

Revenue Canada Taxation Revenu Canada Impôt

1988 T5 GUIDE Return of Investment Income

and

1989

T-BD GUIDE

Return of Investment Income Debt Obligations in Bearer Form

This Guide has been expanded to include instructions on the new reporting requirements for Debt Obligations in Bearer Form.

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Français au verso

T INCOME CEMENTS		(E) Other Income from Canadian Sources	Autres revenus de source canadienne			
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		(D) Interest from Canadian Sources	Intérêts de source canadienne	Pension Income	Reveru de pensions	Social Insurance Number Numéro d'assurance sociale
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T 5 Supplementary <i>– Supplémentaire</i> Rev. 88		Federal Dividend Tax Credit	Crédit d'impôt fédéral pour dividendes	(I) Capital Gains Dividends	Dividendes sur gains en capital	Social In Numéro d
	Dividends from Taxable Canadian Corporations Dividendes de corporations canadiennes imposables	Taxable Amount of Dividends (C)	Montant imposable des dividendes Cré	(H) Royalties from Canadian Sources	Redevances de source canadienne	
Revenu Canada Impôt	Dividends from Tax	(B) Taxable An	Montant impo	Foreign Tax Paid	Impót étranger payé	ESSE COMPLÈTE
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Revenue Canada Taxation		(A) Actual Amount of Dividends	Montant réel des dividendes	(F) Gross Foreign Income	Revenus étrangers bruts	RECIPTENT' SURNAME FIRST, AND FULL ADDRESS BENÉFICIAIRE NOM DE FAMILLE D'ABORD, ET ADRESSE COMPLÈTE
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1988 T5 Guide

Return of Investment Income The T5 Summary and the T5 Supplementary

CONTENTS

Page

1.	Return of Investment IncomeA. The T5 SummaryB. The T5 Supplementary	3 4 4
2.	Requirements and PenaltiesA. Late-filing penaltyB. Penalty for failure to provide a SINC. Interest on penaltiesD. Offences under the Income Tax Act	6 6 7 7
3.	Instructions for Completing the T5 Supplementary	7
4.	Payments Made to/by Nominees and Agents	11
5.	Blended Payments	12
6.	Accrued Interest	12
7.	Deemed DividendsA. Section 84 – Deemed dividendsB. Subsection 15(3) – Deemed dividendsC. Sections 15.1 and 15.2 – Deemed dividends	13 13 13 14
8.	 Unclaimed Amounts – Dividends and/or Interest A. Remittances B. Unclaimed amounts subsequently paid out – T5 requirements 	14 14 15
9.	Correction of T5 Supplementaries	19
10.	Filing Requirements - When and Where	19
11.	Distribution of the T5 Supplementary	20
12.	Filing on Magnetic Tape	20
13.	Payments to Non-Residents of Canada	20
14.	Related Publications	21
15	Privacy Act	21

This Guide is not a legal document. It uses non-technical language to explain some of the laws about income tax. For official purposes, please consult the *Income Tax Act* and the related Regulations.

MAJOR CHANGES FOR 1988

* For investment contracts acquired before 1982 and not disposed of before 1989, the first three year period will begin on December 31, 1988 rather than December 31, 1985.

Tax Reform

The following amendments to the Income Tax Act, introduced as part of the tax reform measures, are included in this Guide:

* The interest and dividend income deduction has been eliminated, effective for the 1988 taxation year.

* The rate at which actual dividends from taxable Canadian corporations are increased to arrive at the taxable amount to be included in the recipient's income is reduced from $\frac{1}{3}$ to $\frac{1}{4}$. This results in a corresponding reduction in the dividend tax credit to $13\frac{1}{3}$ % of the taxable amount of the dividend.

* Individuals are now required to provide their Social Insurance Number to persons who must prepare T5 information slips in their name. A \$100 penalty will apply to individuals who refuse to provide their SIN.

* A \$100 penalty will also be imposed on payers who fail to make a reasonable effort to obtain a SIN from an individual.

* The penalty for failure to file the T5 information return has been increased to \$25 per day per return with a minimum penalty of \$100 and a maximum penalty of \$2,500 per return.

Introduction

This Guide contains information for the completion of the T5 Summary, Return of Investment Income, and the T5 Supplementary, Statement of Investment Income, for the 1988 calendar year. Usually this Guide will be all that is needed to complete the T5 Summary and T5 Supplementaries. However, since the Guide cannot deal with every circumstance that may arise, you are referred to various Interpretation Bulletins and Information Circulars which are available from any district taxation office.

Unless otherwise stated, parts, subdivisions, sections, subsections, paragraphs and subparagraphs referred to in this Guide are parts, subdivisions, sections, subsections, paragraphs and subparagraphs of the Income Tax Act.

In some circumstances, the Income Tax Act may deem certain payments to have a specific character. For example, subsections 15(3), 15.1(1) and 15.2(1) may deem certain interest payments to be dividends. Conversely, subsections 130.1(2) and 137(4.1) deem certain dividends paid to be interest. Such amounts are to be reported according to their "deemed" characteristics rather than the actual nature of the payment.

1

Return of Investment Income

The Return of Investment Income is a two-part return which consists of the T5 Summary and the related T5 Supplementaries. The T5 Summary provides a consolidated statement of the information contained in the T5 Supplementaries which identify the various types of investment income accrued, paid or received, by residents of Canada. Refer to Guide item 13 regarding payments to non-residents of Canada. The Return of Investment Income must be prepared by:

- every person who makes a payment to a resident of Canada;
- every person who receives a payment as a nominee or agent on behalf of a person resident in Canada;
- every person who makes payments in respect of a life insurance policy.

Such persons are required to report as or on account of the following:

- (a) accrued interest, in respect of investment contracts to which subsection 12(4) applies or would apply but for an election under subsection 12(8) (see Guide item 6);
- (b) amounts to be included in the income of a policy holder under a life insurance policy pursuant to subsections 12.2(1), (3), (4), or (5), paragraphs 56(1)(d.1) or 56(1)(j), and
- (c) the portion of any amounts actually paid as or on account of
 - (i) dividends (including amounts deemed to have been received as dividends, and capital gains dividends),
 - (ii) interest,
 - (iii) royalties, and

(iv) the portion of blended payments (see Guide item 5) that is to be included in the recipient's income, to the extent that the amount paid has not previously been reported under (a) or (b) above.

A. The T5 Summary

The T5 Summary is a single page form on which the totals of the amounts reported on the T5 Supplementaries are recorded. A T5 Supplementary must be prepared, as required, for amounts accrued, paid, received which equal or exceed \$100. Note that interest to be reported includes interest credited to a bank account and accrued interest on a debt obligation such as a term deposit that has been rolled into a new debt obligation.

The "payer identification number" requested on the T5 Summary is the same account number assigned to your annual return of income filed with the Department. If you have not been assigned such a number, this area should be left blank.

A T5 Summary is required even if only one T5 Supplementary is prepared.

A separate T5 Summary **may** be prepared for different types or sources of investment income.

When previously unclaimed dividends or unclaimed interest are subsequently claimed by a resident of Canada, a separate T5 Summary identified as "Unclaimed Dividend Account" and/or "Unclaimed Interest Account," must be prepared for the unclaimed amounts from which tax has been withheld by a taxpayer in accordance with subsection 153(4). See Guide item 8 for further details.

B. The T5 Supplementary

This form should be completed and distributed according to instructions contained in this Guide. If it is your intention to use customized T5 Supplementaries, refer to Information Circular 85-5R, available from any district taxation office, for instructions on approval of custom or facsimile tax forms.

In all cases, where a person is required to complete one or more T5 Supplementaries, a T5 Summary must be completed and filed with the related T5 Supplementaries.

A T5 Supplementary is to be completed to report the following:

- 1. Payments made during the year to residents of Canada as or on account of
 - (a) dividends, or amounts deemed by the Income Tax Act to be received by a person as dividends;
 - (b) interest (other than the portion of such interest previously reported under 2. below)
 - on a fully registered bond or debenture,
 - in respect of money or property on loan to, on deposit with or placed with a corporation, association, organization or institution,

- in respect of an account with an investment dealer or broker,
- paid by an insurer in connection with an insurance policy or an annuity contract,
- on an amount owing in respect of compensation for property expropriated;
- (c) a royalty payment in respect of the use of a work or invention or a right to take natural resources;
- (d) a blended payment (see Guide item 5) where the payment is made by a corporation, association, organization or institution.
- 2. All interest required to be reported for the year in respect of investment contracts to which subsection 12(4) applies or would apply but for an election under subsection 12(8).
- Amounts required to be included in a policy holder's income in respect of a life insurance policy pursuant to paragraph 56(1)(j) and subsections 12.2(1), (3), (4), or (5) or paragraph 56(1)(d.1).
 - **NOTE:** If an amalgamation takes place during the year, the successor corporation may, if desired, prepare the T5 Summary and related Supplementaries on a consolidated basis for itself and the predecessor corporation(s).

