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Gifts and Income Tax



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La version française de cette publication est intitulée
Les dons et l'impôt.

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Is this pamphlet for you?

Are you planning to give money to your favourite charity? Do you own an oil painting, stamp collection, etching, sculpture, antique, or coin set that you would like to give to a gallery or museum? Are you having your gift appraised?

If so, the decisions you make may affect your tax situation. This pamphlet will provide you with income tax information on making a gift.

Gifts and income tax

A gift is a voluntary transfer of money or property for which the donor expects and receives nothing of value in return. However, if you give money or property to certain institutions, you may be able to claim a non-refundable tax credit on your return.

The income tax consequences of a gift depend on whether it is:

- a gift to a registered Canadian charity or other qualified donee;
- a gift to Canada, a province, or a territory;
- a gift of ecologically sensitive land; or
- a gift of certified cultural property to a designated institution under the *Cultural Property Export and Import Act*.

On your return you can claim a federal tax credit of 17% of the first \$200 of your gifts and 29% of the balance. This credit also reduces your provincial or territorial tax, any federal, provincial, or territorial surtaxes, plus your surtax for non-residents and deemed residents of Canada. Residents of Quebec claim their provincial tax credits on their provincial returns.

What gifts can you claim?

Gifts to registered charities and other qualified donees

You can claim a tax credit for gifts you give to:

- Canadian registered charities;
- registered Canadian amateur athletic associations;
- prescribed universities outside Canada;
- Canadian non-profit organizations that only provide low-cost housing for seniors;
- Canadian municipalities;
- certain gifts to Canada, a province, or a territory (for details, see page 6);
- registered national arts service organizations;
- the United Nations or its agencies; and
- charitable organizations outside Canada to which the Government of Canada has made a donation in 1997 or in 1998.

The amount eligible for the tax credit for these gifts is 75% of your net income for the year. If you give capital property (including depreciable property), you may be able to increase this limit. For details, see the section called "Calculating your increased donation limit" on page 19.

Non-qualifying gifts

Special rules apply if, after July 31, 1997, you make a gift of a non-qualifying security such as shares of a corporation you control or obligations or any other security issued by yourself (other than shares, obligations, and other securities listed on a prescribed stock exchange and deposits with financial institutions). For details, get the guide called *Capital Gains*.

Gifts to U.S. charities

If you have U.S. income, you can claim any gifts to U.S. charities that would be allowed on a U.S. return.

You can claim your U.S. gifts up to 75% of the **net U.S. income** you report on your Canadian return.

However, you may be able to include your U.S. gifts up to 75% of your **net world income**. You can do this if you live near the border in Canada throughout the year and commute to your workplace or business in the U.S., which is your main source of income for the year.

Gifts to Canada, a province, or a territory

You can claim a tax credit for any gifts you give to the Government of Canada, a province, or a territory. Government gifts do not include contributions to political parties.

If you made the gifts **before February 19, 1997**, or if they were agreed to in writing before that date, the amount eligible for the tax credit is **not** limited to a percentage of your net income for the year.

If you made the gifts **after February 18, 1997**, other than those agreed to in writing before February 19, 1997, the amount eligible for the tax credit is limited to a percentage of your net income as explained in the section called "Gifts to registered charities and other qualified donees" on page 5.

If you make a **monetary** gift to Canada, you can choose to apply it to the Debt Servicing and Reduction Account. Make your gift payable to the Receiver General and send it to: Place du Portage, Phase III, 11 Laurier Street, Hull QC K1A 0S5. Include a note saying that you want your gift applied to this account. Public Works and Government Services Canada will send you a tax receipt. All such gifts will only be used to service the public debt.

Gifts of ecologically sensitive land

You can claim your gift of ecologically sensitive land (including a restrictive covenant, an easement, or a servitude), to a Canadian municipality or a registered charity that the Minister of the Environment has designated.

The Minister of the Environment has to certify that the land is important to the preservation of Canada's environmental heritage.

Ecological gifts made after February 18, 1997 to Canada, a province, or a territory are also deductible.

