
Policy Statement
Provincial Victim Services Program

Chapter 1: Client Services Date Issued: October 26, 1993
1.09: Mechanism for Informing Victims Revision Number:
of Decisions of the Nova Scotia Date Revised: September 22, 2006
Criminal Code Review Board

1. At the victim's request, the Victim Services Officer sends notification, including the name of both the victim and the accused, advising that the victim wishes to be informed of the accused's Disposition Hearing to the Chairperson of the Review Board;
2. Notice of the first Disposition Hearing is sent to the Victim Services Officer by the Board Chairperson;
3. The Victim Services Officer then contacts the victim to advise of the Disposition Hearing date; explain the process; and determine the level of involvement by the victim and if the person would like to submit a victim impact statement;
4. If requested, the Victim Services Officer will forward information from the victim such as requests for victim involvement, submission of a victim impact statement or requests for further information to the Board Chairperson;
5. The Board Chair responds to victim requests and forwards the results of the Disposition Hearing to the Victim Services Officer;
6. The Victim Services Officer then informs the victim of the results and it is determined whether the victim wishes to continue being informed of subsequent Hearings and results;
7. The Board Chairperson continues to send notifications and results of subsequent Hearings to the Victim Services Officer, which are relayed to the victim, unless it is communicated that the victim has requested no further notifications.