



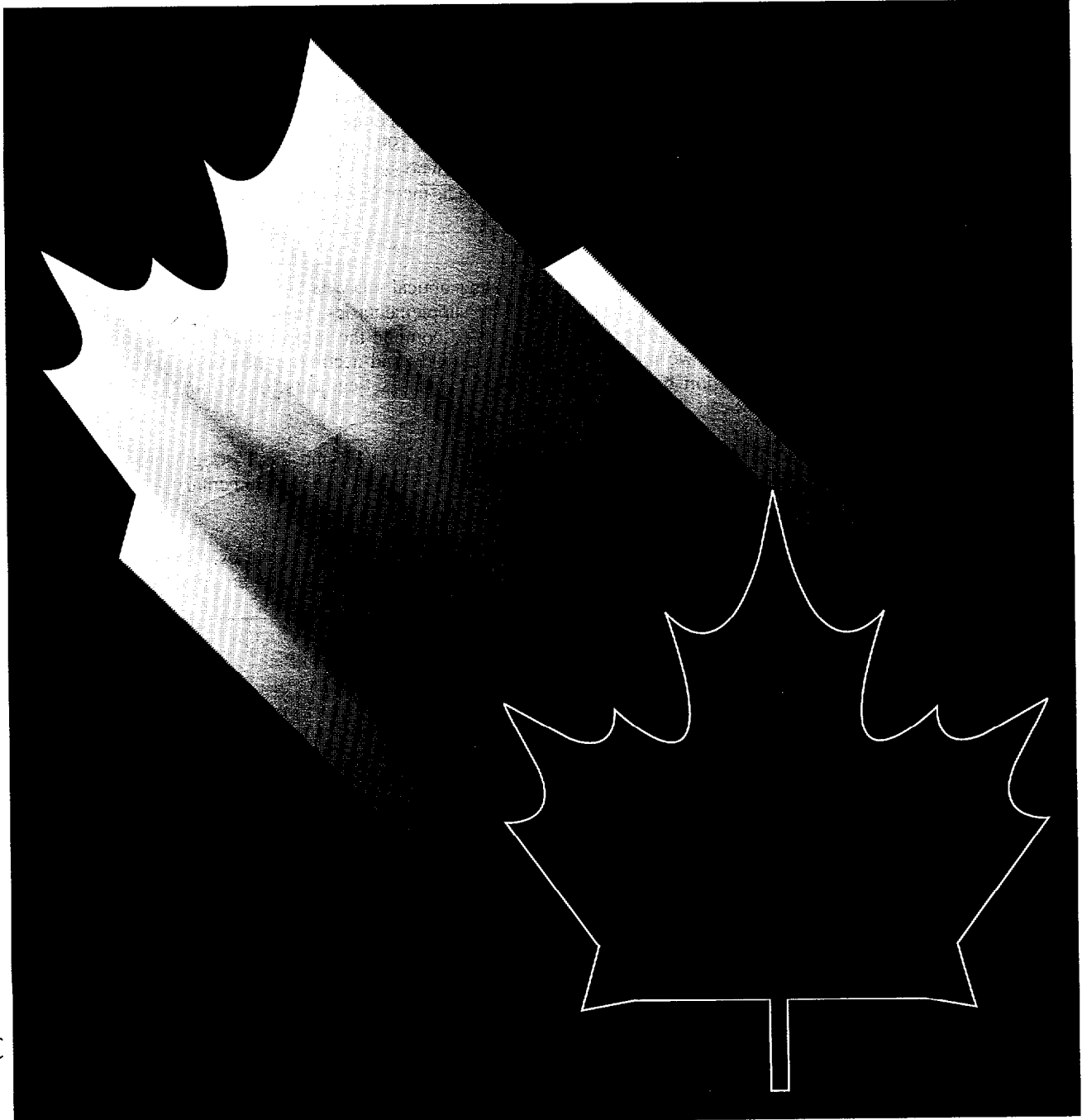
Revenue Canada
Customs, Excise and Taxation

Revenu Canada
Accise, Douanes et Impôt

INCOME TAX GUIDE
1993

T5 GUIDE

Return of Investment Income



T4015 (E) Rev. 93

Canada

Cette publication existe aussi en français

What's new for 1993

The T5 Supplementary (Chapter 6)

We have added three new information areas to the 1993 T5 Supplementary:

- **Currency** — If you are unable to report amounts in Canadian dollars, the appropriate foreign currency code (ISO) has to be entered in box 27.
- **Transit** — If you are reporting for a financial institution or any similar business, the recipient's transit code or branch identification code can be entered in box 28.
- **Recipient Account** — If the recipient can be identified by an account number or policy number, it can be entered in box 29.

The T5 Summary (Chapter 7)

If you file your T5 return on magnetic media, you do not have to send in the paper T5 Summary.

Information Pamphlet for T5 Filers

Many filers of the T5 *Return of Investment Income* do not need all the details in the *T5 Guide — Return of Investment Income*. Therefore, we have published an easy-to-read, concise pamphlet called *How to File the T5 Return of Investment Income*. If you are preparing and filing a T5 return that reports payments of a non-complex nature, this pamphlet probably contains all the information you need. In December 1993, we mailed a copy of *How to File the T5 Return of Investment Income* to all T5 filers who sent us a 1992 T5 return. You can get a copy of the pamphlet from your Revenue Canada income tax office.

In 1992, we began processing T5 returns using optical character recognition (OCR) machines that "read" the information you enter on the supplementaries, segments, and summary. OCR is the fastest and most cost-effective way for us to compile the information from the millions of paper-filed T5 forms we receive. To help us quickly and accurately process your T5 returns, **do not enter information by hand** on the supplementaries, segments, or summary. **Please type or machine-print.** See Chapter 4 for details.

The T5 Summary — Rev. 92, T5 Supplementary — Rev. 92 and the T5 Segment — Rev. 92 are now obsolete. Please use only the T5 Summary — Rev. 93, T5 Supplementary — Rev. 93 and the T5 Segment — Rev. 93.

Please do not file a blank or "nil" T5 return that has no supplementaries. You do not have to file a T5 Summary or return for a year you did not pay or credit any amounts.

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This guide uses plain language to explain the most common tax situations. If you need more help, please contact your Revenue Canada income tax office.

When we refer to bulletins and circulars in this guide we are referring to the current version available, unless otherwise noted.

Chapter 1 Before You Start

In this guide you will find information on how to complete the T5 Summary, *Return of Investment Income*, the T5 Supplementary, *Statement of Investment Income*, and the T5 Segment for the 1993 calendar year. For more detailed information, see the list of interpretation bulletins and information circulars we have provided in Appendix I. You can get them from any Revenue Canada income tax office.

Note

In some cases, the *Income Tax Act* treats certain payments in a specific way. For example, you have to report some interest payments as dividends because of subsections 15(3), 15.1(1), and 15.2(1). On the other hand, you have to report some dividend payments as interest, according to subsections 130.1(2) and 137(4.1). This guide explains these and other rules.

Unless we state otherwise, section, subsection, and paragraph we refer to in this guide are from the *Income Tax Act*.

This guide is for you if you are a filer of the T5 return. In this guide, the term "filer" refers to the person (individual, organization, etc.) who is responsible under the *Income Tax Act* for preparing and filing the T5 *Return of Investment Income*. The filer is different from a service bureau or anyone else who may be submitting the return on the filer's behalf.

Privacy Act

We can only use the information you provide on the T5 *Return of Investment Income* and any related forms as permitted by law.

When do you have to file a T5 Return of Investment Income?

If you make certain payments to a resident of Canada, or if you receive certain payments as a nominee or agent for a person resident in Canada (see Chapter 10 for payments to non-residents), you have to file a T5 *Return of Investment Income*.

These payments, which are described in section 201 of the *Income Tax Regulations*, include:

- dividends (including most deemed dividends);
- interest from:
 - 1) a fully registered bond or debenture;
 - 2) money loaned to, or on deposit with, or property of any kind placed with, a corporation, association, organization, or institution;
 - 3) an account with an investment dealer or broker;
 - 4) an insurance policy or annuity contract; or
 - 5) an amount owing for compensation of property expropriated;

- royalties from the use of a work, invention, or a right to take natural resources; or
- blended payments made by a corporation, association, organization, or institution (for more information on blended payments, see Chapter 11).

For investment contracts acquired **before** January 1, 1990, you have to report accrued interest for items 1 through 5 above every three years, unless the recipient has elected to report annually. This calculation is based on the calendar year (see Chapter 12).

For investment contracts acquired **after** December 31, 1989, you have to report accrued interest for items 1 through 5 above every year. Base this calculation on the date the investment was issued. A contract acquired before 1990 will be considered a new contract acquired after 1989 if certain material changes were made after 1989. For details, see Interpretation Bulletin IT-448, *Dispositions — Changes in Terms of Securities*. We have explained special accrual rules for indexed debt obligations in Chapter 12.

You do not have to use the T5 return to report debt obligations in bearer form. For more information on reporting debt obligations in bearer form, see the *T5008 Guide — Return of Securities Transactions*.

Note

If your corporation amalgamated with one or more corporations during the year, the new corporation can prepare the T5 Summary and Supplementaries on a consolidated basis for itself and the predecessor corporation(s).