If you give a covenant, an easement, or a servitude in respect of ecologically sensitive land after February 27, 1995, the amount of the gift will be deemed to be the greater of the fair market value (FMV) of the restriction, or the amount of the reduction of the land's FMV that resulted from the making of the gift.

Attach to your return the certificate issued by the Minister of the Environment, or if the land is located in Quebec, the certificate issued by the ministère de l'Environnement et de la Faune du Québec.

You may have to report any capital gain or loss on the property that you donated. For details, get the guide called *Capital Gains*.

Your claim for this type of donation is not limited to a percentage of your net income.

Gifts of cultural property

The *Cultural Property Export and Import Act* (CPEIA) invites Canadians to keep in Canada cultural property that is of "outstanding significance and national importance."

Under the CPEIA, people are encouraged to give this type of property to Canadian institutions and public authorities that have been designated by the Minister of Canadian Heritage.

For cultural property certified by the Canadian Cultural Property Export Review Board (CCPERB) and which you donate to a designated institution, a Form T871, *Cultural Property Income Tax Certificate*, will be issued to you. You may be able to claim a tax credit using this form, so attach it to your return.

The amount eligible for the tax credit is the fair market value (FMV) of the property, as determined by the CCPERB, on the date you legally transferred ownership to the designated institution.

Under proposed legislation, where a determination of the FMV of a property is made after February 23, 1998 by the CCPERB, the amount of that determination will be deemed to be the FMV of the property for all purposes of the *Income Tax Act* relating to charitable donations and gifts for a 24-month period from the date of determination.

Your claim for this type of donation is not limited to a percentage of your net income.

You do not have to pay tax on any capital gain that you realize when you donate certified cultural property to a designated institution. You can deduct capital losses within specified limits. For information on capital gains and losses, get the guide called *Capital Gains*.

For more information on gifts of cultural property, see the section called "*The Cultural Property Export and Import Act*" on page 21.

Carrying forward tax credits

You can claim less than the maximum amount of the tax credit available to you. If you do not claim an eligible amount (for example, because you have already reduced your tax payable to zero), you can carry that amount forward and claim it for up to five years, as long as you only claim it once.

You have to claim tax credits for gifts you carried forward from a previous year **before** you claim tax credits for gifts you give in the current year.

If you are claiming gifts carried forward from a previous year, attach a note to your return giving the year or years you gave the gift, and the amount or amounts you are carrying forward.

You can claim your gifts on most of the personal returns. However, you have to use a *General Income Tax and Benefit Return* if you are claiming:

- gifts to Canada, a province, or a territory made before February 19, 1997, or agreed to in writing before that date;
- gifts of certified cultural property;
- gifts of ecologically sensitive land; or
- most gifts in kind (see page 10 for details).

Gifts in the year of death

If you are preparing a return for a deceased person, you can claim **all eligible gifts** that the person gave in the year of death plus those that the person bequeathed in the will.

The tax credit you claim on the return can be 100% of the deceased person's net income for the year of death. Any excess can be claimed on the return for the previous year up to 100% of the deceased's net income for that year.

You have to attach official tax receipts and other required forms to the return on which you are claiming the gifts. However, there are exceptions to this rule. For more information, get the guide called *Preparing Returns for Deceased Persons*.

Gifts in kind

A gift in kind includes such things as capital property (including depreciable property) and personal-use property (including listed personal property). However, it does not include a gift of services.

Do you have property to donate?

Here are some things to keep in mind when you donate property:

- If you plan to give away property, any capital gain you have made on the property since you got it may be subject to tax. For more information, see the section called “Capital gains and losses” on page 17.
- Your own situation will affect the tax status of the gift. If you are an artist, dealer, or collector, different tax rules apply when you donate property from your inventory.
- It is important to establish your gift’s fair market value (FMV). To do this, you may need to get one or more professional appraisals.

If you have property such as a painting, coin set, rare book, antique furniture, archival or library collections that you would like to donate, consider the following points:

- You have to decide where you are going to donate your property. We cannot advise which museum, art gallery, archive, municipality, or institution you should approach. Remember that the tax implications may differ depending on the way you make, or to whom you make, the gift.
- Once you have chosen an institution and have determined that it is willing to accept your gift, you or the institution may need to have the object appraised.
- Since a gift is a voluntary transfer of property, you should receive nothing of value in return for it.

