



Application for Replacement Only of Honours and Awards for Retired Members of the Canadian Forces

Instructions

This application form may only be used by **retired members of the Canadian Forces or their next of kin** to apply for the **replacement** of those medals (as listed below) which are administered by the Department of National Defence, Directorate of Honours and Recognition (DH&R). Additional information can be found on our Internet web site under Directorate of Honours and Recognition (<http://www.forces.gc.ca/hr/dhr-ddhr/>).

Serving members of the Canadian Forces shall not use this form (their unit shall apply on-line (DIN) on their behalf in accordance with procedures detailed in CANFORGEN 106/00).

To obtain replacement of Canadian orders and decorations, the Canadian Volunteer Service Medal (CVSM) for Korea and/or commemorative medals, contact the Chancellery of Honours at Rideau Hall at 1-800-465-6890 or write to:

[Chancellery of Honours](#)

Rideau Hall
1 Sussex Drive
Ottawa ON K1A 0A1

To obtain replacement of Second World War medals as well as those related to the Korean conflict (with the exception of the Canadian Volunteer Service Medal for Korea), contact Veterans Affairs Canada at 1-866-522-2022 or write to:

[Honours and Awards Veterans Affairs Canada](#)

66 Slater Street, Suite 1411
Ottawa ON K1A 0P4

To obtain replacement for pre-1972 British gallantry decorations, contact the UK Ministry of Defence Medal Office at 011 44 14 1224 3600 or write to:

Ministry of Defence Medal Office
Building 250
RAF Innsworth
Gloucester G3L 1HW
United Kingdom

To obtain information from a **military service file or a statement of military service**, contact **Library and Archives Canada** at 1-866-578-7777 or write to:

[Library and Archives Canada](#)

Personnel Record Unit (PRU)
395 Wellington Street
Ottawa ON K1A 0N3

To obtain **CF service pins and identification cards (CF 75)**, contact the **Director Military Careers Administration** (toll free) at 1-866-240-6726, or write to:

Director Military Careers Administration 4-2
National Defence Headquarters
MGen George R. Pearkes Building
101 Colonel By Drive
Ottawa ON K1A 0K2

To obtain replacement of medals administered by the Department of National Defence (listed below), complete and sign this form and forward it to the Directorate of Honours and Recognition BY MAIL ONLY along with the appropriate replacement fees. To speed up the review of your application, you are requested to provide a copy of documentary proof of service.



Application for Replacement Only of Honours and Awards for Retired Members of the Canadian Forces

Section 1 – Applicant type *(Select one)*

Military (Retired CF)	<input type="checkbox"/>	Complete Sections 1abc 2 and 4	
Next of kin (NOK) of Military	<input type="checkbox"/>	Complete Sections 1a, 1c, 2, 3 and 4	Deceased date (dd/mm/yyyy):

Section 1a – Military (Retired CF) applicant information *(All information MUST be completed. Ensure correct spelling of names, including accents, spaces between letters, lower case letters, etc.)*

Last name:	First name:	Middle initial(s):
Date of birth (dd/mm/yyyy):		

Section 1b – Military (Retired CF) applicant contact information *(Leave blank if next of kin)*

Address:			
City:	Province:	Country:	Postal code:
Telephone: ()	Alternate telephone: ()	Email (optional):	

Section 1c – Military service information *(All information MUST be completed)*

Service (Regimental) number:	
<p>Note: Do not insert Social Insurance Number (SIN). The collection of the SIN is not authorized under the Canada Pension Plan (CPP) Act. INSERT only alpha-numeric Service number. If you are not in possession of either a Regimental number (pre-167) or a current CF Service number (X11 111 111) LEAVE THIS FIELD BLANK. The Department of National Defence will contact you if further information is required in order to ascertain eligibility.</p>	
Enrolment date (dd/mm/yyyy):	Release date (dd/mm/yyyy):
Rank upon retirement:	
Rank at time of eligibility (for awards that are engraved):	
Environment (Navy, Army or Air Force):	
Name at time of service (if legally changed after release):	

Replacement Application (Retired)

Section 2 – Medal selection information

Please check the box(es) related to the medal(s) for which you need replacements. The fees include engraving where appropriate, as well as administrative charges and shipping costs.

All fees are in Canadian Dollars and payment shall be made by Money Order or Bank Draft payable to the **Receiver General of Canada**. ***No cash or personal cheques will be accepted.***

If the applicant does not forward the appropriate fees with the application, and is contacted by DH&R, the application will only be held for 60 days pending receipt of payment, after which period, the file will be closed if no payment has been made.

