access Road to Highway No. (or nearest community if not a numbered Highway)
at kilometre in accordance with the plans and
specifications set out on the reverse side hereof or which are attached hereto. The access
is desired for the following purpose (clearly describe the proposed development):

Four horizontal lines for describing the purpose of the access.

Largest size of Vehicle to use Access Road:
Lot Number: Plan Number:
Lease Number: Land Use Application Date:
Dated at: this day of 20

Signature(s) of Applicant(s)

Recommended for Approval / Rejection:

Regional Manager

Date

APPROVED:

Regional / Area Superintendent

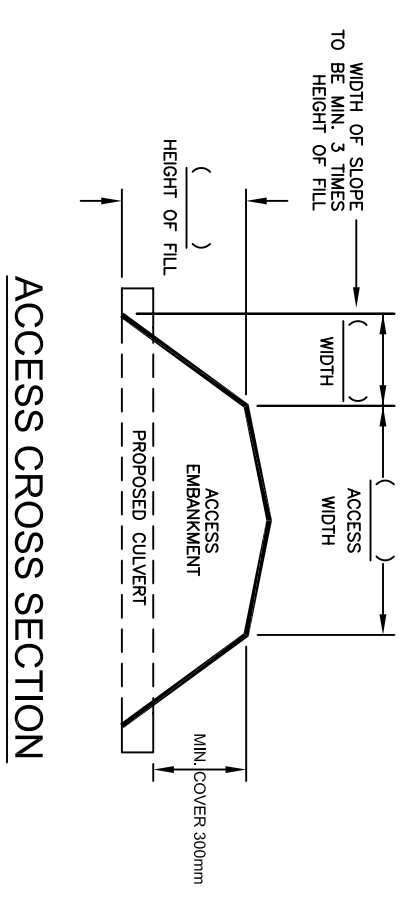
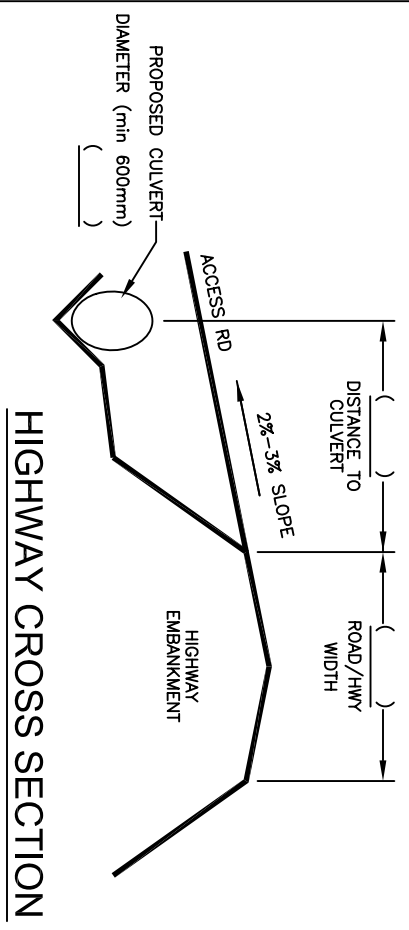
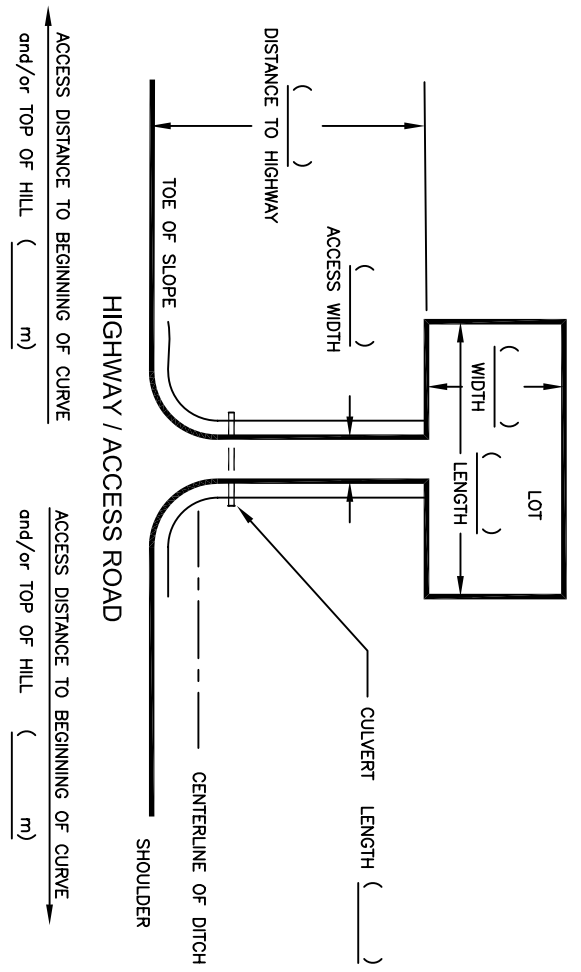
Date

Director, Highways Division

Date

INSTRUCTIONS TO APPLICANT

- PRINT IN NECESSARY INFORMATION ()
 - INDICATE NORTH ON PLAN VIEW
- NOTES:
 MINIMUM VALUE MAY BE DETERMINED TO BE INADEQUATE.
 THE APPLICANT WILL BE RESPONSIBLE FOR ANY AND ALL
 CHANGES REQUIRED BY DOT.



