

House of Assembly Management Commission

Agenda

Location: House of Assembly Chamber
Date: Friday, April 11, 2008
Time: 9:00 – 12:00

1. Speaker's Opening Remarks

Tab 1

2. Approval of Minutes for January 23, 2008 meeting
3. Approval of Minutes for February 6, 2008 *in camera* budget meeting

Tab 2 Business Arising from Minutes

4. Section 15 of the *Auditor General Act* and Section 45 of the *House of Assembly Accountability, Integrity and Administration Act*

Invited Guests: **Mr. John Noseworthy**, Auditor General
Hon. J. Derek Green, Commissioner, Review
Commission on Constituency Allowances and Related
Matters

5. 5.1 Update from Sub-Committee – RFP: Review of Caucus Resources
5.2 Adoption of Ministerial Expense Reimbursement Policies for Ms. Michael
5.3 Draft amendments to *Members' Resources and Allowances Rules*
(pursuant to **CM 2008 – 010**)
5.4 Guidelines for Temporary Replacement of Constituency Assistants - Rule
26(5)

Tab 3 Business Carried Forward From January 23, 2008 Meeting

6. Delegated Travel under Ministerial Expense Reimbursement Policies
7. *Transparency and Accountability Act* Requirements
Invited Guests: Officials from the Transparency and Accountability Office

Tab 4 New Business

8. Guidelines for Providing Shared Secretarial Assistance – Rule 23(2)
9. Appointment of Auditor for 2007-08 fiscal year
10. Per Diem for Audit Committee External Members
11. Pre-Commitment of Funds – Management Certification Process
12. Letter of Appeal – Advertising
13. Future Meeting Dates