For payments described in 1. above, T5 Supplementaries are to be completed by every person who receives such payment as a nominee or agent, or, who in the year, held for, or on behalf of, a person resident in Canada, an interest in an investment contract to which subsection 12(4) (See Guide item 6) applied or would apply but for an election made under subsection 12(8), or who acted on behalf of the payer. See Guide item 4 for instructions concerning payments made to/by nominees and agents.

If you are acting in a fiduciary capacity and are in doubt as to whether to complete a T3 or T5 Supplementary, obtain a copy of the Guide to the 1988 T3 Return. Generally, if a person acting in a fiduciary capacity has ownership and control of a property on behalf of some other person, a T3 Supplementary is required. If the beneficial owner retains ownership and control of the property, a T5 Supplementary is required.

T5 Supplementaries are NOT required to be filed

- (a) by individual payers, to report the interest portion of blended payments or interest, such as interest paid by one individual to another on a private mortgage. This exclusion does not apply to investment dealers or brokers making such payments in respect of client accounts.
- (b) for interest paid on money on loan from banks, financial houses or other institutions whose ordinary business includes the lending of money,
- (c) to report capital dividends (these payments are tax exempt) as described in Interpretation Bulletin IT-66R5,
- (d) for amounts paid or credited to non-residents of Canada (see Guide item 13), or

(e) for interest accrued or payable during the year to a corporation, partnership, unit trust, or any trust of which a corporation or a partnership is a beneficiary.

2

Requirements and Penalties

A. Late-filing penalty

The penalty authorized by subsection 162(7) for failure to file the return by the due date or for late distribution of the T5 Supplementaries to recipients is \$25 per day with a minimum penalty of \$100 per return and a maximum penalty of \$2500 per return. Notices of Assessment for T5 returns are issued only in those cases where a late-filing penalty is assessed.

B. Penalty for failure to provide a Social Insurance Number

Penalties for failure to provide a Social Insurance Number are applicable to both the payer and the recipient.

1. Payer

Paragraph 237(2)(a) provides that any person who is required to prepare an information return, which requires an individual's Social Insurance Number, must make a reasonable effort to obtain the Social Insurance Number from that individual. Under subsection 162(5), failure to make such an effort or to provide any information required on the T5 Supplementary may result in a penalty of \$100 for every failure.

A penalty is not **applicable** on the payer, where the individual has applied for the assignment of the Social Insurance Number and has not received it at the time the return is due to be filed. See "Social Insurance Number," under Guide item 3, for details.

Existing clients for whom a Social Insurance Number is not on record and for whom an information return must be made should be advised in writing of the information required and the consequence(s) of failing to provide the information (see "Recipient" below). In the case of new clients, the information will usually be obtained when requesting normal identification of the party.

2. Recipient

Subsection 237(1) requires individuals (other than a trust) to provide their Social Insurance Number to persons required to make an information return containing that information. Subsection 162(6) imposes a penalty of \$100 for every failure of an individual to supply his or her Social Insurance Number to such persons.

If the individual has not been assigned a Social Insurance Number, paragraph 237(1)(b) requires that he or she apply for such a number within 15 days of the request from such persons, and provide the number thereafter, to any person required to make an information return requiring the Social Insurance Number. Application for a Social Insurance Number can be made by mailing a completed application form EMP 2120 (7-86), to the nearest Canada Employment and Immigration office. The penalty will not apply if the Social Insurance Number, so obtained, is provided to the person required to make the information return within 15 days of its receipt.

C. Interest on penalties

Subsection 161(11) provides that where a taxpayer is required to pay a penalty in respect of an information return, interest on that penalty at the prescribed rate must be paid to the Receiver General, together with the applicable penalty.

D. Offences under the Income Tax Act

In addition to the penalties outlined above, the Act provides for summary convictions for the situations specified below:

1. Prohibited use of the Social Insurance Number

A person who is required to make an information return requiring an individual's Social Insurance Number is, under paragraph 237(2)(b), prohibited from **knowingly** using, communicating or allowing the communication of the Social Insurance Number, without the individual's consent, for purposes other than those required under the Act or a Regulation.

Persons who contravene this legislation are guilty of an offence under subsection 239(2.3) and are liable on summary conviction to a maximum fine of \$5000, or to a maximum prison term of 12 months or a combined penalty and prison term.

2. Failure to make or file a return

Persons who fail to make or file a return as and when required by the Act or a Regulation are guilty of an offence under subsection 238(1). In addition to any penalty otherwise provided, these persons are liable on a summary conviction, to a fine ranging from a minimum of \$1000 to a maximum of \$25,000, or both a fine and imprisonment for a maximum of 12 months.

3

Instructions for Completing the T5 Supplementary

Recipient

In the case of an individual, enter the surname first, followed by the usual first name and initials. For corporations, enter the company's name. If the payment is made to an organization, association or institution, enter the name of the organization, association or institution, not just the name of the secretary-treasurer or other individual with signing authority. The recipient's address must be shown in all cases.

Social Insurance Number

Enter the recipient's Social Insurance Number. Only one T5 Supplementary should be completed for interest credited or paid on a joint account. Enter the SIN of the first individual in the appropriate block with the name of this individual appearing first. The SIN(s) of any other individual(s) should be shown to the right of the space provided for the Social Insurance Number.

If an individual refuses to provide his or her Social Insurance Number after being advised of the requirement and the consequences of failing to do so, the payer should enter "**REFUSED**" in the space provided for the Social Insurance Number.

Where a taxpayer indicates that he or she does not have a Social Insurance Number and must make application for the same, the Department does not expect the payer to hold the information return past the required annual filing date. In these circumstances, the payer should enter "**UNAVAILABLE**" in the space provided for the Social Insurance Number. An amended information slip should be prepared and sent in once the required information is received.

Name and Address of the Payer

This area must be completed on each T5 Supplementary.

Year

The year must be entered on each T5 Supplementary. It may be entered in either the upper portion of the box in line with Box (A) or in the lower portion in line with Box (F), whichever position is more convenient when preparing the slips.

Boxes (A), (B), and (C) Dividends from Taxable Canadian Corporations

Dividends include all dividends in cash or kind, (including stock dividends) and all payments deemed to be dividends (see Guide item 7).

Do not include amounts paid or payable by a Credit Union to a member, in respect of his or her share in the Credit Union, which by virtue of subsection 137(4.1) are deemed to be interest.

The amounts to be entered in Box (A) are the taxable dividends from taxable Canadian corporations as defined in paragraph 89(1)(i) paid to an individual, other than a trust that is a registered charity. These dividends are increased by 1/4 to arrive at the amount to be included in the recipient's income and are eligible for the federal dividend tax credit. Dividends paid to corporations or dividends which are not eligible for the federal dividend tax credit are reported in Box (E) "Other Income from Canadian Sources."

Interpretation Bulletin IT-67R2 deals with the subject of taxable dividends from Canadian corporations in some detail.

8

To report other dividends, see the instructions relating to Boxes (E) and (1).

Box (A) **Actual Amount of Dividends**

Report, in Canadian currency, the actual amount of dividends paid or deemed to be paid by a taxable Canadian corporation to an individual (other than a trust that is a registered charity) resident in Canada, other than

- (a) dividends paid or pavable by a Credit Union to a member, in respect of his or her share in the Credit Union, which by virtue of subsection 137(4.1) are deemed to be interest, and
- (b) capital gains dividends (report in Box (I)).

Box (B) **Taxable Amount of Dividends**

Calculate and enter the taxable amount of dividends which is 54 of the actual amount reported in Box (A).

Box (C) Federal Dividend Tax Credit

Calculate and enter the amount of federal dividend tax credit which is 131/3% of the amount entered in Box (B).

Box (D)

Interest from Canadian Sources

Enter, in Canadian currency, the amount of all interest required to be reported on the T5 Supplementary (see 1.(b) and (d) and 2. under Guide item 1 for a list) including:

- (a) dividends paid or payable by a Credit Union to a member in respect of his or her share in the Credit Union, which by virtue of subsection 137(4.1) are deemed to be interest.
- (b) amounts brought into a policyholder's income by life insurers, under paragraph 56(1)(j) (except to the extent that it arises from a policy loan) and under section 12.2 and paragraph 56(1)(d.1).

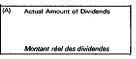
Do not include interest from a source outside Canada which should be reported in Box (F).

Crédit d'impôt fédéral pour dividende

Taxable Amount of Dividends

Montant imposable des dividende

(D)	Interest from Canadian Sources
1	Intérêts de source canadienne



Federal Dividend Tax Credit

Box (H) Royalties from Canadian Sources

10

"Royalties" include royalty payments in respect of the use of a work or invention or the right to take natural resources.

