



EMPLOYEE AND PARTNER GST/HST REBATE APPLICATION

PROTECTED when completed

• You do not qualify for this rebate if your employer is a listed financial institution (for example, a person that was at any time during the year, a bank, an investment dealer, a trust company, an insurance company, a credit union, or a corporation whose principal business is lending money).
 • For more information and detailed instructions on how to complete this form, see the guide called *Employee and Partner GST/HST Rebate*.

Area A – Identification (to be completed by claimant)	
Last name	First name and initials
Taxation year of claim (one year per claim)	Social insurance number
Name of employer or partnership	Business Number of employer or partnership

Area B – Rebate calculation (to be completed by claimant)	
GST rebate for eligible expenses on which you paid 7% GST	
Eligible expenses other than CCA on which you paid 7% GST (from box A of Chart 1 on the back of this form, or, enter the amount of union, professional, or similar dues eligible for the GST rebate.)	1
Eligible CCA on motor vehicles, musical instruments, and aircraft for which you paid 7% GST (from box B of Chart 1 on the back of this form)	2
Total expenses eligible for the GST rebate (line 1 plus line 2)	3
6485	
Multiply line 3 by 7/107	4
HST rebate for eligible expenses on which you paid 15% HST	
Eligible expenses other than CCA on which you paid 15% HST (from box C of Chart 2 on the back of this form, or, enter the amount of union, professional, or similar dues eligible for the HST rebate.)	5
Eligible CCA on motor vehicles, musical instruments, and aircraft for which you paid 15% HST (from box D of Chart 2 on the back of this form)	6
Total expenses eligible for the HST rebate (line 5 plus line 6)	7
6487	
Multiply line 7 by 15/115	8
Rebate for property and services brought into a participating province Do not include any expenses for which you paid 15% HST. Read Situation 5 on page 10 of the guide for more details.	
Eligible expenses other than CCA on which you paid the provincial component of HST separately	9
Eligible CCA on motor vehicles, musical instruments, and aircraft for which you paid the provincial component of HST separately	10
Total expenses eligible for the rebate (line 9 plus line 10)	11
6486	
Multiply line 11 by 8/108	12
Employee and Partner GST/HST Rebate (add lines 4, 8, and 12) Enter the amount from line 13 on line 457 of your income tax return.	
	13

Area C – Declaration by claimant's employer or partnership (an authorized officer of your employer or partnership must complete this area only if you are claiming a rebate in respect of any expenses included on lines 4, 8, or 12 in Area B above for which you were paid a taxable allowance, i.e., a non-reasonable allowance).	
I hereby certify that for the taxation year stated above, the claimant was paid the following allowance, which at the time it was paid, I did not consider to be reasonable for the purposes of subparagraphs 6(1)(b)(v), (vi), (vii), or (vii.1) of the <i>Income Tax Act</i> . I will not include this allowance in determining my input tax credit or rebate.	
Amount received \$	Reason for allowance(s) (list activities)
Name of employer or partnership	
Signature of employer or authorized officer	Position of authorized officer
Date Y M D	

Area D – Certification (to be completed by claimant)	
I hereby certify that the information in this document is, to the best of my knowledge, true and correct and that I am eligible for the Employee and Partner GST/HST Rebate for the taxation year.	Signature
Date Y M D	

Personal information provided on this form is protected under the provisions of the *Privacy Act* and is maintained in Personal Information Bank RCC/P-PU-080.

Chart 1 - Eligible expenses on which you paid 7% GST

Type of expenses		(1) Total expenses	(2) Non-eligible expenses	(3) Eligible expenses (col. 1 minus col. 2)
Expenses other than CCA	Accounting and legal fees			
	Advertising and promotion			
	Food, beverages, and entertainment			
	Lodging			
	Parking			
	Supplies			
	Other expenses (please specify):			
	Musical instrument expenses other than CCA			
	Artists' employment expenses			
	Union, professional, or similar dues			
	Motor vehicle expenses			
	Fuel			
	Maintenance and repairs			
	Insurance, licence, registration, and interest *			
	Leasing			
	Other expenses (please specify):			
	Work space in home			
	Electricity, heat, and water			
	Maintenance			
	Insurance and property taxes *			
Other expenses (please specify):				
Capital cost allowance (CCA) on motor vehicles, musical instruments, and aircraft ▶		Total eligible expenses other than CCA (Column 3) ▶		(A)
				(B)

Type of expenses		(1) Total expenses	(2) Non-eligible expenses	(3) Eligible expenses (col. 1 minus col. 2)
Expenses other than CCA	Accounting and legal fees			
	Advertising and promotion			
	Food, beverages, and entertainment			
	Lodging			
	Parking			
	Supplies			
	Other expenses (please specify):			
	Musical instrument expenses other than CCA			
	Artists' employment expenses			
	Union, professional, or similar dues			
	Motor vehicle expenses			
	Fuel			
	Maintenance and repairs			
	Insurance, licence, registration, and interest *			
	Leasing			
	Other expenses (please specify):			
	Work space in home			
	Electricity, heat, and water			
	Maintenance			
	Insurance and property taxes *			
Other expenses (please specify):				
Capital cost allowance (CCA) on motor vehicles, musical instruments, and aircraft ▶		Total eligible expenses other than CCA (Column 3) ▶		(C)
				(D)

* Do not enter any amounts in the black areas since these expenses are not eligible for the rebate.