When don't you have to file a T5 Return of Investment Income?

You do not have to file T5 Summaries and T5 Supplementaries:

- to report the interest portion of a blended payment made by an individual;
- to report interest paid by one individual to another, such as interest paid on a private mortgage (this does not include investment dealers or brokers making payments for client accounts);
- for interest paid on loans from banks, financial houses, or other institutions whose usual business includes lending money;
- to report capital dividends, as described in Interpretation Bulletin IT-66R6, *Capital Dividends and Life Insurance Capital Dividends* (the payments described are tax-exempt);
- for amounts paid or credited to non-residents of Canada (see Chapter 10);
- for interest accrued or payable during the year to a corporation, partnership, unit trust, or any trust of which a corporation or a partnership is a beneficiary;

- for interest paid to farmers under the net income stabilization account (NISA) program, Fund No. 2 (the amounts are reported on the AGR-1 Supplementary form); or
- for amounts paid to one recipient when the total amount for the year is less than \$100.

Are you acting as a trustee?

If you are acting as a trustee and you have ownership and control of a property on behalf of another person, you have

to file a *T3 Trust Return*. If the beneficial owner keeps ownership and control of the property, we need a *T5 Return of Investment Income*.

If you are acting as a trustee and you are not sure if you should complete a T3 or a T5 return, see the *1993 T3 Guide and Trust Return*. The information in the T3 guide and in this guide will help you decide which return to complete. If you still have questions, contact your district taxation office.

Chapter 2 The T5 Return of Investment Income

The *T5 Return of Investment Income* has two parts: the T5 Summary, and the related T5 Supplementaries. If you are filing a paper return, you may also have to complete T5 Segments. Be sure to read the formatting instructions in Chapter 4 if you are filing your T5 return on paper.

The T5 Supplementary

The T5 Supplementary is a three-copy, carbon-loaded form. There are three forms printed on each page or sheet. Use the supplementary to record the various types of investment income which residents of Canada have to report. Usually, you do not report investment income paid to non-residents of Canada on the T5 Supplementary. See Chapter 10 for more information about payments to non-residents.

If you have to prepare one or more T5 Supplementaries, you also have to prepare a T5 Summary and file it with the related T5 Supplementaries. Be sure to use the T5 Supplementary — Rev. 93, since the T5 Supplementary — Rev. 92 and earlier forms are obsolete.

Prepare only one T5 Supplementary for interest credited to a joint account.

If you want to use customized T5 Supplementary forms, you have to get our approval. Follow the instructions in Information Circular 85-5R, *Custom and Facsimile Tax Forms*, which you can get at any district office.

For information on how to complete the T5 Supplementary, see Chapter 6. Appendix II has a sample of the form.

The T5 Summary

The T5 Summary is a single-copy form you use to record the total of the amounts you reported on all the related T5 Supplementaries. The T5 Summary is also available in continuous-feed format.

You have to complete a T5 Summary, even if you prepare only one T5 Supplementary. Be sure to use the T5 Summary — Rev. 93, since the T5 Summary — Rev. 92 and earlier forms are obsolete.

If you file your T5 return on magnetic media, you do not have to send in the paper T5 Summary.

Do not include amounts in the T5 Summary for which you have not prepared a T5 Supplementary.

For information on how to complete the T5 Summary, see Chapter 7. You will find a sample of the form in Appendix II.

Note

You have to prepare a separate T5 Summary when a resident of Canada claims previously unclaimed interest or dividends from which you withheld tax. Identify this T5 Summary as “unclaimed dividend account,” or “unclaimed interest account,” or both. See Chapter 14 for details.

The T5 Segment

The T5 Segment is a single-copy form that you use if you are filing a paper return with more than 300 T5 Supplementaries (100 sheets). This form will help you balance the T5 Supplementaries with the T5 Summary.

Be sure to use the T5 Segment — Rev. 93, since the T5 Segment — Rev. 92 and earlier forms are obsolete.

For information on how to complete the T5 Segment, see Chapter 8. You will find a sample of the form in Appendix II.

Chapter 3 Filing Requirements

Due Date

You have to file the *T5 Return of Investment Income* before March 1 after the calendar year for which you are preparing the return.

Note

When a business or activity ends, you have to file the T5 return no later than 30 days after the date the business or activity ended.

You have to send (or hand-deliver) the recipients' copies of the T5 Supplementaries to the recipients at their last known address. Do this by the due date of the return.

Magnetic-media filing

We encourage you to file your *T5 Return of Investment Income* on magnetic tape, cartridge, or diskette (magnetic media).

If you get approval to file your return on magnetic media,

you do not have to submit the paper copy of the T5 Summary or T5 Supplementaries to us.

If you want to participate in the magnetic-media filing program for the first time, send us a test tape or diskette for our approval at least two months before the filing deadline.

For details, see the booklet called *1993 Computer Specifications for Data Filed on Magnetic Media — T5, T5008, T4RSP, T4RIF*. It is available at any Revenue Canada income tax office. For more information about this method of filing, write to:

Magnetic Media Processing Unit
Revenue Canada — Customs, Excise and Taxation
Ottawa Taxation Centre
875 Heron Road
Ottawa Ontario
K1A 1A2

Or telephone (toll-free): 1-800-665-5164

Chapter 4 Are You Filing Your Return on Paper?

You have to file one completed T5 Summary, along with copy 1 of the related T5 Supplementaries, before March 1 after the calendar year for which you are preparing the return. You will need one T5 Segment for every 300 T5 Supplementaries (100 sheets) filed in the return.

Note

We use optical character recognition (OCR) machines to "read" the information you enter on the T5 forms. This is the fastest and most cost-effective way for us to compile the information from the millions of paper-filed T5 forms we receive.

When you prepare your returns, you often make errors that make OCR processing more difficult and costly. If you are submitting a paper-filed return, please keep the following in mind when you complete the T5 forms:

- You can get all the **forms** you need to complete and file your returns from any Revenue Canada **income tax office**.
- Please use the current T5 Supplementary, Summary and Segment forms (**Rev. 93**) when you file your returns. Do **not** use **out-of-date** T5 forms from prior years.
- **Type or machine-print** data entries. Insert data in the middle of the white areas, separated from other printing and entries. Entries should be clear, sharp, and black.

- Avoid writing or printing by hand. However, if you do not have the use of a printer or typewriter and you have to fill in the forms by hand, **we will accept your return**.
- Use **black** ink only. Do not use red ink — the OCR machines cannot read it.
- Do **not cut** or separate copy 1 of the T5 Supplementaries, since they are printed three to a page. Use the void box to cancel a portion of a page.
- When printing, use a font that has characters with **fixed spacing**, not proportional spacing (PS).
- Use a standard **10 or 12 characters-per-inch (CPI) font**.
- Use **capital letters** for all information.
- Do **not** use **italics**, **script** or **draft-quality** printing. The machines cannot read them.
- Do not tape, tear, stamp, or staple any of the forms you send with the return.
- Do not send photocopies of T5 forms.
- For all dollar amounts, use a comma to separate thousands and a period to separate dollars from cents.

Examples 2,222.22
222.00

Do not use dollar signs (\$).

- Where no entry is required, **leave boxes and areas blank**. Do not use nil, N/A, dashes (—), or zeroes in these empty boxes.

- Report information only in the appropriate box or area provided. Do not change the title of any box or area on the forms. If you are not sure where to enter the information, contact your district office.
- Do not print or stamp any information within a half-inch of the reference marks (black lines) or the form-identifier numbers (upper right-hand corner).

- Enter an "X" in those boxes that need one. Do not use any other mark (tick, check mark, etc.).
- Remove **side borders** (pin-feed edges) from copy 1 of forms.
- Submit only copy 1 of the T5 Supplementary to us.

Chapter 5 Penalties and Offences

Bill C-18, enacted on December 17, 1991, gave Revenue Canada — Customs, Excise and Taxation the discretion to cancel or waive all or a portion of any interest or penalties that have to be paid. This applies to taxation years back to 1985. Please see *Information Circular 92-2, Guidelines for the Cancellation and Waiver of Interest and Penalties*, for more information.

Failing to file by the due date

If you file the *T5 Return of Investment Income* late, or if you distribute the T5 Supplementaries late, you are liable to a penalty of \$25 per day, ranging from a minimum of \$100 to a maximum of \$2,500, for each failure.

Failing to make or file a return

If you fail to make or file the *T5 Return of Investment Income* as required under the *Income Tax Regulations*, you may be guilty of an offence. In addition to any other penalty, you are liable on summary conviction to:

- a fine ranging from a minimum of \$1,000 to a maximum of \$25,000; or
- a fine and imprisonment for not more than 12 months.

Failing to provide a social insurance number (SIN)

Individuals have to provide their social insurance numbers, when requested, to anyone who has to prepare supplementaries on their behalf. Penalties for failing to provide a SIN apply to both the filer and the individual.

- **Filer (payer)** — If you have to prepare the *T5 Return of Investment Income*, you have to make a reasonable effort to obtain the SINs of individuals for whom you are making supplementaries. Unless you make a reasonable effort to get the SIN, you will be liable to a \$100 penalty each time you do not list a SIN on a supplementary.