Medal	Cost	Comments (Write on reverse if required)
<input type="checkbox"/> Canadian Forces' Decoration (CD)	\$40.00	
<input type="checkbox"/> Canadian Forces' Decoration (CD) Clasp	\$15.00 each	
<input type="checkbox"/> Canadian Peacekeeping Service Medal	\$25.00	
<input type="checkbox"/> Chief of the Defence Staff Commendation	No fee	
<input type="checkbox"/> European Community Monitor Mission (ECMM)	\$25.00	
<input type="checkbox"/> Efficiency Decoration (ED)	\$225.00	
<input type="checkbox"/> Efficiency Medal	\$105.00	
<input type="checkbox"/> Efficiency Medal Clasp	\$18.00	
<input type="checkbox"/> General Campaign Star - Allied Force	\$55.00	
<input type="checkbox"/> General Campaign Star - South West-Asia	\$55.00	
<input type="checkbox"/> General Campaign Star - Expedition	\$55.00	
<input type="checkbox"/> General Campaign Star Rotation Bar	\$15.00	
<input type="checkbox"/> General Service Medal - Allied Force	\$70.00	
<input type="checkbox"/> General Service Medal - South West-Asia	\$70.00	
<input type="checkbox"/> General Service Medal - Expedition	\$70.00	
<input type="checkbox"/> General Service Medal Rotation Bar	\$15.00	
<input type="checkbox"/> Gulf and Kuwait Medal (no bar)	\$25.00	
<input type="checkbox"/> Gulf and Kuwait Medal (bar only)	\$2.00	
<input type="checkbox"/> International Commission for Supervision and Control (ICSC) (Indochina)	\$45.00	
<input type="checkbox"/> INTERFET (East Timor)	\$25.00	
<input type="checkbox"/> Long Service and Good Conduct Medal - Army	\$125.00	
<input type="checkbox"/> Long Service and Good Conduct Medal - Navy	\$125.00	
<input type="checkbox"/> Long Service and Good Conduct Medal - RCAF	\$125.00	
<input type="checkbox"/> Memorial Cross	TBD	
<input type="checkbox"/> Multinational Force and Observers (MFO) (Sinai)	\$25.00	
<input type="checkbox"/> NATO Medals, Specify Mission(s)	\$10.00 each	

Replacement Application (Retired)

Section 2 – Medal selection information (continued)		
Medal	Cost	Comments (Write on reverse if required)
<input type="checkbox"/> Operational Service Medal - South-West Asia	\$50.00	
<input type="checkbox"/> Operational Service Medal - Sierra Leone	\$50.00	
<input type="checkbox"/> Operational Service Medal - Haiti	\$50.00	
<input type="checkbox"/> Operational Service Medal - Sudan	\$50.00	
<input type="checkbox"/> Operational Service Medal - Humanitas	\$50.00	
<input type="checkbox"/> Operational Service Medal - Expedition	\$50.00	
<input type="checkbox"/> Operational Service Medal - Rotation Bar	\$15.00	
<input type="checkbox"/> RCAF Operational Tour Wings	No fee	
<input type="checkbox"/> Sacrifice Medal	\$90.00	
<input type="checkbox"/> Sacrifice Medal (bar only)	\$20.00	
<input type="checkbox"/> Somalia Medal	\$25.00	
<input type="checkbox"/> South-West Asia Service Medal	\$25.00	
<input type="checkbox"/> South-West Asia Service Medal Rotation Bar	\$2.00	
<input type="checkbox"/> Special Service Medal with bar(s)	\$40.00	
<input type="checkbox"/>	<input type="checkbox"/> Alert bar	
	<input type="checkbox"/> Humanitas bar	
	<input type="checkbox"/> NATO bar	
	<input type="checkbox"/> Peace bar	
	<input type="checkbox"/> Ranger bar	
<input type="checkbox"/> United Nation Medals Specify Mission(s):	\$10.00 each	

Section 3 – Next of kin information (All information MUST be completed)

If you are submitting the application on behalf of someone else, complete this section.
 (Ensure correct spelling of names, including accents, spaces between letters, lower case letters, etc.)

Title (if applicable):	Last name:	First name:	Middle initial(s):
Relationship to potential recipient:			
Address:			
City:	Province:	Country:	Postal code:
Telephone: ()	Alternate telephone: ()		Email (optional):

Replacement Application (Retired)

Section 4 – Declaration

The following STATUTORY DECLARATION must be completed in the presence of a Commissioner of Oath or, in most provinces, any commissioned Regular Force Officer, city official, physician, postmaster or any professional vested with the right of receiving an Oath, giving full particulars of the loss and actions taken to receive the medals(s).

I do solemnly declare that this application is being made for medals I have been awarded but have since been lost, stolen or in any other way destroyed for the following reasons:

Declared before me at the city (Town, etc.) of _____

In the County (District, etc.) of _____ in the Province of _____

This (date) _____ day of (month) _____ 201 ____.

Name of Declarant (please print):	Signature of Declarant:
Name of Witness (please print):	Signature of Witness:

Submission

Please keep a copy for your records. **Return *original completed form*** along with **your payment** and copies of any **supporting documentation** to:

Directorate of Honours and Recognition
 Building 347, Uplands Site
 National Defence Headquarters
 101 Colonel By Drive
 Ottawa ON K1A 0K2

To protect your privacy and security DO NOT FAX OR EMAIL any application forms or supporting documentation.

Applications are normally processed within 90 days of receipt. Replacement medals are supplied in components parts. It is the applicant's responsibility to have the medal(s) court mounted for wear.

For assistance in completing this form or for clarification on eligibility, call, **1-877-741-8332** (Toll free). Listen carefully to the entire options menu before making your selection.