Box (E) Other Income from Canadian Sources

"Other income" includes the following amounts:

- (a) dividends or amounts deemed by the Income Tax Act to be received by a person as dividends, to the extent that they are not required to be reported in Box (A), for example:
 - taxable dividends and deemed dividends (see Guide item 7) from a corporation resident in Canada other than a taxable Canadian corporation as defined in paragraph 89(1)(i),
 - taxable dividends and deemed dividends from a taxable Canadian corporation paid to a corporation resident in Canada, (other than capital gains dividends to be reported in Box (I)),
- (b) amounts to be included in the income of a policyholder under a life insurance policy pursuant to paragraph 56(1)(j) to the extent they arise from a policy loan (see reference to life insurers under Box (D),
- (c) interest as outlined in Guide item 1 B "The T5 Supplementary" 1.(b) and 2., which is not required to be reported in Box (D), such as interest paid or credited to a corporation.

Box (I) Capital Gains Dividends

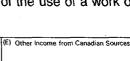
This box is to be used to report a Capital Gains Dividend from an Investment Corporation, Mortgage Investment Corporation or Mutual Fund. "Capital Gains Dividend" means a dividend paid by an Investment Corporation, Mortgage Investment Corporation or Mutual Fund that is deemed to be a capital gain in accordance with provisions of subsections 130(2), 130.1(4), and 131(1).

Box (F) Gross Foreign Income

Gross foreign income is the amount received from sources outside Canada including any foreign tax that was withheld. This amount is to be expressed in Canadian currency. If, for some reason, the amount cannot be expressed in Canadian currency, the name of the foreign currency should be entered below Box (F).

 Capital Gains Dividends
Dividendes
sur gains en capital





Autres revenus de source canadienne

(HI)

Royalties from Canadian Sources Redevances de source canadienne

Box (G) Foreign Tax Paid

An entry is required in this box for purposes of calculating a foreign tax credit. This box should be completed if foreign tax was withheld from the Gross Foreign Income reported in Box (F). The amount of the foreign tax is to be expressed in Canadian currency.

Box (J) Pension Income

This box is to be used to report amounts included in Box (D) as the income of a policyholder under a life insurance policy pursuant to section 12.2 and paragraph 56(1)(d.1). These are amounts which may qualify as eligible pension income.

Box (K) Amount Eligible for Resource Allowance Deduction

Enter in this box all amounts included in Box (H) as royalty income that qualify as "production royalties" for purposes of the resource allowance deduction permitted the recipient under paragraph 20(1)(v.1) of the Income Tax Act.

4

Payments Made to/by Nominees and Agents

A. A nominee or agent **receiving** income described in this Guide or holding an interest in a debt obligation for a person resident in Canada, will complete T5 Supplementaries as follows:

- (a) Income from Canadian sources will be reported, depending on the nature of the income, in Boxes (A),(B),(D),(E),(H), and (I) in accordance with the instructions relating to those boxes.
- (b) Income from foreign sources will be reported in Box (F) and, if required, Box (G) in accordance with the instructions relating to those boxes.

B. If the **payer**, who holds a debt obligation or makes a payment to a nominee or agent in respect of dividends or interest, knows that the beneficial owner is an individual, the payer will show such amounts paid to a nominee or agent in Boxes (A) to (H) as applicable. Where it is not known whether the beneficial owner is an individual, the dividends or interest should be reported in Box (H) or (F) as applicable.

(G) Foreign Tax Paid
Impôt étranger payé

(J)	Pension Income	
L.	Revenu de pensions	



5 Blended Payments

A blended payment is a payment referred to in subsection 16(1). Such a payment can be defined as a payment, the makeup of which is not readily ascertainable but can reasonably be regarded as being partly of an income nature, and partly an amount of a capital nature.

After June 1988, a blended payment is defined as an amount that can reasonably be regarded as being partly interest or other payment of an income nature, and partly an amount of a capital nature. The part of the amount that can reasonably be considered interest, irrespective of the contract or arrangement or legal effect, will be deemed to be interest on a debt obligation. As such, these deemed amounts are subject to all the interest reporting requirements.

Subsection 16(1) does not apply to a payment if

- the income element is definitely known,
- the amount is received as an annuity payment or in satisfaction of the recipient's rights under an annuity contract,
- the payments arose from certain types of obligations, the income elements of the payment must be included in income under another tax provision.

Interpretation Bulletin IT-265R2 deals with the subject of blended payments in greater detail.

6

Accrued Interest

T5 Supplementaries must be issued for years that include the "third anniversary" of an investment contract, and must show the total of all interest accrued, payable or paid after 1981 (or the date the contract was last acquired by the taxpayer, if known) minus any portion of the interest paid or payable that was included on a T5 Supplementary for a previous year.

If a taxpayer acquired an interest in an investment contract issued in 1985, a T5 Supplementary must be issued to that taxpayer for 1988 showing all interest accruing on the contract from the date it was acquired by the taxpayer in 1985 until December 31, 1988, or the date it was disposed of by the taxpayer, whichever comes first.

"Third anniversary" means the third December 31st following the end of the year in which the contract was originally issued and each third December 31st thereafter. In addition, the date of disposition of an investment contract is deemed to be a third anniversary of the contract.

The first three-year period, for investment contracts acquired before 1982 and not disposed of before 1989, will begin on December 31, 1988. Therefore, the third anniversary of such contracts will fall on December 31, 1991. This provision is applicable for 1987 and subsequent taxation years. Contracts acquired before November 13, 1981 are exempted from the triennial reporting, providing they meet all of the conditions of subsection 12(10). Contracts that are cancellable subject to a penalty on pay-out are NOT exempted.

7 Deemed Dividends

A. Section 84 – Deemed dividends

The following outlines some of the general situations whereby a dividend will be deemed by section 84 to be paid by a corporation resident in Canada:

- (a) an increase in paid-up capital without a corresponding increase in net assets (decrease in net liabilities) other than by means of a stock dividend,
- (b) a distribution of property to shareholders on a winding-up, discontinuation or reorganization of a corporation's business,
- (c) a redemption, acquisition or cancellation of any shares other than by purchase in the open market, or
- (d) a reduction of the paid-up capital in respect of any share of capital stock.

There are exceptions to these "deeming" provisions. One such exception is that a dividend will NOT be deemed to arise where a public corporation redeems, acquires, or cancels "prescribed" shares that are held by an individual resident in Canada who deals at arm's length with the corporation, in which case the amounts paid are to be treated as proceeds of disposition of a share.

"Prescribed shares" are those shares which are identified under paragraph 6206 of the Income Tax Regulations.

The dividend deemed to be paid under section 84 is generally calculated as follows:

- in the case of (a) above, the increase in paid-up capital minus the increase in the value of net assets (decrease in value of net liabilities) or the decrease in the paid-up capital of the shares of another class;
- in (b) and (c) above, the full amount distributed minus the paid-up capital in respect of the shares on which the distribution was made;

- in (d) above, the amount paid in excess of the decrease in paid-up capital.

Additional information on winding-up dividends, which are classified as deemed dividends, is available in Interpretation Bulletin IT-149R3.

B. Subsection 15(3) – Deemed dividends

An amount paid as interest or a dividend by a corporation resident in Canada to a taxpayer in respect of an income bond or income debenture is deemed to have been received by the taxpayer as a dividend from a taxable Canadian corporation unless the corporation is entitled to deduct the amount so paid in computing its income. These deemed dividends are reported in Boxes (A) and (B) if paid to an individual and in Box (E) in other cases.

Amounts not deemed to be dividends are to be reported as interest income in Box (D) or (E) in accordance with the instructions for those boxes. Interpretation Bulletin IT-52R4 provides additional information on income bonds and income debentures.

C. Sections 15.1 and 15.2 – Deemed dividends

Any amount paid as or on account of interest in respect of a small business development bond, or a small business bond, is deemed to have been received by the holder as a taxable dividend from a taxable Canadian corporation. The amounts so paid are to be reported in Box (A) if paid to an individual and in Box (E) if paid to other than an individual.

8

Unclaimed Amounts – Dividends and/or Interest

A. Remittances

Dividends or interest received by a taxpayer prior to a taxation year, on behalf of another person, where the person beneficially entitled to that amount is unknown at the end of the taxpayer's taxation year, are referred to as **unclaimed dividends** and **unclaimed interest**, respectively.

Any taxpayer in receipt of such unclaimed amounts is required to withhold a specified percentage in respect of tax payable on these unclaimed amounts and remit the tax withheld to the Receiver General within 60 days after the end of the taxpayer's taxation year in which the tax was required to be withheld.

Subsection 227(9.2) imposes an interest charge on amounts which are deducted or withheld but not remitted, as required by the Income Tax Act or Regulation. The interest at a prescribed rate is payable to the Receiver General from the required date of remittance to the actual day of remittance.

