

2008
CONDITIONS OF APPLICATION FOR A
SEASONAL CAMPSITE

1. Only residents of Manitoba are eligible to participate in the draws for seasonal campsites.
2. **Only one application per family shall be permitted.** For the purpose of application, the term "family" is generally defined as parent(s) and their children under the age of 18 years.
3.
 - a) The application form should include the valid licence plate number of the applicant's camping unit.
 - b) If you are unable to provide a valid licence plate number for your camping unit at the time of application, then you must produce valid registration to the district office that administers the campground prior to siting your unit. If you fail to produce valid registration you will forfeit your seasonal camping site and the full fee.
4. Payment of the 2007/08 Winter Storage Fees by the 2007 "Units Off" Date, and compliance with the "Conditions of Winter Storage" listed on the Winter Storage Application.
5. The application must be accompanied with full payment by the required deadlines. **Incomplete applications, applications without the required certified cheque, bank draft or money order, and applications received after the deadlines established in this and other public notices of the draws, will not be accepted.**
6. Payment options for Winnipeg draw applicants include **certified** cheque, bank draft, money order (made payable to the Minister of Finance of Manitoba), Visa, MasterCard, as well as cash and debit payments for walk-in applicants at 200 Saulteaux Crescent. Telephone requests for credit card payment cannot be accepted, and your payment must be for the full amount of the appropriate seasonal camping fee.

Payment options for Rural draw applicants include **certified** cheque, bank draft, money order (made payable to the Minister of Finance of Manitoba) and cash. (Please note that rural locations are not equipped to accept credit/debit card payments, and some are not equipped to accept cash.)

REMEMBER:

- If you are paying by cheque, please make sure it is "**CERTIFIED**", otherwise it will be returned to you.
 - For your application to be included in the draw, you will be responsible for ensuring that your payment reaches us before the deadline date.
 - Please make sure the amount of your payment is consistent with the required fee of the campground you are applying for (see document entitled "**Seasonal Camping Dates and Prices**").
7. Should you decide to send your application by mail or by courier and it is not received by the deadline dates specified in this package it will not be accepted. It should be noted that consideration will **not** be given to the postmark date on the envelope or late courier deliveries.
 8. The Winnipeg held draws will be conducted in a two step process:
 - a) An advance computerized application selection draw will take place to determine draw order and to identify those applicants who should attend the site selection draw in March.
 - b) The public site selection draw will determine site assignment.
 9. Applications cannot be withdrawn once a draw has commenced except in cases where:
 - a) Sites of adequate size or service level applied for do not remain.
 - b) Authorization of the Seasonal Draw Manager is obtained prior to the draw. This authorization will be granted in exceptional circumstances only.

Note: Applicants who withdraw for other reasons will forfeit their seasonal camping fees.

10. a) **THE APPLICANT OR HIS/HER REPRESENTATIVE MUST BE PRESENT AT THE PUBLIC SITE SELECTION DRAW OR YOU WILL FORFEIT YOUR SEASONAL CAMPING FEE.**
b) The applicant must provide proof of identity.
c) **The representative must provide written authorization from the applicant and proof of identity at the draw. (Please do not attach written authorization to the application.)**
d) A person acting as a representative of an applicant cannot represent more than one applicant in any one draw.
11. If the applicant is unsuccessful, **one of three options** is available: the "**Closeout Draw**", the "**Standby List**" or "**Withdraw**".

Closeout Draw (for sites left unallocated after the Winnipeg held public site selection draws)

Following the completion of the Winnipeg held public site selection draws; a separate draw is held for any sites in the campgrounds that were not filled. Under the Closeout Draw option, the applicant is not obligated to accept any of the sites that might be available if the sites are not acceptable. In the event a site is not selected, a full refund will be issued following the Closeout Draw.

Standby List (for sites that are vacated throughout the season)

If an applicant is unsuccessful, the applicant will automatically be placed on the Standby List for that campground in their draw order. A full refund will be issued following the draws, and the applicant will be contacted if a site becomes available. There is no obligation to accept sites that may become available.

NOTE: Should the applicant decide to choose a lower level service for a campground that offers more than one level of service, they would not be eligible to go on the Standby List. Once the applicant chooses to accept a site, they cannot transfer to a different site at a later date.

Withdraw

If the applicant is unsuccessful at a draw, he/she may simply withdraw and a full refund will be issued at a later date.

12. Should the applicant or his/her representative in any way contravene any condition respecting site selection as set out herein, his/her seasonal camping fee shall be forfeited and neither the applicant nor his/her representative shall be eligible to choose a site.

NOTE: For any camper that is entitled to a refund, please note that refunds will not be issued until all draw records have been reconciled. It is expected that this reconciliation will be complete by approximately the end of March. **ALL REFUNDS ARE RETURNED BY CHEQUE.**