



OFFICE OF THE SUPERINTENDENT OF INSURANCE

NORTHWEST TERRITORIES AND THE TERRITORY OF NUNAVUT

LICENSING REQUIREMENTS FOR AN INSURANCE ADJUSTER'S LICENCE (Excluding Life and Accident & Sickness)

1. Applicants should complete Form #7 (attached).
2. New applicants (not licensed in any jurisdiction) are required to pass the General Insurance Examination prepared by the Insurance Institute of Canada before a licence can be issued. *
3. Non-resident applicants must submit an *original*, personal non-resident endorsement, certificate of agent status, or certificate of authority not more than three (3) months old, from the appropriate licensing authority in their home jurisdiction. This document must be issued to the Northwest Territories or the Territory of Nunavut on behalf of the applicant.
4. There is no provision for corporate licensing, the licence is issued to individual applicants.
5. The fee is \$100.00 for resident applicants and \$150.00 for non-resident applicants. Please make your cheque payable to the Government of the Northwest Territories or the Government of Nunavut, whichever applies.
6. Make sure a Commissioner of Oaths witnesses the *Affidavit*.

The completed application, along with the licence fee and non-resident endorsement must be sent to:

Northwest Territories	Territory of Nunavut
Department of Finance Treasury Division 4922-48 th Street, 3 rd Floor P.O. Box 1320 YELLOWKNIFE NT X1A 2L9	c/o Dept. of Finance Treasury Division 4922-48 th Street, 3 rd Floor P.O. Box 1320 YELLOWKNIFE NT X1A 2L9

* An applicant who is not a resident of Canada must be legally entitled to work in Canada.