If you have existing clients who have not yet given you their SINs, and you are preparing supplementaries on their behalf, you must advise your clients (preferably in

writing) that they have to provide their SINs. You should ask new clients to give you their SINs whenever they open a new account, or enter into a transaction for which you may have to prepare a supplementary form.

- **Recipient** — Individuals (other than trusts) have to give their SIN on request to anyone who has to prepare a T5 Supplementary on their behalf. Any individual who does not have a SIN has 15 days from the day the information-slip preparer asks for the number to apply for one at any Canada Employment Centre. When the individual receives the SIN, he or she then has 15 days to give the SIN to the information-slip filer. Individuals who, for any reason, do not comply with these requirements are liable to a penalty of \$100 for each failure.

For more information about SIN reporting requirements and the penalties that may apply, see *Information Circular 82-2R, Social Insurance Number Legislation as It Relates to the Preparation of Information Slips*. You can get a copy from your Revenue Canada income tax office.

Using the social insurance number

If you have to prepare an information return, you cannot knowingly use, communicate, or allow an individual's SIN to be communicated, other than as required or authorized by law, or for a purpose for which it was provided by the individual.

Interest on penalties

We charge interest, compounded daily at the prescribed rate, on the total amount of penalties and interest outstanding. Both interest and penalties are payable to the Receiver General.

Notice of Assessment

We will issue a *Notice of Assessment* for the *T5 Return of Investment Income* only if a penalty is applied.

Chapter 6 The T5 Supplementary

Completing the T5 Supplementary

Note

Before you complete the T5 Supplementary forms, see the instructions in Chapter 3 under "Magnetic-media filing" and Chapter 4. If you follow these instructions, we will be able to process your T5 return in the most economical manner.

Void

If you make an error while typing or machine-printing a T5 Supplementary, or if a completed or partially completed supplementary is incorrect, enter an "X" in the Void box in the centre area of the form, above the recipient address area. (When indicating that a supplementary is void, you can enter the "X" using a medium-lead pencil, as well as typing or machine-printing.) We will disregard this supplementary during processing. Do not cut or separate Copy 1 of the T5 Supplementary forms that are three to a page; you have to send us the entire page.

Recipient's name and full address (six lines)

Type or machine-print the information in the white areas provided.

For an individual, enter the surname first, followed by the usual first name and initials. Even if more than one recipient is entitled to the investment income, you only need to prepare one T5 Supplementary. If there are two individual recipients, enter both their names. For a corporation, enter the corporation's name.

If the payment is made to an organization, association, or institution, enter that name. Do not enter the name of the secretary-treasurer or any other individual who has signing authority.

Enter the recipient's full mailing address in all cases.

Enter the information on the lines as follows:

Line 1 — Individual's last and first names, as indicated, or name of organization, institution, etc.

Line 2 — Second recipient's last and first names (if there is only one recipient, you can leave this line blank).

Lines 3, 4, and 5 — Recipient's full address, including city and province (you can leave some lines blank). **Please use the two-letter abbreviations for the names of the provinces, which we have listed in Appendix IV.**

Line 6 — Recipient's postal code.

Name and address of payer

Complete this area on each T5 Supplementary. Enter the filer's full name and postal address.

Year

In the box provided on each T5 Supplementary, enter the calendar year during which the investment income was earned. Enter the last two digits only. For example, enter "93" for 1993.

Boxes 10, 11, and 12 — Dividends from taxable Canadian corporations

Usually, dividends include all dividends in cash or kind (including stock dividends) and all payments deemed to be dividends. For details on deemed dividends, see Chapter 13. For information on unclaimed dividends, see Chapter 14.

To calculate the taxable amount of dividends the recipient has to report, increase by one-quarter the actual amount of dividends from taxable Canadian corporations paid to an individual, other than a trust that is a registered charity. These "grossed-up" dividends are eligible for the federal dividend tax credit. See the instructions for boxes 10 and 11.

For more information, see Interpretation Bulletin IT-67R3, *Taxable Dividends from Canadian Resident Corporations*.

Box 10 — Actual amount of dividends

Enter in Canadian currency the actual amount of taxable dividends, or the amount deemed to be taxable dividends, paid by a taxable Canadian corporation to an individual resident in Canada (other than a trust that is a registered charity).

Do **not** include:

- dividends paid or payable by a credit union to a member who has a share in the credit union — we treat these amounts as interest;
- taxable dividends, other than capital gains dividends, paid by a mortgage investment corporation to any of its shareholders. We treat these amounts as interest payable on a bond issued after 1971;
- capital gains dividends;
- dividends paid to corporations; or
- dividends that are not eligible for the federal dividend tax credit.

To report capital gains dividends, dividends paid to corporations, or dividends that are not eligible for the federal dividend tax credit, see the instructions for boxes 14 and 18.

Box 11 — Taxable amount of dividends

Calculate and enter the taxable amount of dividends. The taxable amount is $\frac{5}{4}$ of the amount you report in box 10.

Box 12 — Federal dividend tax credit

Calculate and enter the amount of federal dividend tax credit. The amount is 13 1/3% of the taxable amount you entered in box 11.

Box 13 — Interest from Canadian sources

Enter in Canadian currency the following amounts, as long as they were not previously reported:

- interest on a fully registered bond or debenture;
- interest on money loaned to, on deposit with, or any kind of property placed with, a corporation, association, organization, or institution;
- interest on an account with an investment dealer or broker;
- interest paid by an insurer in connection with an insurance policy or annuity contract;
- interest on an amount owing as compensation for property that has been expropriated;
- the interest portion of blended payments (see Chapter 11);
- dividends paid or payable by a credit union to a member who has a share in the credit union (we treat these amounts as interest, not as dividends);
- taxable dividends, other than capital gains dividends, paid by a mortgage investment corporation to any of its shareholders (we treat these amounts as interest payable on a bond issued after 1971); and
- amounts to be included in a policyholder's income (as reported by life insurers) under paragraph 56(1)(j) (except if they arise from a policy loan — see box 14).

Do **not** include:

- interest from a source outside Canada (report these amounts in box 15, "Foreign income"); or
- the accrued income from an annuity, an annuity according to paragraph 56(1)(d.1), or accrued income of certain life-insurance policies (see box 19).

For information on accrued interest on investment contracts, see Chapter 12. See Chapter 14 for information on unclaimed interest.

If you cannot report the amount in Canadian currency, enter the appropriate ISO foreign currency code (see box 27).

You should also print the name of the foreign currency on the slip (for example, "US DOLLARS"), so the recipient recognizes the payment.

Box 14 — Other income from Canadian sources

Other income includes the following amounts:

- dividends or amounts treated as dividends you do not report in box 10. For example:
 - taxable dividends and deemed dividends (see Chapter 13) from a corporation resident in Canada that is **not** a taxable Canadian corporation; and

- taxable dividends and deemed dividends from a taxable Canadian corporation paid to a corporation resident in Canada;
- amounts to be included in the income of a policyholder under a life-insurance policy, if they arise from a policy loan (see information on life insurers under box 13).

Box 15 — Foreign income

Enter in Canadian currency the gross foreign income received from sources outside Canada. Include any foreign income tax that was withheld. If you cannot report the amount in Canadian currency, enter the appropriate ISO foreign currency code (see box 27).

You should also print the name of the foreign currency on the slip (for example, "US DOLLARS"), so the recipient recognizes the payment.

Box 16 — Foreign tax paid

The recipient of the T5 Supplementary will need to know this amount to calculate a foreign tax credit. Enter the amount of foreign income tax, if any, that was withheld from the gross foreign income you reported in box 15. Report the amount of the foreign income tax withheld in Canadian currency.

Box 17 — Royalties from Canadian sources

Royalties include payments for the use of a work or invention, or a right to take natural resources.

Box 18 — Capital gains dividends

Enter the amount of capital gains dividend that is deemed to be a capital gain and was paid by:

- an investment corporation;
- a mortgage investment corporation; or
- a mutual-fund corporation.

If any portion of the total amount in box 18 represents a capital gain on dispositions of non-qualifying real property, enter that portion in box 24 below the payer's address area. See Chapter 15 for more information.

Box 19 — Accrued income — Annuities

In this box, enter the amount to be included in a policyholder's income as accrued income under section 12.2, and annuity income under paragraph 56(1)(d.1).

Box 20 — Amount eligible for resource allowance deduction

Enter all amounts included in box 17 that qualify as "production royalties" for the purposes of the resource allowance deduction.

Box 21 — Report code

The code in this box helps us determine if this is the original T5 Supplementary you issued to the recipient, or if it amends the original.

Enter **0**, if this is the original slip.

Enter **1**, if this changes the financial or identification information of a slip you previously submitted.

When using code 1, enter a brief description at the top of the supplementary (e.g., "amended"), and include a written explanation of the reason you are filing the slip(s) when you send the T5 forms to us. For more information, see the section called "Correcting, amending, or replacing the T5 Supplementary" at the end of this chapter.

Box 22 — Social insurance number

Enter the recipient's social insurance number (SIN). For interest credited to a joint account, enter the SIN of only one of the individuals.

