



RIDEAU HALL CANADA

Skating Rink Reservation Procedures

Reservations for the Rideau Hall skating rink will be allocated through a random draw. Completed request forms will be accepted until Wednesday, December 4, 2013 at 4 p.m. The draw and allocation of reservations will take place from December 9 to December 14, 2013. Those selected will be notified by email or by telephone to confirm their reservation. From the time that the notification is sent, you have 48 hours to respond, in order to complete the reservation process. Please note that if we do not receive confirmation from you in this time period, you will lose your reservation and it will be offered to someone else.

As of December 16, those spots still available will be allocated on a first-come, first-serve basis. Our goal is to allow as many people as possible to use the skating rink during peak reservation times.

Please be sure to indicate your first and second dates of choice on your request form. If your first choice cannot be accommodated, we will add your request to the draw for the alternate date. Only one request form will be accepted per group, per season.

For additional information regarding the skating rink or other programming at Rideau Hall,

please call 1-866-842-4422 or email guide@gg.ca.

Guidelines for users

- Groups may only reserve one time slot of 1.5 hours per season.
- Rideau Hall may reserve the rink for more than one group per time slot to accommodate the largest number of people possible at the facility.
- The maximum capacity for the rink is 50 people at any time.
- The rink is maintained on a daily basis; however, we cannot guarantee the ice conditions or maintenance if a snowfall occurs during a reservation.
- The rink at Rideau Hall is for leisure skating only. Hockey sticks, pucks and roughhousing are not permitted.
- Pets are not permitted at the facility.
- It is recommended that young or novice skaters wear helmets.
- Light snacks such as cookies and non-alcoholic drinks are permitted. Appliances such as hot plates and crock pots are not permitted.
- Food and beverages must stay in the skating hut. Food cannot be delivered to the site.
- A wood stove will be kept lit for heating purposes in the skating hut. It cannot be used for heating or cooking food and beverages.
- Rideau Hall will provide music for your skating pleasure.
- Parking on-site is available only after 5:00 p.m.