Unclaimed interest

Taxpayers in receipt of unclaimed interest are required to withhold and remit 50% in respect of unclaimed interest received before the beginning of any taxation year commencing on or after January 1, 1987.

Unclaimed dividends

For taxation years beginning prior to January 1, 1987, a broker or dealer is required to withhold and remit a tax amount of 25% of all unclaimed dividends received during the 12 month period immediately preceding the taxation year, if the dividends have not been claimed before the end of that taxation year.

Taxpayers in receipt of unclaimed dividends are required to withhold and remit a tax amount of 331/3% of all unclaimed dividends received between January 1, 1985 and before the beginning of any taxation year commencing on or after January 1, 1987.

NOTE: No withholding and remittance is required in respect of unclaimed amounts which were included in computing the taxpayer's income for the current or previous year, or on which tax was withheld and remitted in a preceding year.

B. Unclaimed amounts subsequently paid out - T5 requirements

The unclaimed amounts which are subsequently paid out to a resident of Canada must be reported on separate T5 Supplementaries and related T5 Summaries for the calendar year in which they were originally received by the taxpayer. The beneficial owners will then be required to include the taxable amount of the dividend and/or the total interest received in their income for the calendar year as indicated on the T5 Supplementary. They will be entitled to claim the appropriate credit for the tax previously withheld on the unclaimed amount.

If unclaimed amounts received in more than one calendar year are paid to the same claimant in the same year, separate slips will be prepared for each calendar year in which the income was actually received and that year will be shown on each T5 Supplementary. A T5 Supplementary must be prepared in all instances, regardless of the amount of income from which tax has been withheld.

A separate information slip must be prepared for amounts from which tax was withheld, even though the taxpayer received amounts from which no tax was withheld in the same calendar year.

The T5 Summary will be identified "Unclaimed Dividend Account" and/or "Unclaimed Interest Account" directly below the name of the payer or nominee.

The T5 Supplementary should be completed in the usual manner, i.e. the total amount of dividends and/or interest paid should be entered in the appropriate spaces. However, the year should be the year the income was received by the taxpayer rather than the year it was received by the beneficial owner.

The amount of tax deducted must also appear on the T5 Supplementary and must be identified per account (i.e. "Income Tax Deducted from Dividends" or "Income Tax Deducted from Interest"). This should be placed directly below the name and the address of the recipient. Furthermore, the identifier "Unclaimed Dividend Account" and/or "Unclaimed Interest Account" should be placed directly below the name and address of the taxpayer and the name of the dividend and/or interest-paying person directly below the identifier.

The federal dividend tax credit is calculated using the rate in effect for the year the dividends were received by the taxpayer. Information Circular 71-9R deals with unclaimed dividends in considerable detail.

Since the Interest and Dividend Income Deduction does not apply to amounts received in the 1988 calendar year, the 1988 T5 Supplementary does not provide for the reporting of these amounts. Interest or dividends received in prior years, which qualify for this deduction, must be reported on a 1987 T5 Supplementary.

Example – Unclaimed Dividend

ABC Co. Ltd., a taxable Canadian corporation, paid dividends to the Brokers Co. Ltd. in respect of shares they held for an unknown shareholder. The fiscal year end of Brokers Co. Ltd. is April 30. Dividends of \$100 were received on March 15, 1986, April 15, 1987 and June 15, 1988. A 25% remittance of tax on the 1986 dividend and a 331/3% remittance of tax on the 1987 dividend were paid to the Receiver General within 60 days after the 1987 and 1988 fiscal year end. There was no requirement for remittance of tax on the 1988 dividend. On June 2, 1988, Mrs. Jean A. Smith, advised Brokers Co. Ltd. of her inheritance of the shares and they were subsequently paid to her.

ADDENDA AU GUIDE T5 1988 ET GUIDE T-BD 1989

Façon de remplir le T5 Supplémentaire et le T-BD Supplémentaire

On doit lire les instructions pour remplir le T5 Supplémentaire et le T-BD Supplémentaire contenus dans ce guide (pages 8 et 31 respectivement) concurremment avec les changements d'ordre administratifs suivants à l'égard des numéros d'assurance sociale.

Comptes communs

Pour les intérêts crédités à un compte commun ou pour la disposition d'une dette obligataire au porteur qui est possédée conjointement, il est seulement nécessaire d'inscrire le NAS d'un particulier sur les formules T5 ou T-BD. S'il y a deux bénéficiaires, les deux noms devraient être inscrits dans l'espace prévu pour le nom et l'adresse.

S'il y a plus de deux bénéficiaires et la T5 ou T-BD est remplie de façon à indiquer un nom et un NAS, on doit inscrire "compte commun" immédiatement après le nom du particulier.

Pre-

Si le payeur veut indiquer les numéros d'assurance sociale de tous les bénéficiaires d'un compte commun ou d'une disposition d'une dette obligataire possédée conjointement, les NAS supplémentaires doivent être inscrits à la droite de l'espace prévu pour le numéro d'assurance sociale sur la T5 Supplémentaire ou sous cette espace sur la T-BD Supplementaire.

Numéros d'assurance sociale

Si un particulier n'a pas fourni un NAS lorsqu'un feuillet de renseignements est complété, laissez l'espace prévu pour le numéro d'assurance sociale en blanc. Toutefois, s'il est nettement su (c.-à-d. indication verbale ou par écrit) qu'un particulier refuse de fournir son NAS, inscrivez "REFUSE" ou 999-999-998 dans l'espace prévu pour le numéro d'assurance sociale.

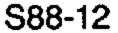
Un feuillet de renseignements autrement valide rempli pour un contribuable qui n'a pas de NAS ne demandera pas la production d'un feuillet modifiée lorsque le NAS est fourni à l'institution financière.

Bien qu'on doit faire la demande pour le numéro d'assurance sociale de touts les contribuables, il faut aussi reconnaître que les particuliers âgés de moins de 18 ans ne seront pas requis de fournir un NAS si leur revenu pour l'année est de 2 500 \$ ou moins.

Exigences et pénalités

Aucune pénalité ne sera imposée pour l'année d'imposition 1988 si un NAS n'est pas fourni lorsqu'on déclare des revenus de placement. Ce renvoi fournira aux contribuables la chance de se familiariser avec

les nouvelles exigences et, pour ceux qui n'ont pas de numéro d'assurance sociale, le temps d'en faire la demande.



ADDENDUM TO THE 1988 T5 GUIDE AND 1989 T-BD GUIDE

Instructions for Completing the T5 Supplementary and T-BD Supplementary

Instructions for completing the T5 Supplementary and T-BD Supplementary contained in this Guide (pages 7 and 28 respectively) should be read in conjunction with the following administrative changes concerning the reporting of social insurance numbers.

Joint Accounts

For interest credited on a joint account or for the disposition of a bearer debt which is jointly owned, only the social insurance number of one individual need be recorded on the T5 or T-BD. If there are two recipients, both their names should be entered in the recipient's name and address area.

If more than two individuals are involved and the T5 or T-BD is being prepared to reflect the name and social insurance number of one individual, the notation "joint account" should be entered immediately following the individual's name.

For those payers who wish to show the social insurance numbers of all participants in joint accounts or dispositions of jointly owned bearer debts, the additional social insurance numbers should be entered, where practical, to the immediate right of the social insurance number area on the T5 Supplementary or immediately below this area on the T-BD Supplementary.

Social Insurance Number

If an individual has not provided a SIN at the time an information slip is being prepared, the social insurance number area should be left blank. However, where it is clearly known (e.g. verbal or written indication) that a taxpayer has refused to provide his or her SIN, the payer should enter "REFUSED" or 999-999-998 in the space provided for the SIN.

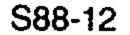
An otherwise valid information return prepared for a taxpayer who does not have a SIN will not require the filing of an amended information slip once the SIN is made available to the financial institution.

While all taxpayers should be asked to provide their social insurance numbers, it should be recognized that individuals under 18 years of age are not required to provide a SIN if their total income for the year is \$2,500 or less.

Requirements and Penalties

Penalties will not be applied for the 1988 tax year for failure to provide a SIN in respect of the reporting of investment income. The postponement

will give taxpayers an opportunity to become familiar with the new requirements, and to give those who do not have a SIN an opportunity to apply for one.