Appraisals

Collectors often approach appraisers, dealers, and other people who are knowledgeable about particular objects to get appraisals for income tax purposes.

You may need to get one or more appraisals to establish the fair market value (FMV) of your gift. Use this figure to calculate your capital gain or loss, and the tax credit you can claim on your return.

The appraisal has to be an estimate of the object's FMV on the date you donated it. The receipt issued by the institution that accepts your gift has to represent the true value of the gift at the time you donated it. Also, if you owned the object on Valuation Day (December 31, 1971), you may need to get a valuation reflecting the value on that date. For more information on Valuation Day, get the Interpretation Bulletin IT-139, *Capital Property Owned on December 31, 1971 – Fair Market Value*.

Who should appraise a gift?

The appraiser should not be associated with either the donor or the institution receiving the donation. You may obtain a FMV evaluation from a dealer, appraiser, or other individual who is familiar with the market for the object you are donating.

If you need an appraisal and the FMV of your gift is \$1,000 or less, a qualified staff member of the institution receiving your gift can appraise it.

In addition, if you are having trouble finding an independent appraiser, or if it involves unreasonable expense, qualified staff members of the institution accepting your gift can appraise it, even though the FMV might be more than \$1,000.

The Canadian Cultural Property Export Review Board (CCPERB) has its own requirements for appraisals. Before applying for certification, please consult the Review Board Secretariat. See page 23 for the telephone number.

What is fair market value (FMV)?

The *Income Tax Act* does not define FMV. The generally accepted meaning, however, is the highest price, expressed in a dollar amount, that the property would bring, in an open and unrestricted market, between a willing buyer and a willing seller who are both knowledgeable, informed, and prudent, and who are acting independently of each other.

We consider the value of a property to be best based on an arm's length sale and purchase of a similar property at or near the same date. You will generally use this amount as the value of your gift for the purposes of the tax credit.

Donation date

The donation date is the date the donor legally transfers ownership to the donee. This may not be the date of physical delivery, since an object may be on loan to the institution before the donation date.

Receipts

For donations of gifts in kind, the institution will issue a receipt stating the FMV of your gift once the object has been appraised.

If your gift comes under the *Cultural Property Export and Import Act*, and the CCPERB has certified it, you will receive Form T871, *Cultural Property Income Tax Certificate*, from the Board. Attach both the official receipt from the institution accepting your gift and Form T871 to your return.

If your gift is land (including a restrictive covenant, an easement, or servitude) that the federal Minister of the Environment has certified as important to the preservation of Canada's environmental heritage, you will receive a *Certificate for Donation of Ecologically Sensitive Land*.

If the land you give is located in the province of Quebec, you will receive a "*Certificate Respecting Gifts of Land with Ecological Value or Servitudes Encumbering Land with Ecological Value*" issued by the ministère de l'Environnement et de la Faune du Québec. Attach both the certificate and the official receipt to your return.

In most cases, the amount eligible for the tax credit applies for the year you give the gift, regardless of the date the certificate or receipt is actually issued, or the date the appraisal is completed. You can choose the part of your donation you want to claim in the year and you can carry forward any unused part for up to five years.

When you claim a donation on your return, please remember to attach official receipts to support your claim. If you included such receipts with a previous return, attach a note to tell us in which return the receipts are located.

The receipts can be in your name or your spouse's name.

Gifts of capital property

In general, capital property is any property of value that you buy for investment purposes or to earn income. Some common types of capital property include:

- your cottage;
- securities such as stocks, bonds, and units of a mutual fund trust; and
- land, buildings, and equipment that you use in a business or rental operation.

A special rule applies when you give a gift of capital property to a registered charity or other qualified donee, or to Canada, a province, or a territory. This rule only applies when the fair market value (FMV) of the donated capital property is more than its adjusted cost base (ACB).

