

Memorial University Libraries

Gifts to the Library

<http://www.library.mun.ca/forms/gift.php>

I hereby donate unconditionally to Memorial University of Newfoundland the books or other materials described below. I understand and agree that they may be retained, loaned, catalogued, and used in any manner that the recipient Library deems desirable. All materials found to be unneeded will be disposed of in any manner that the Library sees fit, including sale either on or off campus.

For further information, please see our **Gift Policies** by clicking on the appropriate branch, below.

Patron Information

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Library:

[Queen Elizabeth II Library](#)

[Health Sciences Library](#)

[Dr. C.R. Barrett Library \(Marine Institute\)](#)

[Ferriss Hodgett Library \(Grenfell College\)](#)

Description of Donation

I wish my donation to be treated confidentially: Yes No

I wish a receipt for income tax purposes: Yes No

Note: I acknowledge that I have been cautioned against claiming a tax receipt for donations of material charged against professional expense allowances or research grants. Nor can tax receipts be issued for complimentary review or desk copies.

I understand that an in-house appraisal of a donation is based on criteria established by Library Staff and that the value quoted is final.

Special Instructions

I wish to pick up items which are not added to the collection: Yes No

Signature: _____ Date: _____

Please print this form, fill it out and present the completed version along with your donation.