If you have not received the recipient's SIN by the time you have to prepare an information slip, leave the SIN area blank. If an individual indicates that he or she does not have a SIN but is applying for one, we don't expect you to delay completing the T5 return beyond the required filing date.

You should ask all individuals to provide their SINs. However, we do not require those under 18 years old to give their SINs if their total income for the year is expected to be \$2,500 or less.

Leave this box blank if the recipient is not an individual.

Note

If you are reporting a payment made in trust to an institution on behalf of an individual (e.g., a payment of interest made to the trustee of a self-directed RRSP), do not enter the individual's SIN in box 22.

Box 23 — Recipient type

Enter one of the following codes to identify the types of recipient:

- Enter **1**, if the investment income was earned by an individual.
- Enter **2**, if the investment income was earned by a joint account (two individuals).
- Enter **3**, if the investment income was earned by a corporation.
- Enter **4**, if the investment income was earned by an association, a trust (fiduciary-trustee, nominee, or estate), a club, a partnership, or other.
- Enter **5**, if the investment income was earned by a government, government enterprise, or international organization.

Box 24 — Non-eligible portion of box 18

Enter the portion of the amount in box 18 that does not qualify for the capital gains exemption. See Chapter 15 for more information.

Box 27 — Currency

If you cannot report amounts in Canadian dollars, identify the foreign currency according to the *ISO (International Organization for Standardization) 4217 Codes for the Representation of Currencies and Funds*. Enter the appropriate three-letter alphabetic or three-digit numeric codes. If possible, use the alphabetic codes. For example:

USD — United States, dollar	JPY — Japan, yen
SVC — El Salvador, colon	FRF — France, franc
HKD — Hong Kong, dollar	ITL — Italy, lire
DEM — Germany, mark	DKK — Denmark, krone
GBP — United Kingdom, pound	ESP — Spain, peseta

Leave this area blank if you are reporting amounts in Canadian dollars.

When you report amounts in foreign currency, it is important to keep the following rules in mind:

- do not combine different foreign currency types on a T5 slip — report only one foreign currency on each slip;
- print the name of the foreign currency (e.g., "US DOLLARS") under Boxes 15 and 16 on the slip, for the benefit of the recipient;
- if you file a paper return and leave Box 27 blank, we will process the amounts on the slip as Canadian dollars;
- you only have to enter one total amount on your T5 Summary or T5 Segments, even if it is made up of different currency types.

Box 28 — Transit

If you are reporting for a financial institution or any similar business, enter the recipient's transit code or branch identification code (up to 8 characters) in this area.

Box 29 — Recipient account

If you can identify the recipient by an account number or policy number, enter the appropriate characters (up to 12) in this area.

Distributing the T5 Supplementary

Copy 1 Send us copy 1 of each T5 Supplementary (printed three per sheet), along with the T5 Summary before March 1 of the year after the calendar year for which you have to file the return. You have to include T5 Segments if you are filing a paper return with more than 300 supplementaries (100 pages). See Appendix III for the taxation centre addresses.

Copies 2 and 3 Send both copies to the recipient before March 1 after the calendar year for which the return is required.

Copy 4 We no longer produce this copy.

Note

You do not have to have a filer's copy of the T5 Supplementary. However, you have to keep the information from which the T5 was prepared in an accessible and readable format.

When a business or activity ends, you have to file the T5 return no later than 30 days after the date the business or activity ended.

Correcting, amending, or replacing the T5 Supplementary

If you find that a T5 Supplementary contains an error, you have to issue an amended slip. Clearly enter the word "amended" at the top of the revised slip and enter code 1 in box 21. Send a covering letter to your taxation centre with copy 1 of the amended Supplementary explaining the error. Be sure to include your filer identification number from the T5 Summary you filed with the original slip. Send copies 2 and 3 to the recipient.

If the amended slip contains changes to any of the dollar amounts on the original slip (boxes 10 to 20, and 24), you have to file an amended T5 Summary with revised totals. See Chapter 7 for more information.

If you issued a supplementary in error, you can cancel or delete the supplementary by letting us know in writing.

Your letter of explanation should clearly identify you (by filer identification number) and the incorrect supplementary (recipient's name, address, SIN, transit or account codes, amounts, and boxes). You can also send us another copy of the incorrect supplementary — enter the word "deleted" at the top of the slip and enter code 1 in box 21. You should also advise the recipient.

Do not file a single T5 Summary that contains both original slips and amended slips with financial changes. Report amended slips on a separate return.

If you issue a T5 Supplementary to replace the one lost by the recipient, **you do not have to send us a copy**. Clearly enter the word "duplicate" at the top of the replacement slip you give to the recipient, and enter code 0 in box 21.

Chapter 7 The T5 Summary

Completing the T5 Summary

Note

Before you complete the T5 Summary, see the instructions in Chapter 3 under "Magnetic-media filing" and Chapter 4. By following these instructions, we will be able to process your T5 return in the most economical manner.

If you filed a T5 return for 1992, we mailed you a pre-printed T5 Summary in December 1993 with your filer identification number, the name of your organization or business, and your mailing address.

Please do not staple, mark on, type in, or print on the areas labelled "For departmental use only."

Magnetic-media-filed returns

If you file your T5 return on magnetic media, you do not have to send in the paper T5 Summary.

Return for the year ended

Type or machine-print the taxation year of this return (last two digits only — e.g., enter "93" for 1993).

Filer identification number

If you did not receive a preprinted summary, enter your filer identification number in the space provided. This number applies to information returns (including the *T5 Return of Investment Income*). If you have not filed in recent years or are unsure of your number, write to Information Returns, Employer Services, at your taxation centre. Do not delay filing your return, even if you have not received your identification number before the due date.

Note

The filer identification number is a unique number for information returns. It has two alphabetical and seven

numerical characters (e.g., HA1234567). Do **not** enter your employer account number or your corporation account number in this area.

Amended T5 Summary

If you are filing an amended T5 Summary, enter an "X" in this box.

You have to file an amended T5 Summary with revised totals if you issued supplementaries with amended financial information using code 1 in box 21 (see "Box 21 — Report code" in Chapter 6). If it is not possible to show the revised totals, you can report the net change.

Do not send another return if you are issuing replacement T5 Supplementaries only. We consider these as duplicates (see Chapter 6).

Additional T5 Summary

Use this box if you are preparing more than one T5 return, and:

- a) the returns are for the same filer name with the same filer identification number; and
- b) the returns are for the same taxation year.

Enter "X" in this box on the T5 Summary for the second return, and on each subsequent T5 Summary as described in a) and b) above.

Name and address of filer or nominee (four lines)

Enter the name of the filer or nominee, and the full address of the branch or office filing this summary. Type or machine-print the information in the white areas. When entering this address, please use the two-letter code for the province or territory. See Appendix IV for a list of these codes.

Employer account number

If you have employees, enter the employer account number from your Form PD7A, *Tax Deduction, Canada Pension Plan, Unemployment Insurance Remittance Return*. Leave this area blank if you do not have an employer account number.

Corporation account number

Enter the account number from your T2 *Corporation Income Tax Return*. Leave this area blank if you do not have a corporation account number.

Language

Enter an "X" in the appropriate box. This will ensure that the correspondence and information we send you after you have filed your T5 return will be in the language of your choice.

Have you filed a T5 return before?

If you, as a filer, have sent us a T5 return in a previous year, enter "X" in the yes box.

If you have not previously sent us a T5 return, and this is the first year you have filed one, enter "X" in the *no* box.

Is this form preprinted with an address that is incorrect?

If we mailed you a preprinted T5 Summary and the address is incorrect, enter the correct full address in the space provided.

Line 10 — Actual amount of dividends

Enter the total amount of actual dividends you reported in box 10 on all related T5 Supplementaries.

Line 11 — Taxable amount of dividends

Enter the total of taxable amount of dividends you reported in box 11 on all related T5 Supplementaries.

Line 12 — Federal dividend tax credit

Enter the total amount of federal dividend tax credits you reported in box 12 on all related T5 Supplementaries.

Line 13 — Interest from Canadian sources

Enter the total amount of interest you reported in box 13 on all related T5 Supplementaries.

Line 14 — Other income from Canadian sources

Enter the total amount of other income you reported in box 14 on all related T5 Supplementaries.

Line 15 — Foreign income

Enter the total amount of gross foreign income you reported in box 15 on all related T5 Supplementaries.

Line 16 — Foreign tax paid

Enter the total amount of foreign tax paid you reported in box 16 on all related T5 Supplementaries. You have to report this amount in Canadian currency.

Line 17 — Royalties from Canadian sources

Enter the total amount of other royalties you reported in box 17 on all related T5 Supplementaries.

Line 18 — Capital gains dividends

Enter the total amount of capital gains dividends you reported in box 18 on all related T5 Supplementaries.

Line 19 — Accrued income — Annuities

Enter the total amount of accrued income and annuity income you reported in box 19 on all related T5 Supplementaries.

Line 20 — Amount eligible for resource allowance deduction

Enter the total amount eligible for resource allowance deduction you reported in box 20 on all related T5 Supplementaries.