(E) Other Income from Canadian Sources Autres revenus de source canadienne STATEMENT OF INVESTMENT INCOME ÉTAT DES REVENUS DE PLACEMENTS <u>Unclaimed Dividend Account</u> Paying Corporation ABC Co. 170 Pour le bureau d'Impôt For Taxation Office (K) Amount Eligible for Resource Allowance Deduction déduction en matière de ressources Main Street, Anytown, Canada Montant donnant droit à la Brokens Co. 24d. The T5 Supplementary for the 1986 dividend should be completed as Interest from Canadian Sources NAME AND ADDRESS OF PAYER (Must appear on each slip) NOM ET ADRESSE DU PAYEUR (Ainscrive sur chaque feuillet) intérêts de source canadienne Pension Income Revenu de pensions 789 123 456 Social Insurance Number Vuméro d'assurance sociale Supplementary - *Supplémentaire* Rev. 88 Crédit d'impôt lédéral pour dividendes 3400 Federal Dividend Tax Credit Dividendes sur gains en capital Capital Gains Dividends ы Ч Dividends from Taxable Canadian Corporations Dividendes de corporations canadiannes imposables (H) Royalties from Canadian Sources Redevances de source canadienne Montaint imposable des dividendes 150 00 Taxable Amount of Dividends \$ 25,00 Revenu Canada Impôt (Build to claimant in 1988) (G) Foreign Tax Paid RECIPIENT SURNAME FIRST, AND FULL ADDRESS BÉVÉFICIAIRE NOM DE FAMILLE D'ABORD ET ADRESSE COMPLÈTE Income Tay Deducted Thistown, Canada Impót étranger payé Smith, Jean A. 10 Second Avenue From Dividends follows: Revenue Canada Taxation Actual Amount of Dividends Montant reel des dividendes 00 00/ Revenus étrangers bruts F) Gross Foreign Income ₹ 986 Annee

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Correction of T5 Supplementaries

Cancelled, amended, or duplicate T5 Supplementaries should be clearly identified as such above the recipient's name. If an amended T5 Supplementary reflects a change in any of the financial data reported on the original Supplementary, an amended T5 Summary with revised totals will also have to be filed. If it is not possible to show the revised totals, a T5 Summary showing only the net changes will be acceptable.

Amended T5 Summaries should be clearly marked as such at the top of the form. If, after the T5 Summary and related Supplementaries are filed, it is discovered that a T5 Supplementary has been completed in error, a covering letter explaining the error and providing the name, address and Social Insurance Number of the recipient should be forwarded to the Department with the amended T5 Summary.

10

9

Filing Requirements – When and Where

One completed T5 Summary, together with Copy 1 of form T5 Supplementary, if not filing on magnetic tape, (see Guide item 12) must be forwarded to Revenue Canada Taxation not later than the last day of February of the following year.

When a business or activity is discontinued, the return is to be filed within 30 days of the date of discontinuance.

The T5 Summaries and related T5 Supplementaries must be filed at the designated locations as indicated below.

- (a) Taxation Centre St. John's, Newfoundland A1B 3Z1
- (b) Taxation Centre Shawinigan Sud., Quebec G9N 7S6
- (c) Taxation Centre Jonquiere, Quebec G7X 8X8
- (d) Taxation Centre Winnipeg, Manitoba R3C 3M2
- (e) Taxation Centre Surrey, British Columbia V3T 5E1
- (f) Taxation Centre Sudbury, Ontario P3A 5C1

summaries with addresses in Newfoundland, Prince Edward Island, Nova Scotia and New Brunswick

summaries with addresses served by Montreal, Laval or St. Hubert District Taxation Offices

summaries with addresses served by Quebec, Rouyn-Noranda, and Sherbrooke District Taxation Offices

summaries with addresses in Alberta, Saskatchewan, Manitoba, and the Northwest Territories

summaries with addresses in British Columbia and the Yukon Territory

summaries with addresses in Ontario other than those served by the Ottawa and Toronto District Taxation Offices

(q) District Taxation Offices

summaries with addresses served by the Ottawa, Toronto, Scarborough, and Mississauga District Taxation Offices.

11

Distribution of the T5 Supplementary

- Copy 1 To be delivered with form T5 Summary to Revenue Canada Taxation not later than the last day of February following the calendar year for which the summary is required.
- Copies 2 and 3 To be delivered to the recipient not later than the last day of February following the calendar year for which the return is required.

Copy 4 – To be retained by the payer.

12

Filing on Magnetic Tape

Revenue Canada Taxation encourages payers when possible, to file their T5 Supplementaries on magnetic tape directly with the Taxation Centre, Ottawa, Ontario.

Payers who file their T5 Supplementaries on magnetic tape are reminded that the applicable copies of the T5 Summary should always accompany the tape(s) and Data Tape Transmittal form(s).

The entire submission must be externally identified in clear bold print "T5 TAPE FILER" and shipped via a courier or registered mail to:

Revenue Canada Taxation Taxroll Division Ottawa Taxation Centre 875 Heron Road, Room 424 Ottawa, Ontario K1A 0Y6

Please refer to the booklet entitled, "Computer Specifications for T5 Data Filed on Magnetic Tape" for the necessary technical data. Contact your district taxation office for the latest version of this publication.

If you, wish to obtain more information regarding this method of filing please direct your enquiry to Business Tax Systems Division at (613) 954-9000 (collect).

13

Payments to Non-Residents of Canada

The total of all amounts of investment income and other amounts referred to in Regulation 202(1) aggregating \$10 or more paid or credited to a nonresident of Canada must be reported on NR4 Supplementaries. Information Circular 77-16R2 deals with the subject of non-resident income tax in considerable detail and lists the specific types of interest income which are exempt from tax.

Interpretation Bulletin IT-221R2 deals with the determination of an individual's residence status.

A person who fails to withhold non-resident tax on behalf of a nonresident is liable for the amount of tax that should have been withheld plus a penalty of 10% of the tax. In the case of a second failure in the same calendar year, the penalty is 20% of the tax. Interest is charged on the total of the tax and penalties at the prescribed rate. The payer should therefore withhold tax on behalf of an individual living outside Canada unless the individual obtains confirmation from Revenue Canada Taxation that the individual is a resident of Canada, in which case Revenue Canada Taxation will issue written authorization to the Canadian resident payer not to withhold non-resident tax from such payments. A T5 Supplementary is to be prepared only for residents of Canada.

14

Related Publications

The following Interpretation Bulletins and Information Circulars are available from any district taxation office for your assistance.

Interpretation Bulletins

IT-52R4	Income Bonds and Income Debentures
IT-66R5	Capital Dividends
IT-67R2	Taxable Dividends from Canadian Resident Corporations
IT-88R	Stock Dividends
IT-114	Discounts, Premiums and Bonuses on Debt Obligations
IT-149R3	Winding-up Dividend
IT-221R2	Determination of an Individual's Residence Status
IT-265R2	Payments of Income and Capital Combined
IT-396R	Interest Income
Informatio	n Circulare

Information Circulars

71-9R	Unclaimed Dividends
77-16R3	Non-Resident Income Tax
85-5R	Custom and Facsimile Tax Forms

15 Privacy Act

The information provided on the T5 Summary and related T5 Supplementaries is collected under the authority of and used in the administration and enforcement of the Income Tax Act.



Revenue Canada Taxation Revenu Canada Impôt

T5 SUMMARY - 75 SOMMAIRE RETURN OF INVESTMENT INCOME DÉCLARATION DES REVENUS DE PLACEMENTS

(Under paragraph 221(1) (d) and (e) of the Income Tax Act and Sections 201 and 217 of the Income Tax Regulations) (En vertu des alinéas 221(1)d) et e) de la Loi de l'impôt sur le revenu et des articles 201 et 217 du Règlement de l'impôt sur le revenu)

Instructions and guidelines for preparing a Return of Investment Income (T5) are included in a publication entitled "T5 Guide Return of Investment Income" This Guide is available upon request at your District Taxation Office.

La publication intitulée "Guide T5- Revenus de placement", que vous pouvez vous procurer à votre bureau de district, renferme des instructions et des lignes directrices sur la façon de remplir la déclaration T5 des revenus de placements.

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1989 T-BD Guide Return of Investment Income Debt Obligations in Bearer Form The T-BD Summary and the T-BD Supplementaries

CONTENTS

Page

1.	Return of Investment Income A. The T-BD Summary and the T-BD Interim Summary B. The T-BD Supplementary forms	25 25 26
2.	Requirements and Penalties A. Late-filing penalty B. Penalty for failure to provide a SIN C. Interest on penalties D. Offences under the Income Tax Act	27 27 27 28 28
3.	Instructions for Completing the T-BD Supplementary	28
4.	Social Insurance Number	29
5.	Payments Made to/by Nominees and Agents	29
6.	Blended Payments	29
7.	Unclaimed Proceeds of Disposition A. Remittances B. Unclaimed proceeds of disposition subsequently paid out – T-BD requirements	30 30 30
8.	Correction of T-BD Supplementaries	31
9.	Filing Requirements – When and Where	31
10.	Related Publications	32
11.	Privacy Act	32

23

This Guide is not a legal document. It uses non-technical language to explain some of the laws about income tax. For official purposes, please consult the Income Tax Act and the related Regulations.