Northwest Territories Transportation

APPLICANT'S NAME: _____

LOCATION OF ACCESS: _____

DATE: _____

SCALE: _____

TITLE

APPLICATION FOR ACCESS TO A PUBLIC HIGHWAY (To be Completed by Applicant)

**DEPARTMENT OF TRANSPORTATION
Highways Division**

ACCESS TO A PUBLIC HIGHWAY ACCEPTANCE CONDITIONS

Department of Transportation Use Only
Lapse Date: **(Insert expiration date here)**

(Insert Applicant's/Landholder's name and address), the Permittee, (include agent or actual Applicant's name here if application is submitted by anyone other than the landholder), are hereby given permission to have Access to Kilometre (insert kilometre and Left or Right as applicable) of NWT Highway No. (insert Highway number and (name)) subject to the following conditions: (Add or Delete as applicable)

1. The Access shall be located in accordance with the attached plans and the installation shall be completed to the satisfaction of the Department of Transportation.
2. The Permittee is required to contact the Department of Transportation's Regional Manager, **(insert appropriate contact office and telephone number)** a minimum of forty-eight (48) hours prior to commencing any construction activities relating to this Access. If the Access has not been completed by the **(insert expiration date)** this Permit lapses and the Permittee must re-apply for a new permit if they wish to proceed. The Department of Transportation is under no obligation to reissue a permit if the access is not completed prior to the expiration of this Permit.
3. All costs associated with the construction of the Access, including temporary signing, culverts, etc. shall be the responsibility of the Permittee.
4. This Permit does not constitute that direct access to the highway will be available at all times. Realignment of the road due to surface damage may necessitate cutting off the direct access to the road, and that neither the Department of Transportation nor the Government of the NWT, shall accept any claims arising from cutting off the Access.
5. If it becomes necessary to relocate the Access in order to enable improvements to the highway, the Permittee shall complete the relocation at no cost to the Department of Transportation.
6. The Permittee will indemnify and save harmless the Commissioner of the NWT and his servants from and against all claims, suits or other proceedings by whomsoever made, brought or prosecuted in any manner based upon, occasioned by, or attributed to the presence of the Access at:

Kilometre (insert kilometre) of NWT Highway (insert Highway number).

7. This Permit does not excuse violation of any regulation, bylaw or act, which may affect this Access.
8. This Permit approves only the development contained herein; a further application is required for any revisions including increased traffic, usage or additions.
9. The permission to have an access to the highway does not in any way give the Permittee any right, interest, estate or easement over the land on which the access road is to be built. The permission is a privilege and not a right and the Department of Transportation reserves the right to withhold the permission at any time without any explanation or compensation to the Permittee.
10. The Permittee shall not place any signs contrary to the Northwest Territories Public Highway Act 145-73, and as amended by 261-79 Highway Sign Regulations.
11. **Special Conditions: (Add or Delete as applicable)**

The construction and operation of the Access shall not interfere with the operation of the NWT Highway System. Snow removed from the Access shall be flattened and any windrows shall be kept less than 0.6 metres high at all times to ensure adequate visibility for vehicles entering onto the Highway. All debris associated with the construction and maintenance of the Access, shall be removed from within the highway right-of-way by the Permittee at no cost to the Department of Transportation.

The Access shall intercept the highway at an angle of 90 degrees to provide adequate visibility to vehicles entering onto the Highway.

The Access shall be located as described in the Access Permit Application Documents and approved by the Department of Transportation.

The Permittee will cover all costs for the installation of traffic control signs associated with the Access. At minimum, the Permittee shall install a reflective STOP sign (RA-1 (60) minimum) along the Access and set back three (3) metres from the shoulder of the Public Highway and a minimum of six (6) reflective delineators (three on each side of the Access) to clearly identify the Access in times of darkness. Installation of signage and delineators shall be completed to the satisfaction of the Department of Transportation.

The Department of Transportation may conduct an inspection of the Access at any time with or without informing the Permittee as well as examine the Access on an annual basis. This examination may include maintenance requirements, traffic counts, engineering reports, time motion studies, traffic

pattern impact reports and other associated evaluations for safety, highway operations or other improvements.

The results of the annual examination will be to determine if additional measures are required to operate the Access in a safe manner due to changes or revisions including increased traffic and usage. Should additional measures be required for the safe operation of the Access; the Permittee, upon receiving such report, shall complete any substantiated changes at no cost to the Department of Transportation.

Approved:

Director Highways Division

Approval Date

Permittee Agreement with Acceptance Conditions:

Permittee(s) (Print in Block Letters)

Permittee(s) Signature

Date of Acceptance