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## **COMPLETING YOUR INSURANCE ADJUSTER'S LICENCE APPLICATION**

(Form 7)

Please take the time to review the instructions when you complete your insurance adjuster's application. Your application will be processed faster if you provide all the necessary information required for licensing.

### **Personal Information**

1. This is the name that appears on your birth certificate or passport. Your name must be shown in full. Please do not use initials.
2. Enter your residential address complete with street, city, province and postal code. Enter your residential phone number with the area code.
3. Enter the length of time you have resided in your community.
4. Leave this blank
5. If the applicant is an individual adjuster, leave this portion blank
6. If the applicant will be engaged in any business other than that of an adjuster please provide answer and description of time to be spent and the main occupation.
7. Employment history – please enter the applicant's current employment and supply information to the table.
8. Provide information on past employment as an adjuster.

Leave the statutory declaration if the applicant is an individual applicant.

If the applicant is a non-resident, leave the last question blank.