

SEARCH REQUEST AND CONSENT FORM
(to obtain divorce information about an individual other than yourself)

Use this form to ask for information about someone else's divorce proceedings filed after July 2, 1968.¹ If you are looking for information about your own divorce proceedings, you must use the shorter Search Request Form ([HTML](#) | [PDF](#)) instead or call 613-957-4519.

INSTRUCTIONS

- The information you provide must be accurate. (Do not add an estimated date or uncertain information.)
- Please type or print when you fill in the form.
- You need the signed consent of the person you are enquiring about, or, if the person is deceased, you need the signed consent of the administrator or executor of the person's estate unless you are applying on behalf of: a) an organization that has an information-sharing agreement with the Department of Justice to obtain information in the Central Registry of Divorce Proceedings (CRDP) databank; or b) an investigative body listed in Annex II of the [Privacy Regulations, SOR/83-508](#). (There is a space at the end of this form for the person to sign to provide consent.)
- Return the completed and signed form to:
Central Registry of Divorce Proceedings,
Family Law Assistance Services,
Department of Justice Canada
284 Wellington Street,
Ottawa, ON, K1A 0H8

Information about you

Your Name: _____ (First name) (Last name)	If applicable, your title and the name of your organization/ institution
Address: _____ (Mailing address, Street, City and Province) (Postal Code)	Telephone (day): _____

Information about the spouses

SPOUSE # 1	SPOUSE # 2
Name: _____ (First name) (Last name at birth)	Name: _____ (First name) (Last name at birth)
Date of Birth _____	Date of Birth _____
Date of Marriage _____	

What information are you requesting (please check all boxes that apply)

<input type="checkbox"/> CRDP Registration Number	<input type="checkbox"/> Date of marriage
<input type="checkbox"/> Court Number	<input type="checkbox"/> Date the divorce application was filed
<input type="checkbox"/> Location and telephone number where the divorce proceeding was filed	<input type="checkbox"/> Date and disposition of divorce proceedings.

For what purpose and use are you requesting this information? – for example, to administer or enforce a law; for a lawful investigation; to administer or settle an estate, etc. _____

If you are requesting the information to administer or enforce a law, or to carry out a lawful investigation, please also indicate:

- a) the legislative or regulatory provision(s) you are administering, enforcing or conducting an investigation under: _____
- b) the legislative or regulatory authority that allows you to collect this information: _____

_____ Your signature	_____ Date:
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CONSENT FOR USE AND DISCLOSURE OF PERSONAL INFORMATION (to be completed and signed by the person whose information is being requested or by the executor or administrator of the person's estate if the person is deceased and another person is making the request on the executor's or administrator's behalf).

The CRDP databank (JUS PPU 005) collects and stores information under the authority of the [Central Registry of Divorce Proceedings Regulations, SOR/86-600](#). The purpose of this information is to detect duplicate pending divorce applications so that the courts where the applications were filed can settle jurisdictional issues under section 3 of the [Divorce Act, R.S.C., 1985, c.-3 \(2nd Supp.\)](#). This information is protected, used and disclosed in accordance with the [Privacy Act, R.S.C., 1985, c. P-21](#)

The CRDP has been asked to disclose personal information about you, or about a deceased person whose estate you are administering, to the person, institution or organization indicated above. Under the *Privacy Act*, the CRDP cannot disclose this information without your written consent. It is your choice whether or not to provide consent. You will not be penalized if you choose not to sign the form.

Consent Statement

I, _____, hereby authorize the Department of Justice Canada to disclose my personal information contained in the Central Registry of Divorce Proceedings to the applicant noted above. Only the information specifically requested in this application is to be disclosed to the applicant. The applicant may use this information only for the purposes indicated above. This consent expires 30 days following the date of my signature

Full name of consenting individual (please print)	_____ Signature	_____ Date
Full name of witness (print)	_____ Signature	_____ Date

For administrative use only

Information disclosed (check all that apply):	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> specify _____
Name of person spoken to: _____	CRDP Agent initials: _____ Date: _____

¹ For Pre-1968 divorce proceeding application outside of the province of Ontario, contact the Senate of Canada at the following address: The Senate of Canada, Room 1310, 40 Elgin St. Ottawa, ON K1A 0A4
For Pre-1968 divorce proceeding application for the province of Ontario, contact the Archives of Ontario at the following address: Archives of Ontario, 77 Grenville St., Suite 300, Toronto, ON M5S 1B3