

House of Assembly Management Commission

Agenda

Location: House of Assembly Chamber
Date: Friday, April 18, 2008
Time: 9:00 – 11:30

1. Speaker's Opening Remarks
2. Approval of Minutes for April 11, 2008 meeting
3. Guidelines for Temporary Replacement of Constituency Assistants - Rule 26(5)

Business Carried Forward From January 23, 2008 Meeting

4. Delegated Travel under Ministerial Expense Reimbursement Policies
5. *Transparency and Accountability Act* Requirements
Invited Guests: Officials from the Transparency and Accountability Office

New Business

6. Guidelines for Providing Shared Secretarial Assistance – Rule 23(2)
7. Appointment of Auditor for 2007-08 fiscal year
8. Per Diem for Audit Committee External Members
9. Pre-Commitment of Funds – Management Certification Process
10. Letter of Appeal – Advertising
11. Future Meeting Dates