Line 31 — Total number of T5 slips filed

Enter the total number of T5 Supplementaries (printed three per sheet or page) that you are filing with the T5 Summary. Do not include in this total any supplementaries that you marked void or left blank.

Lines 32 and 33 — Unclaimed amounts subsequently paid out

Special reporting is required when you have held an unclaimed amount and you finally identify the rightful owner and pay out the amount.

See Chapter 14 for more information on preparing T5 Summaries and Supplementaries to report unclaimed amounts subsequently paid out.

Line 32 — Unclaimed amounts — Dividends and interest

On line 32 of the T5 Summary, enter any amounts you identified as unclaimed dividend account or unclaimed interest account, and that you reported in box 10 or box 13 on the T5 Supplementaries.

Line 33 — Tax deducted from unclaimed amounts

Enter the amount of tax deducted you reported on T5 Supplementaries identified as "Unclaimed dividend account" or "Unclaimed interest account." On the T5 Supplementary, show the amount of tax deducted directly below the postal code of the recipient. See Chapter 14 for more information.

Note

Do not file a summary with amounts entered on lines 32 and 33 (unclaimed amounts) that also contains entries on lines 10 to 20. Please file returns on which you report previously unclaimed amounts separately from other T5 returns.

Line 41 and 42 — Person from whom we can get more information

Enter the name and telephone number of the person who can answer any questions we have about this return.

Certification

Sign and date the T5 return in this area of the summary.

Distributing the T5 Summary

Send us the completed T5 Summary along with the related T5 Supplementaries (and T5 Segments, if required) before March 1 of the year after the calendar year to which the return applies. See Appendix III for the addresses.

When a business or activity ends, you have to file the T5 return no later than 30 days after the date the business or activity ended.

You may want to keep a working copy of the summary for your records.

Note

You do not have to send a paper T5 Summary with your tape(s) or diskettes(s) if you are filing on magnetic media.

Correcting, amending, or replacing the T5 Summary

For more information, see the "Amended T5 Summary" in the "Completing the T5 Summary" section of this chapter.

Chapter 8 The T5 Segment

Completing the T5 Segment

If you are filing on magnetic media, you do not have to use the T5 Segment. Use the T5 Segment if:

- you are filing your T5 return on paper; and
- your T5 return contains more than 300 T5 Supplementaries (100 sheets or pages of T5 Supplementary forms).

Be sure to use the T5 Segment — Rev. 93, since the T5 Segment — Rev. 92 and earlier forms are obsolete.

You have to file one T5 Segment form for each bundle (or "segment") of 300 T5 Supplementaries (100 sheets or pages) you filed. If, for example, you have 375 slips to file, prepare one T5 Segment for the first 300, and another T5 Segment for the remaining 75 slips. The totals you record on each T5 Segment should balance with the total number of supplementaries you report on the T5 Summary.

Please type or machine-print the information on the T5 Segment. Do not handwrite. For more information, see the instructions in Chapter 4.

The filer identification number and the filer name that you enter on the T5 Segment have to match the filer identification number and filer name on the accompanying T5 Summary.

It is possible that the recipient's surname (or name of company, association, etc.) on the first or last T5 Supplementary in the bundle does not fit in the space provided for that name on the T5 Segment. If this is the case, enter the portion of the surname (or equivalent) that fits into the space provided.

When you file the T5 Segment, please make sure you send it with the correct bundle of T5 Supplementaries.

Chapter 9 Payments Made to or by Nominees and Agents

As a nominee or agent receiving income described in this guide, or holding an interest in an investment contract for a person resident in Canada, you have to prepare a T5 *Return of Investment Income*. Complete the T5 Supplementaries as follows:

- Depending on the type, report income from Canadian

sources in boxes 10, 11, 13, 14, 17, and 18. Follow the instructions in Chapter 6 for those boxes.

- Report income from foreign sources in box 15. If foreign income tax was withheld, enter the amount in box 16. Read the instructions in Chapter 6 for those boxes.

Chapter 10 Payments to Non-Residents of Canada

Use the NR4B Summary and Supplementary, *Return of Amounts Paid or Credited to Non-Residents of Canada*, to report amounts paid or credited, or amounts we consider to be paid or credited, by residents of Canada to non-resident persons. You have to report most payments to non-residents if the total annual amount you paid or credited is \$10 or more.

For more information on how to complete the NR4B return, see the *Guide for Payers of Non-Resident Tax*.

You have to withhold income tax of 25% (or any other percentage established by a tax convention or agreement).

Complete Form PD7AR-NR, *Non-Resident Tax (Part XIII) Remittance Form*, and send it with the tax to:

Revenue Canada — Customs, Excise and Taxation
International Taxation Office
Ottawa, Ontario
K1A 0L8

For more information, see Information Circulars 76-12, *Applicable Rate of Part XIII Tax on Amounts Paid or Credited to Persons in Treaty Countries*, and 77-16, *Non-Resident Income Tax*.

A person who is a resident of Canada who pays or credits amounts to, or for, a non-resident of Canada, but does not withhold (or who withholds but fails to remit) non-resident tax, is liable for the amount of tax that should have been withheld and remitted, plus a penalty of 10% of the tax. If we have already assessed a penalty, the penalty is 20% of the tax for any second or subsequent failures made knowingly or under circumstances amounting to gross negligence in the same calendar year. We charge interest, compounded daily at the prescribed rate, on the total of the tax, penalties, and outstanding interest.

You do not have to withhold non-resident income tax from anyone who we have confirmed is a resident of Canada. If requested, we will issue written authorization to the Canadian resident payer to not withhold non-resident tax from the payments.

For more information about how we determine an individual's residence for tax purposes, see Interpretation Bulletin IT-221R2, *Determination of an Individual's Residence Status*, and its Special Release.

Chapter 11 Blended Payments

A **blended payment** is an amount that is made up partly of interest or some other payment of an income nature, and partly of capital. You may not be able to easily identify the interest and capital portions. Treat the part that we can reasonably consider interest as interest on a debt obligation. Report this amount in the same way as other interest.

- the amount is received as an annuity payment or in satisfaction of the recipient's rights under an annuity contract; or
- the payment is from certain types of obligations.

We do **not** consider a payment to be a blended payment if:

For more information, see Interpretation Bulletin IT-265R3, *Payments of Income and Capital Combined*.

- the income element is definitely known;

Chapter 12 Accrued Interest

Contracts acquired after December 31, 1989

You have to prepare T5 Supplementaries each year for all investment contracts last acquired on or after January 1, 1990. You have to prepare these annual T5 Supplementaries even if the interest was not paid.

On the supplementary, enter the total of all interest accrued to each **anniversary day**. Do not include any interest previously reported.

The anniversary day is:

- the day that is one year less a day after the day the contract was issued (and the day it happens at every successive one-year interval); and
- the day the contract was disposed of.

We consider an investment contract to be disposed of when it is:

- sold;
- redeemed;
- cancelled;
- converted; or
- rolled over at maturity into another debt obligation.

Example

An investment contract was issued on November 10, 1992. It will be disposed of on March 3, 1997, and all the interest will be paid at that

time. You would have to prepare and file T5 Supplementaries each year to report the accrued interest to:

- November 9, 1993;
- November 9, 1994;
- November 9, 1995;
- November 9, 1996; and
- March 3, 1997.

Contracts acquired after November 12, 1981, and before January 1, 1990

You have to prepare a T5 Supplementary for an investment contract for each year that includes a **third anniversary**. Report the total of all interest accrued after 1981 (or the date the contract was last acquired, if known). You should omit from the amount you are reporting any part of the interest that was included on a T5 Supplementary for a previous year.

Third anniversary is the third December 31 after the end of the year in which the contract was originally issued, and each third December 31 after that.

Example

On April 30, 1989, a taxpayer acquired a five-year investment contract issued the same day. The interest will not be paid to the taxpayer until April 30, 1994. You should have prepared a T5 Supplementary in 1993 to report the interest earned from April 30, 1989, to December 31, 1992 (the third anniversary).

If a contract is disposed of before its third anniversary date, or between third anniversary dates, you have to prepare a T5 Supplementary to report the interest earned from the date it was acquired, or its previous third anniversary, to the date of disposal.

The first three-year period for investment contracts last acquired before 1982 began on December 31, 1988. You should have prepared T5 Supplementaries for these contracts in 1992 for the first three-year period, ending December 31, 1991. If the contract was disposed of before 1991, then you should have prepared a T5 Supplementary for the year of disposal.

Contracts acquired before November 13, 1981

Investment contracts last acquired before November 13, 1981, are exempt from the three-year reporting requirement if they meet all the conditions in subsection 12(10). Contracts that can be cancelled subject to a penalty on payout are **not** exempt.

Indexed debt obligations issued after October 16, 1991

Under subsection 16(6), any increase in the amount owing under an indexed debt obligation that is determined by referring to a decrease in the purchasing power of money should be treated as interest.

Where the purchasing power of money has declined, you have to treat an amount (as prescribed in Regulation 7001) as interest payable in the year to the holder of the obligation. You have to include the increase on an accrual basis in calculating the holder's income.

If the purchasing power of money increases, treat the decrease in the amount payable as interest received and receivable in the year by the debtor. Under paragraph 20(1)(c), a deduction will be available to the holder of the obligation.