With this rule, you can value your gift at an amount between its ACB and FMV at the time you made the donation. Treat the amount you choose for the value of your gift as both:

- the proceeds of disposition when you calculate your capital gain, if any; and
- the amount of the gift for purposes of the tax credit.

If the FMV is less than the ACB at the time you made the donation, the proceeds of disposition must equal the FMV of the gift at the time you made the donation. The FMV of the gift at the time you made the donation is the amount you use for the purposes of the tax credit.

If you donate capital property, we consider you as having disposed of that property. You have to report any capital gain or loss on your return when you calculate your income for the year you gave the gift.

For information on capital gains and losses, see the section called "Capital gains and losses" on page 17 and get the guide called *Capital Gains*.

Are you an artist?

If you are an artist, we usually consider any works you create and own as inventory, not capital property. When an artist creates a work of art intending to sell it but instead donates it to a qualified recipient, we consider the gift to be a disposition of property from the artist's inventory.

As an artist, if you donate a gift from your inventory and if the gift's FMV is **more than** its cost amount, you can designate any value for the gift as long as it is:

- not less than the gift's cost amount, which you can elect to be zero (see the **Note** at the end of this section); and
- not more than its FMV.

You then use the amount you choose for the value of the gift as both proceeds of disposition to determine your income, and the amount of the gift you claim for the tax credit.

If the FMV is less than the cost amount at the time you donated the gift, the proceeds of disposition must equal the gift's FMV at the time you donated it. The gift's FMV at the time you made the donation is the amount you use for the purposes of the tax credit.

As an artist, you may donate a **work of cultural property** you created, from your inventory, to a designated institution or public authority. If you do this, and the CCPERB certifies the gift, we consider that you received proceeds of disposition equal to the cost amount of your gift. The amount eligible for the tax credit on certified cultural property will be based on the FMV of your gift, provided you meet all other requirements outlined in the section "Gifts of cultural property" on page 7.

Note

An artistic endeavour occurs when you are in the business of creating paintings, murals, original prints, drawings, sculptures, or similar works of art. An artistic endeavour does not include reproducing works of art.

When you calculate your income from an artistic endeavour, you can choose to value your ending inventory at nil. If you do this, we consider the cost amount of your gift as nil. Your choice stays in effect for each following year, unless we allow you to change it. For more information, get Interpretation Bulletin IT-504, *Visual Artists and Writers*, from us.

Are you an art dealer?

If you buy and sell art, antiques, rare books, or other cultural property as a business, and you donate one of these objects, your gift has no capital gains implications. We consider the objects as part of your inventory, not capital property or personal-use property.

Therefore, we consider the proceeds to be business income based on the gift's FMV at the time you donated it. You can offset part of the tax on this income by claiming a tax credit on your return.

If your gift is from a private collection that you maintain apart from those works we consider to be your business inventory, the usual rules for donating capital property or personal-use property apply.

Listed personal property

Personal-use property includes a special class of property called **listed personal property**. Items in this class usually increase in value. Listed personal properties include:

- prints, etchings, drawings, paintings, sculptures, or other similar works of art;
- jewellery;
- rare folios, rare manuscripts, or rare books;
- stamps; or
- coins.

We consider all or any part of such properties, a part interest in them, or any right to them as listed personal property. You should have a Valuation-Day value established for any listed personal property you acquired before December 31, 1971, that is worth more than \$1,000, either separately or as a set.

You can find a FMV for many of these items by checking dealers' catalogues, or by asking art, coin, jewellery, or stamp dealers.

For the special rules that apply to personal-use property, get the guide called *Capital Gains* from us.

Capital gains and losses

To have a capital gain or loss, the property involved has to be capital property. You will find examples of capital property in the section called "Gifts of capital property" on page 13 of this pamphlet.

If you donate capital property, we consider you to have disposed of that property. A capital disposition is not restricted to the sale of property, but extends to other transactions or events, such as giving away property.

You have to report any resulting capital gain or loss on your return for the year that you give the gift. You need to know the following three amounts to calculate a capital gain or a capital loss:

- the proceeds of disposition;
- the adjusted cost base (ACB); and
- the outlays and expenses you incurred when selling your property.