FACTORS APPLICABLE TO 1989

Effective January 1, 1989, "Event Reporting" for the disposition of debt obligations in bearer form will be required. The proposed reporting requirements initially intended the implementation date to be January 1, 1988. For this reason, the "Event Reporting" Supplementaries were printed with references to the 1988 taxation year and to the legislation in effect at the time of print. All references to the 1988 taxation year Should read the 1989 taxation year. Please advise your clients accordingly. Instructions provided in this guide will advise when to indicate "Not Applicable" or "N/A" when the areas were so affected by changes to the legislation.

The reverse side of copy 4 of the T-BD Supplementary form contains a reference to subsections 3801.1(1) and (2) of the Income Tax Regulations. This reference is no longer relevant, as the tax reform legislation supercedes the draft amendments to the Income Tax Regulations. The draft amendments required individuals to supply their Social Insurance Number to persons who are required to prepare information returns for debt obligations in bearer form. The SIN reporting requirement is included in a tax reform amendment to the Income Tax Act which now applies to all information returns. See Guide item 2 "Requirements and Penalties" for details.

Introduction

This Guide provides information for the preparation of the Return of Debt Obligations in Bearer Form, the T-BD(3) Summary, the T-BD(4) Interim Summary, and the T-BD(1) and the T-BD(2) Supplementaries, for the 1989 calendar year. The instructions necessary to complete the majority of the information required on the supplementaries is contained on the reverse side of copy 4 of the form(s).

Unless otherwise stated, parts, subdivisions, sections, subsections, paragraphs and subparagraphs referred to in this Guide are parts, subdivisions, sections, subsections, paragraphs and subparagraphs of the Income Tax Act.

Throughout this Guide all references made to the T-BD Supplementary will refer to both the T-BD(1) and the T-BD(2) Supplementaries unless otherwise specified.

1

Return of Investment Income – Debt Obligations in Bearer Form

The Return of Investment Income for Debt Obligations in Bearer Form is a two-part return which consists of the T-BD(3) Summary and, as required, the related T-BD(1) and/or T-BD(2) Supplementaries. The T-BD(3) Summary provides a consolidated statement of the information contained in the supplementaries, which report the dispositions of the debt obligations in bearer form, by an individual resident in Canada.

The return must be prepared by

- every person who makes a payment to an individual resident in Canada, in respect of a redemption of a debt obligation in bearer form issued by that person and
- a nominee or agent in respect of the disposition, by an individual resident in Canada, of a debt obligation in bearer form.

"Debt obligation in bearer form" means any debt obligation in bearer form other than

- a debt obligation that is redeemed for the same amount as the issue price,
- a debt obligation described in paragraph 7000(1)(b) of the Income Tax Regulations, eg. strip coupons,
- a coupon, warrant or cheque referred to in subsection 207(1) of the Regulations.

A. The T-BD Summary and the T-BD Interim Summary

The T-BD Summary, T-BD(3), is a single page form, which provides a consolidated statement of the proceeds of disposition, as reported on the T-BD Supplementaries.

To accommodate the various needs of the payers, the Department is prepared to accept the submission of the T-BD Supplementaries on a

1

monthly basis. The **Interim Summary,** the T-BD(4), which will provide cumulative data for the final summary, is available upon request at the district taxation office. Once a reporting method has been selected, i.e. monthly or annually, the payer should continue the chosen method for the calendar year. The Department must be advised in writing, of any change to the reporting method prior to the date the first Interim Summary is required for the calendar year.

The "payer identification number" requested on the T-BD Summary/ Interim Summary is the same account number assigned to your annual return of income filed with the Department. If you have not been assigned such a number, this area should be left blank.

A T-BD Summary/Interim Summary is required even if only one T-BD Supplementary is prepared.

When previously unclaimed proceeds of disposition are subsequently claimed by a resident of Canada, a separate T-BD(3) identified as "Unclaimed Proceeds of Disposition," must be prepared for the unclaimed proceeds of disposition from which tax has been withheld by a taxpayer in accordance with subsection 153(4). See Guide item 7 for further details.

B. The T-BD Supplementary forms

Event Reporting Forms

There are two forms available for reporting the disposition of debt obligations in bearer form.

1. The T-BD(1), Statement of Disposition – Debt Obligations in Bearer Form, (Single Transaction), is to be used when the transaction involves a single redemption or disposition of a debt obligation in bearer form with a specific payer. Instructions for completing the supplementary are on the reverse side of Copy 4 of the form.

Due to the elimination of the interest income deduction, Boxes (7) and (8) should be marked "Not Applicable" or "N/A."

2. The T-BD(2), the Statement of Disposition – Debt Obligations in Bearer Form, (Multiple Transaction), is to be used where an individual redeems or disposes of several bearer debt obligations on a particular day through a specific payer or if the payer has chosen to submit the supplementaries on a monthly basis, the total number of dispositions for an individual in a particular month may be recorded. The form provides space to report 15 dispositions. If the number of transactions in either situation exceeds this amount, an additional information slip can be prepared and the number of multiple transaction slips prepared for the individual for the same day or month should be recorded on the bottom right hand corner of the form.

Since the interest income deduction has been eliminated, Box (10) should be marked "Not Applicable" or "N/A."

Requirements and Penalties

A. Late-filing penalty

The penalty authorized by subsection 162(7), for failure to file the return by the due date or for late distribution of the T-BD Supplementaries to recipients is \$25 per day with a minimum penalty of \$100 per return and a maximum penalty of \$2500 per return. Notices of Assessment for T-BD returns are issued only in those cases where a late-filing penalty is assessed.

B. Penalty For failure to provide a Social Insurance Number

Penalties for failure to provide a Social Insurance Number are applicable to both the payer and the recipient.

1. Payer

2

Paragraph 237(2)(a) provides that any person who is required to prepare an information return which requires an individual's Social Insurance Number must make a reasonable effort to obtain the Social Insurance Number from that individual. Under subsection 162(5), failure to make such an effort or to provide any information required on the T-BD Supplementaries may result in a penalty of \$100 for every failure.

A per-alty is **not applicable** where the individual has applied for the assignment of the Social Insurance Number and has not received it at the time the return is due to be filed. See "Social Insurance Number," under Guide item 4, for further details.

Existing clients for whom a Social Insurance Number is not on record and for whom an information return must be made, should be advised in writing of the information required and the consequence(s) of failing to provide such information (see "Recipient," below). In the case of walk-in trade or new clients the information should be obtained at the time of disposition or when requesting the normal identification of the party.

2. Recipient

Subsection 237(1) requires individuals (other than a trust) to provide their Social Insurance Number to persons required to make an information return containing that information. Subsection 162(6) imposes a penalty of \$100 for every failure of an individual to supply his or her Social Insurance Number to such persons.

If the individual has not been assigned a Social Insurance Number, paragraph 237(1)(b) requires that he or she apply for such a number within 15 days of the request from such persons, and provide the number thereafter, to any person required to make an information return requiring the Social Insurance Number.

Application for a Social Insuance Number can be made by mailing a completed application form EMP 2120 (7-86), to the nearest Canada

Employment and Immigration office. The penalty will not apply if the Social Insurance Number, so obtained, is provided to the person required to make the information return within 15 days of its receipt.

C. Interest on penalties

Subsection 161(11) provides that where a taxpayer is required to pay a penalty in respect of an information return, interest on that penalty at the prescribed rate, must be paid to the Receiver General, together with the applicable penalty.

D. Offences under the Income Tax Act

In addition to the penalties outlined above, the Act provides for summary convictions for the situations specified below:

1. Prohibited use of the Social Insurance Number

A person who is required to make an information return requiring an individual's Social Insurance Number is, under paragraph 237(2)(b), prohibited from **knowingly** using, communicating or allowing the communication of the Social Insurance Number without the individual's consent, for purposes other than are required under the Act or a Regulation.

Persons who contravene this legislation are guilty of an offence under subsection 239(2.3) and are liable on summary conviction to a maximum fine of \$5000, or to a maximum prison term of 12 months or a combined penalty and prison term.

2. Failure to make or file a return

Persons who fail to make or file a return as and when required by or under the Income Tax Act or a Regulation are guilty of an offence under subsection 238(1) and in addition to any penalty otherwise provided, are liable on a summary conviction to a fine ranging from a minimum of \$1000, to a maximum of \$25,000; or both the fine and imprisonment for a maximum of 12 months.

3

Instructions for Completing the T-BD Supplementary

Recipient

In the case of an individual, enter the surname first, followed by the usual first name and initials. If the payment is made to an organization, association or institution, which is other than a corporate entity, enter the name of the organization, association or institution, not just the name of the secretary-treasurer or other individual with signing authority. The recipient's address must be shown in all cases.

Social Insurance Number

Enter the recipient's Social Insurance Number. Only one T-BD Supplementary should be completed to report the disposition of a debt obligation in bearer form which is jointly owned. Enter the SIN of the first individual in the appropriate block, with the name of this individual appearing first. The SIN(s) of any other individual(s) should be entered to the right of the space provided for the Social Insurance Number.

