Complaint Form Nova Scotia Office of the Ombudsman

The Nova Scotia Ombudsman's Office investigates complaints against Nova Scotia provincial and municipal government departments and agencies. The Office does not investigate complaints arising from decisions of the Cabinet, the law courts or judges, the federal government, private agencies, or individuals. This service is provided at no charge.

Identification (please Print)

Your name (first, middle and last):

Street Address:

Mailing Address: (same ❏) or:

Phone Number (home):   (work):

Complaint Details: If you need more space to explain your complaint, attach pages to form.

1   What is your complaint? (additional space is available on the back of this form)

2   When did the situation arise?

3   Which provincial or municipal department, agency, commission, board or public servant is the complaint against?

4   What is their address?

5   Who have you contacted about this complaint?

6   What was their response?

7   What steps have you taken to resolve this issue? What was the outcome? (appeals, grievances)

over

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8   Please attach any photocopies or papers relating to this compliant (letters from departments, receipts, surveys, etc.). (papers included)   ❏ yes   ❏ no

9   Would you like your papers returned?   ❏ yes   ❏ no

If you have questions about completing this form, please contact the Office by phoning 424-6780 in the Halifax area or toll-free elsewhere in Nova Scotia 1-800-670-1111.

I verify that this information is correct to the best of my knowledge.

Date _____   Signature _____