Interest adjustments and penalties

Sometimes, an individual withdraws funds from an investment after having received T5 slips over a number of years for the annual accrued interest on the investment. Withdrawing funds can often mean an early redemption rate which is lower than the interest rate you previously calculated on the investment. As a result, the actual interest you pay to the recipient is less than the total of the accrued interest reflected on the T5 slips issued to the recipient in previous years.

In such cases, it is not correct for you to issue a "negative" T5 slip or to amend the prior-year slips. The T5 slips you issued on an annual basis were issued correctly. Under subsection 20(21), the recipient is entitled to deduct the excess previously included in income in the year in which the investment was disposed of.

Chapter 13 Deemed Dividends

Section 84 — Deemed dividends

In some situations, section 84 considers a dividend to be paid by a corporation resident in Canada and received by a shareholder. This occurs when:

- the paid-up capital is increased without a corresponding increase in net assets (or a decrease in net liabilities), other than by means of a stock dividend;
- property is distributed to shareholders when a corporation's business is wound-up, discontinued, or reorganized;
- any of the company's own shares are redeemed, acquired, or cancelled, other than by an ordinary purchase in the open market; or
- the paid-up capital is reduced for any class of share of capital stock.

There are exceptions to these "deeming" provisions: certain payments from public corporations, term preferred shares and guaranteed shares involving specified financial institutions.

Example

A public corporation redeems, acquires, or cancels **prescribed shares** held by an individual resident in Canada who deals at arm's length with the corporation.

In this case, we treat the amounts paid for redeeming, acquiring, or cancelling as proceeds of disposition of a share and **not** as deemed dividends.

Prescribed shares are those shares identified under section 6206 of the *Income Tax Regulations*.

Section 84 of the *Income Tax Act* provides for calculating the "deemed dividend" for each of the situations described above as follows:

- In item (a) above, include the increase in paid-up capital of the shares in that class. However, subtract any increase in the value of net assets (or decrease in the value of net liabilities), or any decrease in the paid-up capital of the shares of any other class.
- In item (b) above, include the full amount or value of the funds or property distributed. However, subtract any reduction in the paid-up capital for the class of shares for which the distribution was made.
- In item (c) above, include the full amount paid. However, deduct the paid-up capital for the shares which were redeemed, acquired, or cancelled.
- In item (d) above, include the amount paid **minus** any decrease in paid-up capital.

For more information on dividends that we classify as deemed dividends, see Interpretation Bulletin IT-149R4, *Winding-up Dividend*.

Subsection 15(3) — Deemed dividends

We may consider interest or dividends received by a taxpayer to be deemed dividends. We will consider this if the interest or dividends are paid by a corporation resident in Canada and relate to an income bond or income debenture.

Report deemed dividends in boxes 10 and 11 if they are paid to an individual by a taxable Canadian corporation. Report them in box 14 in any other case.

Report amounts we do not consider to be dividends as interest income in box 13 or 14. For more information, see

Interpretation Bulletin IT-52R4, *Income Bonds and Income Debentures*.

Sections 15.1 and 15.2 — Deemed dividends

We consider any amount of interest from a small business development bond, or a small business bond, to have been received by the holder (lender) as a taxable dividend from a taxable Canadian corporation. Report these amounts in box 10 if they are paid to an individual. In any other case, report them in box 14. For more information, see Interpretation Bulletin IT-507, *Small Business Development Bonds and Small Business Bonds*.

Chapter 14 Unclaimed Amounts — Dividends or Interest

Remittances

We use the terms “unclaimed dividends” or “unclaimed interest” to refer to dividends or interest that you receive in a particular taxation year on behalf of another person (beneficial owner) who remains unknown at the end of your **subsequent** taxation year.

If you received any of these unclaimed amounts, you have to deduct a specified percentage (see the following table) on account of the amount of tax payable by that beneficial owner. Send the tax you withhold to the Receiver General no later than 60 days after the end of your subsequent taxation year (due date). Include a statement showing the period covered, the gross income amount, and the amount of tax you deducted. Please send the payment and statement separately from any T5 returns you are filing.

Type of unclaimed amount	% to be withheld and remitted	Remitting method
A	B	C
Dividend	33 1/3%	Statement
Interest	50%	Statement

We charge interest, compounded daily at the prescribed rate, on amounts that you deduct but do not send us. You have to pay to the Receiver General all interest covering the period from the required date of remittance, to the actual date you remit it.

In addition, there is a two-tier penalty for not remitting amounts that you have withheld. The first time in the calendar year that you fail to remit, the penalty is 10% of the amount that you withheld but did not remit. Once we have assessed this penalty, second or later failures in the same calendar year (if you make them knowingly or under circumstances amounting to gross negligence) could result in a penalty of 20% of the amount that you withheld but did not remit.

Note

You do not have to withhold or remit taxes for unclaimed amounts that were included in your income for the current or any previous year, or on which tax was withheld and remitted in a preceding year.

Unclaimed amounts subsequently paid out — T5 requirements

You have to follow a special reporting procedure when you have held an unclaimed amount and you finally identify the rightful owner and pay out the amount. If the owner is a resident of Canada, he or she must report the amount of dividends, interest, and tax you withheld for the taxation year during which you originally received the amount.

You have to prepare a separate T5 Supplementary and T5 Summary stating the earlier year, the amount you received on behalf of the recipient, and the amount of tax you remitted on it.

You may find you are paying out unclaimed amounts you received in different calendar years to the same claimant in the same year. When this happens, make sure to prepare separate T5 Supplementaries and T5 Summaries for each calendar year you actually received the amounts. The calendar year on each T5 Supplementary you issue must be the calendar year you received the amount, **not** the year you paid it out to its rightful owner.

Prepare a separate T5 Supplementary for the previously unclaimed amount in all cases, regardless of the amount of income from which you withheld tax. This is the case even though the rightful owner may have received other amounts in the same calendar year from which you did not withhold any tax.

Each T5 Supplementary of this type must also identify the account, show the amount of tax you deducted, and indicate the year in which you paid the interest or dividend to the recipient. You should enter the year in which you made the payment to the recipient in the space directly above the recipient's name and address (below boxes 15 and 16). Enter the amount of tax you deducted directly

below the postal code of the recipient. Identify the account with the words "Unclaimed dividend account" or "Unclaimed interest account," directly below the area for your name and address. In addition, enter the name of the person paying the amount, if different from that of the filer, directly below this description of the account (see the examples of T5 Supplementaries at the end of this chapter).

A separate T5 Summary has to accompany this type of T5 Supplementary. Identify this T5 Summary by entering either "Unclaimed dividend account" or "Unclaimed interest account" on the second line provided for the name and address of the filer or nominee.

To calculate the federal dividend tax credit, use the rate in effect for the calendar year you received the dividends. For example, the taxable amount of 1988 and later-year dividends is 5/4 of the actual amount, and the 1988 and later-year federal dividend tax credit is 13 1/3% of the taxable amount.

Note

For more information, see Information Circular 71-9R, *Unclaimed Dividends*. Please note, however, the following facts that are not included in the circular:

- Subsection 153(4) was amended for taxation years of recipients starting after 1986, and applies to all recipients not just brokers or security dealers.
- The dividend withholding rate is 33 1/3%.
- Unclaimed amounts also include unclaimed interest and unclaimed proceeds of disposition.

The T5 Supplementary no longer has separate boxes to report interest or dividends eligible for the interest and dividend income deduction. Report unclaimed interest or dividends received in the 1987 or previous taxation years that are eligible for this deduction on the T5 Supplementary when claimed by the beneficial owner. On the T5 Supplementary, indicate that the amounts are eligible for the deduction.

Example — Unclaimed dividend

Over a period of several years, Agents Inc. ("Agents") received dividend payments from XYZ Company Limited ("XYZ"), a taxable Canadian corporation. Some of the dividends were on shares held by Agents for an unknown shareholder. The dates and amounts appear in columns A and B in the following table.

These amounts represent unclaimed dividends. They remained unclaimed as of April 30, Agents' next fiscal year end. Before the due date (no later than 60 days following the year end after the year the amount was received), Agents deducted 33 1/3% of the dividend amount (as shown in column D) and sent it to the Receiver General.

Unclaimed dividend subsequently paid out

On June 20, 1993, Mrs. Jean A. Smith advised Agents that she had inherited some stock in XYZ and was expecting dividends totalling \$3,700.

Agents paid Mrs. Smith \$3,367 (as shown in column E), the amount remaining after the unclaimed dividend tax was remitted. They gave her separate T5 Supplementaries for the 1991 and 1992 dividends showing the actual amounts in column B. (The T5 Supplementary for the 1993 dividend will be issued before March 1, 1994.)

Date dividend received by Agents	Dividend amount	Deadline for remitting tax on unclaimed	Amount of tax remitted by Agents	Available for Mrs. Smith
A	B	C	D	E
March 15, 1991	\$1,000	June 29, 1992	\$333	\$667
April 15, 1992	\$1,200	June 29, 1993*	N/A	1,200*
June 15, 1993	\$1,500	N/A*	N/A	\$1,500*
Totals	\$3,700		\$333	\$3,367

* The owner of the dividend amounts was identified on June 20, 1993.

