



Ministry of Finance  
Retail Sales Tax  
33 King Street West  
PO Box 623  
Oshawa ON L1H 8H7

# Sworn Statement for the Transfer of a Used Vehicle in the Province of Ontario

TO WIT:

Under the *Retail Sales Tax Act*, R.S.O. 1990, c.R.31 (as amended), clause 4.2(4) (a)(b)(c)(e), 4.2(8), 8(2), and Regulation 1013 Section 13 of Revised Regulations of Ontario, 1990 made under the *Retail Sales Tax Act*, as amended.

We, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_  
(Name of Recipient) (City, Town, etc.) (Name of City, Town, etc.)  
 in the \_\_\_\_\_ of \_\_\_\_\_, Province of Ontario, and  
(County, Regional Municipality, etc.) (Name of County, Regional Municipality, etc.)  
 \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_  
(Name of Donor) (City, Town, etc.) (Name of City, Town, etc.)  
 in the \_\_\_\_\_ of \_\_\_\_\_, Province of Ontario,  
(County, Regional Municipality, etc.) (Name of County, Regional Municipality, etc.)

MAKE OATH AND SAY:

- We have personal knowledge of the matters stated below.
- The Recipient is now the owner of the Used Vehicle(s) named in the Application(s) for Transfer.
- The Used Vehicle(s) owned by the said Recipient is/are a \_\_\_\_\_ (year) \_\_\_\_\_ (make) \_\_\_\_\_ (model) bearing Vehicle Identification Number \_\_\_\_\_  
 If more than 1 vehicle is being transferred attach list including Year, Make, Model and VIN Number.
- The Used Vehicle(s) was/were acquired by the said \_\_\_\_\_ on \_\_\_\_\_  
(Name of Owner/Recipient) (Date)  
 from \_\_\_\_\_ as the result of \_\_\_\_\_  
(Name of Donor) (Reason(s))
- The detailed reason(s) for the transfer of the Used Vehicle(s) was/were  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SWORN before me

at the \_\_\_\_\_ of \_\_\_\_\_ )  
(City, Town, etc.) (Name of City, Town, etc.) )  
 in the \_\_\_\_\_ of \_\_\_\_\_ )  
(County, Regional Municipality, etc.) (Name of County, Regional Municipality, etc.) )  
 this \_\_\_\_\_ day of \_\_\_\_\_ )  
(month) (year) )

\_\_\_\_\_  
(Signature of Recipient)

\_\_\_\_\_  
(Signature of Donor)

\_\_\_\_\_  
\* A Commissioner, etc.

\* **Commissioner may be:**  
 Lawyer/Notary Public  
 Justice of the Peace  
 Local municipal/town Clerk, Deputy Clerk, Treasurer, Head of Municipal Council, Reeve/Deputy  
 Others appointed by Lieutenant Governor to administer oaths and to take affidavits (call 1 866 668-8297 for availability of a Commissioner)

**Note:** When claiming an exempt transfer of used vehicles between Corporations, or between a Corporation and Shareholder, attach to the sworn statement an information Addendum which may be obtained from the ServiceOntario Centre/Driver and Vehicle License Issuing Office.

**WARNING:** Every person who knowingly makes a false or deceptive statement herein is guilty of an offence and is liable on conviction to a fine, or term of imprisonment, or both (*Retail Sales Tax Act*, Subsections 32(4) and 32(4.1)).

Personal information is collected on this form under authority of subsection 4.2(8) of the Ontario *Retail Sales Tax Act*, R.S.O. 1990, c.R.31, (as amended) and may be used to determine eligibility for retail sales tax exemption. Questions about this collection should be directed to: Ministry of Finance, 33 King Street West, PO Box 623, Oshawa ON L1H 8H7, 1 866 668-8297.