You have a capital gain when you dispose of a capital property for **more** than its ACB plus the outlays and expenses incurred to dispose of it. Usually, you have to report 75% of your capital gains as income on your return.

When you dispose of a capital property for **less** than its ACB plus the outlays and expenses incurred to dispose of it, you have a capital loss. You can deduct 75% of your capital losses from your taxable capital gains.

For more information on capital gains and losses, get the guide called *Capital Gains*.

Gifts of certain capital property

If you donate certain capital property, you only need to include 37.5% of the resulting capital gain in your income. Other capital gains continue to be included at a rate of 75%.

This applies if, after February 18, 1997, and before January 1, 2002, you donate any of the following types of properties to a registered charity or other qualified donee (other than a private foundation):

- shares, rights, and debt obligations that are listed on the Winnipeg, Montréal, Alberta, Toronto, Vancouver, or certain foreign stock exchanges;
- prescribed debt obligations;
- shares of the capital stock of a mutual fund corporation;
- units of a mutual fund trust; or
- interests in related segregated fund trusts.

If this is your situation, attach to your return Form T1170, *Capital Gains on Gifts of Certain Capital Property*, providing details of each property and when you donated it.

For more information, get the guide called *Capital Gains*. You can get this guide and Form T1170 from us.

Calculating your increased donation limit

As explained on page 5 of this pamphlet, if you donate cash or other property to a registered charity or other qualified donee in 1998, your donation limit for the income tax credit will be 75% of your net income for the year.

If you donate **capital property** to a registered charity or other qualified donee in 1998, generally you can increase your donation limit by 25% of the taxable capital gain included in your income from the donated property minus any capital gains deduction you claim in 1998 on that property.

In addition, if you have to include a recapture of depreciation on your 1998 return as a result of donating the property, you can increase your donation limit by 25% of the recaptured depreciation.

If you want more information concerning these matters, you should read Interpretation Bulletins IT-288, *Gifts of Capital Properties to a Charity and Others* and IT-478, *Capital Cost Allowance – Recapture and Terminal Loss*.

Determining the increased amount

To determine the amount by which you can increase your donation limit, complete Chart 1 on the next page and enter the result on Schedule 9, *Donations and Gifts*. Use the Schedule 9 that is included with your tax package.

If you have a recapture of depreciation on your 1998 return as a result of donating the property, you will also need to complete Chart 2 on the next page and enter the result on Schedule 9.

Chart 1
Gifts of capital property

Amount of 1998 taxable capital gain from capital property donated in 1998	\$ _____	1
Amount of 1998 capital gains deduction from capital property donated in 1998	- _____	2
Line 1 minus line 2	\$ _____	3

Enter this amount on line 4 of Schedule 9, *Donations and Gifts*.

Chart 2
Gifts of depreciable property

Class # of property ___

Amount of recaptured depreciation included on your 1998 return	\$ _____	1
Net proceeds of disposition of the 1998 donated property for this class	\$ _____	A
Capital cost of the 1998 donated property for this class	\$ _____	B
Enter the amount from line A or line B, whichever is less	\$ _____	2*
Enter the amount from line 1 or line 2, whichever is less	\$ _____	3

Enter this amount on line 3 of Schedule 9, *Donations and Gifts*.

If you included on your 1998 return recaptured depreciation from more than one class, complete a separate Chart 2 for each class and enter the total result on line 3 of Schedule 9.

* If you donated more than one property in this class in 1998, complete Lines A and B for each property and enter the total result on line 2.

Please note that when completing Schedule 9, the amount you enter on line 6 cannot be more than your net income for the year.

The Cultural Property Export and Import Act

The *Income Tax Act* and the *Cultural Property Export and Import Act* (CPEIA) provide tax incentives to individuals who want to sell or donate significant movable cultural property to Canadian custodial institutions.

The Canadian Cultural Property Export Review Board (CCPERB) is responsible under the CPEIA for certifying that cultural property is of "outstanding significance and national importance." It is also responsible for determining the FMV of such property for income tax purposes.