Complete the T5 Supplementary for the 1991 dividend as follows:

Revenue Canada Customs, Excise and Taxation		Revenu Canada Accise, Douanes et Impôt		STATEMENT OF INVESTMENT INCOME ÉTAT DES REVENUS DE PLACEMENTS		T5 Supplementary - Supplémentaire Rev.93		For departmental use 33222 Réserve au ministre				
Dividends from Taxable Canadian Corporations - Dividendes de corporations canadiennes imposables												
10	Actual Amount of Dividends Montant réel des dividendes	11	Taxable Amount of Dividends Montant imposable des dividendes	12	Federal Dividend Tax Credit Crédit d'impôt fédéral pour dividendes	13	Interest from Canadian Sources Intérêts de source canadienne	14	Other Income from Canadian Sources Autres revenus de source canadienne			
	1,000.00		1,250.00		166.66							
15	Foreign Income Revenus étrangers	16	Foreign Tax Paid Impôt étranger payé	17	Royalties from Canadian Sources Redevances de source canadienne	18	Capital Gains Dividends Dividendes sur gains en capital	19	Accrued Income: Annuities Revenus accumulés : Rentes			
19	YEAR ANNÉE PAID TO CLAIMANT IN 1993 91			VOID <input checked="" type="checkbox"/> ANNULÉ	20	Amount eligible for Resource Allowance Deduction Montant donnant droit à la déduction relative aux ressources	21	Report Code Code du feuillet 0	22	Social Insurance Number Numéro d'assurance sociale 789 123 456	23	Recipient Type Type de bénéficiaire 1
Full name, surname first - Nom et prénom au complet SMITH, JEAN A.				Name and address of payer - Nom et adresse du payeur AGENTS INC. MAIN STREET ANYTOWN CANADA								
Full address - Adresse complète 10 SECOND AVENUE THIS TOWN ON Postal code - Code postal P1A P1A				UNCLAIMED DIVIDEND ACCOUNT XYZ COMPANY LIMITED								
				INCOME TAX DEDUCTED 333.33				Non-eligible portion of box 18 Partie non admissible de la case 18				
Currency and identification codes Codes de monnaie et d'identification		27	28	29	24							
		Currency - Monnaie	Transit - Succursale	Recipient account - Compte du bénéficiaire		Partie non admissible de la case 18						
DO NOT CUT, SEPARATE OR STAPLE FORMS ON THIS PAGE - NE PAS COUPER, SÉPARER OU BROCHER LES FORMULES SUR CETTE PAGE PLEASE TYPE OR MACHINE PRINT IN CAPITAL LETTERS - VEUILLEZ DACTYLOGRAPHIER OU IMPRIMER À LA MACHINE EN LETTRES MAJUSCULES												

Complete the T5 Supplementary for the 1992 dividend as follows:

Revenue Canada Customs, Excise and Taxation		Revenu Canada Accise, Douanes et Impôt		STATEMENT OF INVESTMENT INCOME ÉTAT DES REVENUS DE PLACEMENTS		T5 Supplementary - Supplémentaire Rev.93		For departmental use 33222 Réserve au ministre				
Dividends from Taxable Canadian Corporations - Dividendes de corporations canadiennes imposables												
10	Actual Amount of Dividends Montant réel des dividendes	11	Taxable Amount of Dividends Montant imposable des dividendes	12	Federal Dividend Tax Credit Crédit d'impôt fédéral pour dividendes	13	Interest from Canadian Sources Intérêts de source canadienne	14	Other Income from Canadian Sources Autres revenus de source canadienne			
	1,200.00		1,500.00		200.00							
15	Foreign Income Revenus étrangers	16	Foreign Tax Paid Impôt étranger payé	17	Royalties from Canadian Sources Redevances de source canadienne	18	Capital Gains Dividends Dividendes sur gains en capital	19	Accrued Income: Annuities Revenus accumulés : Rentes			
19	YEAR ANNÉE PAID TO CLAIMANT IN 1993 92			VOID <input checked="" type="checkbox"/> ANNULÉ	20	Amount eligible for Resource Allowance Deduction Montant donnant droit à la déduction relative aux ressources	21	Report Code Code du feuillet 0	22	Social Insurance Number Numéro d'assurance sociale 789 123 456	23	Recipient Type Type de bénéficiaire 1
Full name, surname first - Nom et prénom au complet SMITH, JEAN A.				Name and address of payer - Nom et adresse du payeur AGENTS INC. MAIN STREET ANYTOWN CANADA								
Full address - Adresse complète 10 SECOND AVENUE THIS TOWN ON Postal code - Code postal P1A P1A				UNCLAIMED DIVIDEND ACCOUNT XYZ COMPANY LIMITED								
				NO INCOME TAX DEDUCTED				Non-eligible portion of box 18 Partie non admissible de la case 18				
Currency and identification codes Codes de monnaie et d'identification		27	28	29	24							
		Currency - Monnaie	Transit - Succursale	Recipient account - Compte du bénéficiaire		Partie non admissible de la case 18						
DO NOT CUT, SEPARATE OR STAPLE FORMS ON THIS PAGE - NE PAS COUPER, SÉPARER OU BROCHER LES FORMULES SUR CETTE PAGE PLEASE TYPE OR MACHINE PRINT IN CAPITAL LETTERS - VEUILLEZ DACTYLOGRAPHIER OU IMPRIMER À LA MACHINE EN LETTRES MAJUSCULES												

Chapter 15 Capital Gains Dividends

Non-qualifying real property

Capital gains realized from disposing of non-qualifying real property after February 1992 may not be eligible for the capital gains exemption available to the individual.

Non-qualifying real property (with a number of exceptions) includes:

- real estate;
- a share of the capital stock of a corporation, or interest in a partnership or trust, the fair market value of which is derived principally from real property; and
- interest or options which relate to such real property.

Generally, non-qualifying real property does not include real estate that has been used in an active business.

If any portion of the capital gains dividends reported in box 18 represents a capital gain on the disposition of non-qualifying real property, enter that amount in box 24, "Non-eligible portion of box 18" below the payer's address area.

The payer (a mutual fund, for example) will normally provide the information concerning non-eligible portions of capital gains dividends to any nominee or agent.

Improving the guide

We review this guide and the related T5 Supplementary, T5 Summary, and T5 Segment forms each year. If you have any comments or suggestions for improvement, we would like to hear from you. Please write to us at:

Tax Forms Directorate
875 Heron Road
Ottawa, Ontario
K1A 0L8

Appendix I Related publications

The following publications relate to topics included in this guide and are available free of charge from any Revenue Canada income tax office. The office addresses are listed at the end of this guide.

Guides and returns

- T4013(E) *T3 Guide and Trust Return*
 T4031 *Computer Specifications for Data Filed on Magnetic Media — T5, T5008, T4RSP, T4RIF*
 T4061(E) *Guide for Payers of Non-Resident Tax*
 T4091(E) *T5008 Guide — Return of Securities Transactions*

Interpretation bulletins

- IT-52R4 *Income Bonds and Income Debentures*
 IT-66R6 *Capital Dividends and Life Insurance Capital Dividends*
 IT-67R3 *Taxable Dividends from Canadian Resident Corporations*
 IT-88R2 *Stock Dividends*
 IT-114 *Discounts, Premiums and Bonuses on Debt Obligations*

- IT-149R4 *Winding-up Dividend*
 IT-221R2 *Determination of an Individual's Residence Status (and its Special Release dated February 20, 1991)*
 IT-265R3 *Payments of Income and Capital Combined*
 IT-396R *Interest Income*
 IT-507 *Small Business Development Bonds and Small Business Bonds*
 IT-448 *Dispositions — Changes in Terms of Securities (and its Special Release)*

Information circulars

- 71-9R *Unclaimed Dividends*
 76-12 *Applicable Rate of Part XIII Tax on Amounts Paid or Credited to Persons in Treaty Countries*
 77-16 *Non-Resident Income Tax*
 82-2R2 *Social Insurance Number Legislation as It Relates to the Preparation of Information Slips*
 85-5R *Custom and Facsimile Tax Forms*

T5 Summary



Revenu Canada
Customs, Excise and Taxation

Revenu Canada
Accise, Douanes et Impôt

T5
Summary - Sommaire
Rev.93

For departmental use

0606 33111
Réservé au ministère

RETURN OF INVESTMENT INCOME DÉCLARATION DES REVENUS DE PLACEMENTS

PLEASE TYPE OR MACHINE PRINT IN CAPITAL LETTERS - VEUILLEZ DACTYLOGRAPHIER OU IMPRIMER À LA MACHINE EN LETTRES MAJUSCULES

See information on reverse. Complete this return using the instructions in the "T5 Guide, Return of Investment Income".
Lisez les renseignements au verso. Remplissez cette déclaration selon les instructions du «Guide T5 - Déclaration des revenus de placements».