If an individual refuses to provide his or her Social Insurance Number after being advised of the requirements and consequences of failing to do so, the payer should enter "**REFUSED**" in the space provided for the Social Insuance Number.

Where a taxpayer has indicated that he or she does not have a Social Insurance Number and must make application for the same, the Department does not expect the payer to hold the information slip past the required **annual** filing due date. In these circumstances, the payer should enter "**UNAVAILABLE**" in the space provided for the Social Insurance Number. An amended information slip should be prepared and sent in once the required information is received.

5

Payments Made to/by Nominees and Agents

Nominees or agents receiving proceeds of disposition from debt obligations in bearer form, on behalf of individuals resident in Canada, are required to prepare T-BD information slips for those individuals.

Since the reporting requirements do not apply to corporations, information slips are not required for investment counsellors acting as agents for a corporation.

Individuals operating as individual investment counsellors must in turn issue information slips to the individual owners of the debt obligations. It is the individual investment counsellor's responsibility to report any personal income arising from the disposition of debt obligations in bearer form in his or her personal income tax return. To avoid reassessment, individual investment counsellors should advise the Department, in their income tax returns, of any information slips they received in their capacity as nominee, agent or investment counsellor.

6

Blended Payments

A blended payment is an amount that can be regarded as being partly interest or other payment of an income nature, and partly an amount of a capital nature. The amount that can reasonably be considered interest irrespective of the contract or arrangement or legal effect, will be deemed to be interest on a debt obligation. As such, if the debt obligations are held in bearer form, they would be subject to the applicable reporting requirements. Subsection 16(1) does not apply to a payment if

- the income element is definitely known,
- the amount is received as an annuity payment or in satisfaction of the recipient's rights under an annuity contract,
 – the payments arose from certain types of obligations,
- the income elements of the payment must be included in income under another tax provision.

Interpretation Bulletin IT-265R2 deals with the subject of blended payments in greater detail.

Unclaimed Proceeds of Disposition

A. Remittances

7

Proceeds of disposition of property which are received by a taxpayer on behalf of another person, where the person beneficially entitled to that amount is unknown at the end of the taxpayer's taxation year is referred to as **unclaimed proceeds of disposition.**

Any taxpayer in receipt of such unclaimed amounts is required to withhold a specified percentage in respect of tax payable on the unclaimed amount and remit the tax withheld to the Receiver General within 60 days after the end of the taxpayer's taxation year in which the tax was required to be withheld.

Subsection 227(9.2) imposes an interest charge on amounts which are deducted or withheld, but not remitted, as required by the Act or Regulation. The interest, at a prescribed rate, is payable to the Receiver General from the required day of remittance to the actual day of remittance.

Taxpayers in receipt of unclaimed proceeds of disposition are required to withhold 50% of such unclaimed amounts, less any applicable outlays and expenses, received before the beginning of any taxation year that commenced on or after January 1, 1987.

No withholding or remittance is required in respect of unclaimed proceeds of disposition which were included in computing the taxpayer's income for the current or previous year, or on which tax was withheld in a preceding year.

B. Unclaimed proceeds of disposition subsequently paid out – T-BD requirements

The unclaimed proceeds of disposition subsequently paid out to an individual resident in Canada, must be reported on separate T-BD Supplementaries and the related T-BD Summary for the calendar year in which it was originally received by the payer or nominee. The beneficial owners will then be required to calculate the amount of interest or deemed interest and include that amount in their income of the calendar year indicated on the T-BD Supplementary. They will be entitled to claim the appropriate credit for the tax previously withheld on the unclaimed proceeds of disposition.

If such unclaimed amounts are received in more than one calendar year are paid to the same claimant in the same year, separate slips will be prepared for each calendar year in which the income was actually received and that year will be shown on each T-BD Supplementary. A T-BD Supplementary must be prepared in all instances, regardless of the amount of income from which tax has been withheld.

A separate information slip must be prepared for amounts from which tax has been withheld, even though the taxpayer received amounts from which no tax was withheld in the same calendar year.

The T-BD Summary will be identified "Unclaimed Proceeds of Disposition Account" directly below the name of the taxpayer.

The T-BD Supplementary should be completed in the usual manner. However, the year should be the year the income was received by the taxpayer rather than the year it was received by the beneficial owner.

The amount of tax withheld must also appear on the T-BD Supplementary and must be identified per account, i.e. "Income Tax Withheld from Proceeds of Disposition." This should be entered directly below the name and address of the recipient. Furthermore, the identifier "Unclaimed Proceeds of Disposition Account" should be placed directly below the name and address of the taxpayer and the name of the interest paying person directly below the identifier.

8 Correction of T-BD Supplementaries

Cancelled, amended or duplicate T-BD Supplementaries should be clearly identified as such above the recipient's name. If an amended T-BD Supplementary reflects a change in any of the financial data reported on the original Supplementary, an amended T-BD Summary/Interim Summary with the revised totals will also have to be filed. If it is not possible to show the revised totals, a T-BD Summary/Interim Summary showing only the net changes will be acceptable.

Amended T-BD Summaries/Interim Summaries should be clearly marked as such at the top of the form. If, after the T-BD Summary/Interim Summary and related Supplementaries are filed, it is discovered that a T-BD Supplementary has been completed in error, a covering letter explaining the error and providing the name, address and Social Insurance Number of the recipient should be forwarded to the Department with the amended T-BD Summary/Interim Summary.

9

Filing Requirements - When and Where

One copy of the T-BD Summary together with copy 1 of the applicable T-BD Supplementaries must be forwarded to Revenue Canada Taxation not later than the last day of February of the following year. When a business or activity is discontinued, the return is to be filed within 30 days of the date of discontinuance.

The T-BD Summary/Interim Summary and related Supplementaries must be filed at the designated locations as indicated below.

- (a) Taxation Centre St. John's, Newfoundland A1B 3Z1
- (b) Taxation Centre Shawinigan Sud., Quebec G9N 7S6
- (c) Taxation Centre Jonquiere, Quebec G7X 8X8
- (d) Taxation Centre Winnipeg, Manitoba R3C 3M2
- (e) Taxation Centre Surrey, British Colombia V3T 5E1
- (f) Taxation Centre Sudbury, Ontario P3A 5C1
- (g) District Taxation Offices

summaries with addresses in Newfoundland, Prince Edward Island, Nova Scotia, and New Brunswick

summaries with addresses served by Montreal, Laval or St. Hubert District Taxation Offices

summaries with addresses served by Quebec, Rouyn-Noranda, and Sherbrooke District Taxation Offices

summaries with addresses in Alberta, Saskatchewan, Manitoba, and the Northwest Territories

summaries with addresses in British Columbia and the Yukon Territory

summaries with addresses in Ontario other than those served by the Ottawa and Toronto District Taxation Offices

summaries with addresses served by the Ottawa, Toronto, Scarborough, and Mississauga District Taxation Offices.

10

Related Publications

The following Interpretation Bulletins and Information Circulars are available from any district taxation office for your assistance.

Interpretation Bulletins

IT-114	Discounts, Premiums and Bonuses on Debt Obligations
IT-265R2	Payments of Income and Capital Combined
IT-396R	Interest Income

Information Circulars

85-5R Custom and Facsimile Tax Forms

11 Privacy Act

The information provided on the T-BD Summary and related T-BD Supplementaries is collected under the authority of and used in the administration and enforcement of the Income Tax Act.