When you donate cultural property to a designated Canadian institution or public authority and the CCPERB certifies it, you do not realize a capital gain. For the purposes of the tax credit, you can claim the FMV of the gift up to the total amount of tax still payable after claiming your credits for any other charitable donations and gifts.

The CCPERB will provide you with Form T871, *Cultural Property Income Tax Certificate*, once it certifies your donation of cultural property and receives written confirmation from the institution that an irrevocable gift has been made.

How is cultural property certified?

If you want your gift to be certified under the CPEIA, the institution or public authority receiving the gift has to apply with you, or on your behalf, to the CCPERB to have the property certified. Cultural property may be anything from paintings and sculptures to books and manuscripts to ethnological and decorative art material. It does not have to be Canadian in origin.

CCPERB may determine that an object is of “outstanding significance and national importance” because of its:

- close association with Canadian history or national life;
- aesthetic qualities; or
- value in the study of the arts or sciences.

Please note that certification by the CCPERB is only necessary if you want us to treat your donation as a gift of cultural property. Certification is not necessary if you want us to treat your donation as a gift to a registered charity or other qualified donee.

Designated institutions and public authorities

To be eligible to have movable cultural property certified, an institution or public authority has to be designated by the Minister of Canadian Heritage before the time the legal transfer of ownership is made.

Designation ensures that institutions receiving cultural property have the appropriate measures in place to collect, preserve, and make cultural property accessible to the public for research or display purposes.

Category A designation status is granted indefinitely to institutions and public authorities that are well established and meet all of the criteria for designation. Category B status is granted exclusively in relation to the proposed acquisition of an object or collection to institutions that meet as many of the criteria for designation as possible in order to effectively preserve the specific property for which certification by the CCPERB is desired.

If you have any questions about gifts of cultural property, or if you would like to get a copy of the CCPERB's publication called *Applications for Certification of Cultural Property for Income Tax Purposes – Information and Procedures*, contact the Review Board Secretariat in one of the following ways:

Telephone(819) 997-7761;
Fax(819) 997-7757, or
E-mail.....revboard_sec@pch.gc.ca

Do you need more information?

If you need more information or help after reading this pamphlet, call our Charities Division at 1-800-267-2384.

You can find information on how to complete your return in your guide. You may receive the guide by mail, or you can pick one up for the province or territory where you resided on December 31 from any postal outlet in that province or territory, or from us.

You may also wish to use T.I.P.S. (Tax Information Phone Service). T.I.P.S. is a computerized telephone service that provides you with general and personal income tax information. You can find the T.I.P.S. telephone number under "Revenue Canada" in the Government of Canada section of your telephone book.

If you have access, you can find most of our publications at www.rc.gc.ca on the Internet.

Confidentiality procedures prevent us from providing personal tax information over the Internet. Therefore, you should direct any personal tax enquiries to your tax services office.

If you have a hearing or speech impairment and use a teletypewriter (TTY), you can call our toll-free, bilingual TTY enquiry service at 1-800-665-0354 during regular and evening hours of service.

References

For more specific information on gifts and income tax, we also publish the income tax guide called *Capital Gains*, and interpretation bulletins. The bulletins are written in more technical language than this pamphlet.

You can get copies of these publications from any tax services office or tax centre, or at www.rc.gc.ca on the Internet.

Interpretation bulletins

- IT-110 *Gifts and Official Donation Receipts*
- IT-111 *Annuities Purchased From Charitable Organizations*
- IT-139 *Capital Property Owned on December 31, 1971 – Fair Market Value*
- IT-209 *Inter-Vivos Gifts of Capital Property to Individuals Directly or Through Trusts and its Special Release*
- IT-226 *Gift to a Charity of a Residual Interest in Real Property or an Equitable Interest in a Trust*
- IT-244 *Gifts by Individuals of Life Insurance Policies as Charitable Donations*
- IT-288 *Gifts of Capital Properties to a Charity and Others*
- IT-297 *Gifts in Kind to Charity and Others*
- IT-407 *Dispositions of Cultural Property to Designated Canadian Institutions*
- IT-478 *Capital Cost Allowance – Recapture and Terminal Loss*
- IT-504 *Visual Artists and Writers*