FOR DEPARTMENTAL USE ONLY
RÉSERVÉ AU MINISTÈRE

<p>MAGNETIC MEDIA SUPPORT MAGNÉTIQUE</p>	Return for the Year Ended December 31, Déclaration pour l'année se terminant le 31 décembre	19	Filer Identification Number Numéro d'identification du déclarant
	If this is an AMENDED T5 SUMMARY, enter "X" here. S'il s'agit d'une T5 SOMMAIRE MODIFIÉE, inscrivez un «X» ici.		

If this is an ADDITIONAL T5 SUMMARY, enter "X" here. S'il s'agit d'une T5 SOMMAIRE ADDITIONNELLE, inscrivez un «X» ici.
--

Name of Filer or Nominee and Address of Branch or Office filing this summary.
Nom du déclarant ou du mandataire et adresse de la succursale ou du bureau qui établit la présente Sommaire.

Name - Nom

Full Address - Adresse complète

City - Ville Province Postal Code - Code postal

Employer Account Number (per form PD7A)
Numéro de compte de l'employeur (selon la formule PD7A)

Corporation Account Number (per T2 Return)
Numéro de compte de la corporation (selon la déclaration T2)

Have you filed a T5 return before? Yes No
Avez-vous déjà produit une déclaration T5? Oui Non

Indicate the language of your choice for correspondence
Indiquez dans quelle langue vous désirez recevoir votre correspondance

English French
Anglais Français

Is this form pre-printed with an address that is incorrect? If so, complete the area that follows.
S'il s'agit d'une formule imprimée à l'avance et que l'adresse est inexacte, remplissez la section qui suit.

Full Address - Adresse complète

City - Ville Province Postal Code - Code postal

T5 SUPPLEMENTARY TOTALS - TOTAUX DES T5 SUPPLÉMENTAIRE

Do not include amounts for which a T5 Supplementary has not been issued.
N'inscrivez pas des montants pour lesquels un T5 Supplémentaire n'a pas été produit.

FOR DEPARTMENTAL USE ONLY
RÉSERVÉ AU MINISTÈRE

Actual Amount of Dividends - Montant réel des dividendes	10	
Taxable Amount of Dividends - Montant imposable des dividendes	11	
Federal Dividend Tax Credit - Crédit d'impôt fédéral pour dividendes	12	
Interest from Canadian Sources - Intérêts de source canadienne	13	
Other Income from Canadian Sources - Autres revenus de source canadienne	14	
Foreign Income - Revenus étrangers	15	50
Foreign Tax Paid - Impôt étranger payé	16	
Royalties from Canadian Sources - Redevances de source canadienne	17	51
Capital Gains Dividends - Dividendes sur gains en capital	18	
Accrued Income : Annuities - Revenus accumulés : Rentes	19	52
Amount Eligible for Resource Allowance Deduction Montant donnant droit à la déduction relative aux ressources	20	
Unclaimed Amounts - Dividends and Interest Revenus de propriétaires inconnus - dividendes ou intérêts	32	
Tax Deducted from Unclaimed Amounts Impôt retenu sur revenus de propriétaires inconnus	33	
Total Number of T5 slips Filed Nombre total de feuillets T5 produits	31	

Person to contact about this return Personne avec qui communiquer au sujet de cette déclaration	Name - Nom	Telephone Number - N° de téléphone
41		42 ()

CERTIFICATION - ATTESTATION

I certify that the information given on this T5 Summary form and related T5 Supplementary forms is, to the best of my knowledge, correct and complete.
J'atteste que les renseignements fournis dans cette formule T5 Sommaire et les formulaires connexes T5 Supplémentaire sont, à ma connaissance, exacts et complets.

Signature of authorized person - Signature de la personne autorisée	Position or Office - Titre ou poste	Date
---	-------------------------------------	------

FOR PAYER

POUR LE PAYEUR

T5 Segment



Revenue Canada
Customs, Excise and Taxation

Revenu Canada
Accise, Douanes et Impôt

For departmental use
22333
Réservé au ministère

T5 SEGMENT – SEGMENT T5

Rev. 93

NOTE: You are not required to file segments if you file your return on magnetic media.

REMARQUE: Vous n'avez pas à remplir les segments si vous produisez votre déclaration sur support magnétique.

This form will help balance your T5 Supplementaries to your T5 Summary.

Cette formule vous permettra de faire concorder vos T5 Supplémentaire et votre T5 Sommaire.

If your T5 return contains more than 100 T5 sheets or 300 T5 Supplementaries, you should divide the T5 Supplementaries into segments of approximately 100 sheets or 300 supplementaries.

Si votre déclaration T5 renferme plus de 100 feuilles T5 ou plus de 300 T5 Supplémentaire, divisez les supplémentaires en segments d'environ 100 feuilles ou de 300 supplémentaires.

Attach a T5 Segment form to the top of each bundle of 300 supplementaries. Complete all areas of the segment form and keep a duplicate copy for your files.

Placez une formule de Segment T5 sur le dessus de chaque lot de 300 supplémentaires. Remplissez toutes les parties de la formule et conservez-en une copie dans vos dossiers.

All totals of T5 Segment forms must agree with corresponding T5 Summary totals.

Les totaux des formules de Segment T5 doivent correspondre aux totaux de la T5 Sommaire.

Complete this form using the instructions in the "T5 Guide – Return of Investment Income" (T4015).

Cette formule doit être remplie selon les instructions du «Guide T5 – Déclaration des revenus de placements» (T4015).

If you need more information or forms, please contact your district taxation office.

Si vous avez besoin de plus amples renseignements ou d'autres formules, communiquez avec votre bureau de district d'impôt.

COMPLETE THE FOLLOWING AREAS AS SHOWN – REMPLISSEZ LES PARTIES SUIVANTES

Filer Identification Number Numéro d'identification du déclarant <input type="text"/>		Filer's Name (as shown on T5 Summary) Nom du déclarant (doit correspondre à celui de la T5 Sommaire) <input type="text"/> <input type="text"/>		Number of T5 Slips in this segment Nombre de feuillets T5 dans ce segment <input type="text"/>
T5 Segment number (Starting at 1) Numéro du Segment T5 (en commençant par 1) <input type="text"/>	Total Number of T5 Segments in this Return Nombre total de Segments T5 dans cette déclaration <input type="text"/>	Surname on First T5 Supplementary in this Segment Nom de famille sur le premier T5 Supplémentaire de ce segment <input type="text"/>	Surname on Last T5 Supplementary in this Segment Nom de famille sur le dernier T5 Supplémentaire de ce segment <input type="text"/>	

**TOTALS OF THE AMOUNTS REPORTED ON THE ATTACHED T5 SUPPLEMENTARIES
TOTAUX DES MONTANTS INSCRITS SUR LES T5 SUPPLÉMENTAIRES CI-JOINTS**

Actual Amount of Dividends Montant réel des dividendes	10	<input type="text"/>
Taxable Amount of Dividends Montant imposable des dividendes	11	<input type="text"/>
Federal Dividend Tax Credit Crédit d'impôt fédéral pour dividendes	12	<input type="text"/>
Interest from Canadian Sources Intérêts de source canadienne	13	<input type="text"/>
Other Income from Canadian Sources Autres revenus de source canadienne	14	<input type="text"/>
Foreign Income Revenus étrangers	15	<input type="text"/>
Foreign Tax Paid Impôt étranger payé	16	<input type="text"/>
Royalties from Canadian Sources Redevances de source canadienne	17	<input type="text"/>
Capital Gains Dividends Dividendes sur gains en capital	18	<input type="text"/>
Accrued Income: Annuities Revenus accumulés: Rentes	19	<input type="text"/>
Amount Eligible for Resource Allowance Deduction Montant donnant droit à la déduction relative aux ressources	20	<input type="text"/>

Appendix III Taxation centres

Taxation Centre
St. John's, Newfoundland
A1B 3Z1

Summaries with addresses in Newfoundland, Prince Edward Island, Nova Scotia, or New Brunswick.

Taxation Centre
Shawinigan-Sud, Quebec
G9N 7S6

Summaries with addresses served by Montréal, Laval, or St-Hubert district offices.

Taxation Centre
Jonquière, Quebec
G7S 5J1

Summaries with addresses served by Québec, Rouyn-Noranda, Chicoutimi, Rimouski, Trois-Rivières, or Sherbrooke district offices.

Taxation Centre
Ottawa, Ontario
K1A 1A2

Summaries with addresses served by Ottawa, Toronto, Scarborough, Mississauga, or North York district offices.

Taxation Centre
Sudbury, Ontario
P3A 5C1

Summaries with addresses in Ontario other than those served by the Ottawa taxation centre.

Taxation Centre
Winnipeg, Manitoba
R3C 3M2

Summaries with addresses in Manitoba, Saskatchewan, Alberta, or the Northwest Territories.

Taxation Centre
Surrey, British Columbia
V3T 5E1

Summaries with addresses in British Columbia or the Yukon Territory.

Appendix IV Province Codes

Please use the following abbreviations when you enter the province portion of the recipient's address on the T5 Supplementary, and the your address on the T5 Summary.

Newfoundland	NF	Quebec	QC	Alberta	AB
Prince Edward Island	PE	Ontario	ON	British Columbia	BC
Nova Scotia	NS	Manitoba	MB	Northwest Territories	NT
New Brunswick	NB	Saskatchewan	SK	Yukon Territory	YT