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DISTRICT TAXATION OFFICES	GENER			FORMS REQUEST
	ENGLIS	H SERV	ICES	LOCAL
NEWFOUNDLAND	LOCAL	LONG	DISTANCE	
St. John's - 215 Water Street, A1C 6C9	772-2610	1-800-	563-2600	772-5088
PRINCE EDWARD ISLAND Charlotterown – 90 Richmond Street, C1A 8L3	566-7200	1.	566-7200	566-7250
NOVA SCOTIA Halifax – 1557 Hollis Street, B3J 2T5 Sydney – 49 Dorchester Street, B1P 6K3	426-2210 564-7080		426-2210 564-7081	426-2151 564-7120
NEW BRUNSWICK Bathurst – 786 King Avenue, E2A 1R5 Saint John – 65 Canterbury Avenue, E2L 4H9	548-7100 648-4600		222-9622 222-9622	548-7100 648-4618
QUÉBEC Chicoutimi – 100 Lafontaine Avenue, Office 211, G7H 6> Laval – 3131 St-Martin Boulevard West, H7T 2A7 Montréal – 305 Rene-Levesque Blvd. West, H2Z 1A6 Québec – 165, Pointe-aux-Lièvres Street South, G1K 7L Rimouski – 411 Sirois Street, G5L 8B2 Rouyn-Noranda – 11 Terminus Street East, J9X 3B5	283-5300 283-5300	1-800- 1-800- 1-800- 1-800-	463-4421 361-2808 361-2808 463-4421 463-4421	545-8026 335-8658 283-5623 648-4083 722-3104 764-5151
Calls from area code 418 Calls from area code 819 Sherbrooke – 50 Place de la Cite, J1H 5L8 St. Hubert – 5245 Cousineau Boulevard, J3Y 7Z7 Trois-Rivières – 55 des Forges Boulevard, G9A 2G4 ONTARIO	565-5888 283-5300 373-2723	1-800 1-800 1-800	-567-6428 -567-6403 -567-6184 -361-2808 -567-9325	821-8565 445-5264 373-2723
Belleville – 11 Station Street, K8N 2S3 Hamilton – 150 Main Street West, L8N 3E1 Calls from area code 416	962-8611 522-8671		-267-2130 -263-9200	962-4816 572-2609
Calls from area code 519 Kingston – 385 Princess Street, K7L 1C1 Kitchener – 166 Frederick Street, N2G 4N1 London – 451 Talbot Street, N6A 5E5 Mississauga – 36 Adelaide Street East, M5C 2T4	545-8371 579-2230 645-4211 869-1500	1-800 1-800 1-800 1-800	-263-9210	1-800-267-2139 579-8951 679-4244 865-9469
Calls from area code 416 Calls from area code 519, 705 Ottawa – 360 Lisgar Street, K1A 0L9 Calls from area code 613	598-2275	1-800	-387-1710	598-2300
Calls from area code 819 St-Catharines – 32 Church Street, L2R 6R4 Scarborough – 200 Town Centre Court, M1P 4Y3	688-4000 296-1950	1-800 1-800	-267-4735 -263-5672	688-4000 296-0104
Calls from area code 416 Calls from area code 705 Sudbury – 19 Lisgar Street South, P3E 3L5 Thunder Bay – 201 North May Street, P7C 3P5 Toronto – 36 Adelaide Street East, M5C 1J7 Calls from area code 416	671-0581 623-3443 869-1500	1-800 1-800 1-800 1-800	-387-5229 -387-5183 -461-4060 -465-6981 -387-1700	671-0596 623-2751 865-9469
Calls from area code 519, 705 Windsor – 185 Ouellette Avenue, N9A 5S8 Calls from Essex County	258-8302		-387-1710 -265-4841	252-3611
MANITOBA Winnipeg – 391 York Avenue, R3C 0P5	983-6350	1-800	-282-8079	983-3942
SASKATCHEWAN Regina – 1955 Smith Street, S4P 2N9 Saskatoon – 201-21st Street East, S7K 0A8 Calls from exchange numbers 825, 871, 875	780-6015 975-4595	1-800	-667-7555 -667-2083 hith 1-9400	780-6079 975-4577
ALBERTA Calgary – 220-4th Avenue Street East, T2G 0L1	292-4101	1 000	-332-1410	292-4225
Calls from Southern Alberta Edmonton – 9700 Jasper Avenue, T5J 4C8 Calls from Northern Alberta Calls from North West Territories and	420-3510	1-800	-232-1966	420-3544
North Eastern British Columbia BRITISH COLUMBIA Penticton – 277 Winnipeg Street, V2A 1N6 Vancouver – 1166 West Pender Street, V6E 3H8 Calls from Yukon Territory and	492-9200 689-5411	1-800 1-800)-661-6451)-642-8259)-663-9033	492-9200 666-0337
North Western British Columbia Victoria – 1415 Vancouver Street, V8V 3W4	388-0121		0-663-0451 0-742-6108	388-3291
If you are deaf or have a hearing disability and have access to a telephone device for Monday to	HOURS OF TELE NTER SERVICE Friday - 8:15 a.m (holidays excepted	ı. to	Long Distanc No charge to Dial direct, p	

Revenue Canada Revenu Canada Taxation Impôt T-BD SUMMARY Return of Investment Income Debt Obligations in Bearer Form Revenus de

As required under paragraphs 221(1) (d) and (e) of the Income Tax Act and subsections 201(6) and (7) of the Income Tax Regulations. This form is to be prepared by all payers, including those filing monthly including the paragraphic section of the income tax

monthly interim statements. COPY 1 of this form together with the related T-BD Supplementaries must be field not later than the last day of February following the calendar year for which the return is required. Instructions and guidelines for preparing a T-BD Return of Investment

Income are included in a publication entitled T-BD Guide, Return of Investment Income, Debt Obligations in Bearer Form." This Guide is incorporated with the T5 Guide and is available upon request at your T-BD SOMMAIRE Revenus de placement Dette obligataire au porteur

Formule publiée selon les exigences des alinées 22 1(1)d) et 22 1(1)e) de la Loi de l'impôt sur le revenu et des paregraphes 20 1(6) et 20 1(7) du Règlement de l'impôt sur le revenu.

La présente formule doit être produite par tous les payeurs, y compris ceux qui produisent chaque mois un état périodique. La COPIE 1 de la présente formule, accompagnée des formules T-BD Sup-

La CUPIL 1 de la présente formule, accompagnée des formules 1-BD Supplémentaire correspondantes, doit être produite au plus tard le dernier jour du mois de février qui suit l'année civile pour laquelle la déclaration est requise.

Les instructions et les lignes directrices sur la manière de remplir la Déclaration de revenus de placament T-BD ligurent dans le Guide T-BD – Revenus de placement – Dette obligataire au porteur. Ce guide fait partie du Guide T5 que vous pouvez obtenir sur demande à votre bureau de districi d'imoôt.

PAYER IDENTIFICATION NUMBER NUMÈRO D'IDENTIFICATION DU PAYEUR		NAME OF PAYER OR NOMINEE AND ADDRESS OF BRANCH / OFFICE FILING THIS SUMMARY NOM DU PAYEUR OU DU MANDATAIRE ET ADRESSE DE LA SUCCURSALE OU DU BUREAU QUI ÉTABLIT LE PRESENT SOMMAIRE	
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T-BD(1) AND T-BD(2) SUPPLEMENTARY TOTALS - TOTAUX DES T-BD(1) ET T-BD(2) SUPPLÉMENTAIRE

Enter Amounts as required

district taxation office

Inscrivez les montants appropriés

Total number of T-BD Supplementaries previously filed for the year to date (Line 3 of the final T-BD Interim Summary for the calendar year.) Nombre total des T-BD Supplémentaire déjà produits à ce jour pour l'année (ligne 3 de la T-BD Sommaire		
Summary for the calendar year.)		
Total Proceeds of Disposition for the year to date. (Total of line (1) and (2) above) Total à ce jour des produits de disposition pour l'année (ligne (1) plus ligne (2) ci-dessus).	(3)	
Total Proceeds of Disposition per attached T-BD Supplementaries. (The amounts reported in Box 3 of the T-BD(1) and Box 6 of the T-BD(2) Supplementaries.) Total des produits de disposition selon les 7-BD Supplémentaire ci-joints (montants déclarés à la case 3 du T-B(1) Supplémentaire et à la case 6 du T-BD(2) Supplémentaire).	(2)	
Total des produits de disposition déjà déclarés pour l'année (ligne 3 de la T-BD Sommaire périodique finale pour l'année civile).	(1)	

IF YOU WILL BE FILING MORE THAN ONE T-BD RETURN FOR THE YEAR, INDICATE THE TOTAL NUMBER HERE. (Oo not include Interim Summaries) SI VOUS PRÉVOYEZ PRODURNE PUSIEURS DÉCLARATIONS T-BD POUR L'ANNÉE, INSCRIVEZ ICI LE NOMBRE TOTAL DE DÉCLARATIONS. (Ne comptez pas les formules Sommaire périodique.)

PERSON FROM WHOM FURTHER INFORMATION MAY BE OBTAINED REGARDING THE T-BD RETURN OF INVESTMENT INCOME, DEBT OBLIGATIONS IN BEARER FORM

PERSONNE RESSOURCE POUR DE PLUS AMPLES RENSEIGNEMENTS SUR LA DÉCLARATION DE REVENUS DE PLACEMENT T-BD. DETTE OBLIGATAIRE AU PORTEUR

NAME
NOM

CERTIFICATION

I HEREBY CERTIFY THAT THE INFORMATION GIVEN ON THE T-BD SUM-MARY AND THE RELATED T-BD SUPPLEMENTARIES IS TRUE, CORRECT AND COMPLETE. ATTESTATION JE CERTIFIE PAR LES PRÉSENTES OUE LES RENSEIGNEMENTS DONNÉS DANS LA FORMULE T-BD SOMMAIRE ET LES FORMULES T-BD SUPPLÉ-MENTAIRE CORRESPONDANTES SONT VRAIS. EXACTS ET COMPLETS

TELEPHONE NO N° DE TÉLÉPHONE

DATE

SIGNATURE

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	vestment income are included in the T-B	D Guide. This guide is incor-	Déclaration de revenus de plac Ce guide fait partie du Guide T	ement T-BD figurent 5 que vous pouvez obi	dans le Guide TBD.
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