



ANNUAL REPORT 2018

INFECTION
PREVENTION
AND CONTROL
CANADA





EXECUTIVE OFFICERS

President Molly Blake RN BN MHS CIC
President-elect Barbara Catt RN BScN Med CIC
Secretary/Membership Director
Jennifer Happe BSc MSc
Treasurer Michael Rotstein RN MHSC CIC CHE

Membership Services Office

Executive Director Gerry Hansen BA
Administrative Assistant Kelli Wagner

Contact Us

info@ipac-canada.org www.ipac-canada.org
T: 204-897-5990 Toll-Free 1-866-999-7111
F: 204-895-9595

VISION

No preventable infections for Canadians. Ever.

MISSION

We inspire, nurture and advance a culture committed to infection prevention and control.

VALUES STATEMENTS

Integrity: Principled, ethical and respectful in all our activities.
Collaboration: Open and inclusive in dealing with our partners and stakeholders.
Advocacy: Advancement of evidence informed practices to protect our consumers.
Innovation: Creative and responsive in meeting the membership's needs.
Leadership: Effective and accountable in proactively pursuing our mission.

IPAC Canada – the smart way to advance infection prevention and control best practice every day.



TABLE OF CONTENTS

OFFICER REPORTS

President	3
Past President	4
President-elect	5
Secretary/Membership Director	6
Treasurer	8

STANDING COMMITTEE REPORTS

Education	10
Programs and Projects	12
Standards and Guidelines	13
Membership Committee	14
Director MD	15
Director (Chapters and Interest Groups)	16
Public Representative	17
Canadian Journal of Infection Control	17
Operations Report	18

Please visit www.ipac-canada.org to view chapter and interest group annual reports

Get in touch online
www.ipac-canada.org
www.facebook.com/IPACCanada
Follow us on Twitter @IPACCanada





PRESIDENT'S REPORT

Molly Blake RN BN MHS CIC

As 2018 has come to an end, I reflect on the growth and achievement we've made this year, with great anticipation for the future. The year flew by and we made the most of it; we have made great strides in achieving goals outlined in our 2016-18 Strategic Plan. The possibilities ahead are endless.

I have been incredibly fortunate to have the honour and privilege of serving on the IPAC Canada Board with truly dedicated colleagues who demonstrate our organizational values. Our volunteer board members serve as advisers, decision makers, problem solvers, and advocates on behalf of IPAC Canada. They put in countless hours to advance our organization and we benefit from their dedication.

And as always, I am truly grateful and appreciative of the support and guidance provided by Gerry Hansen and Kelli Wagner. The work they do in the background helps drive this organization forward in meeting our goals.

We have many accomplishments to celebrate from our 2016-2018 Strategic Plan. Most notably, we have had great success in raising our leadership profile, increasing political advocacy and influence, and increasing government awareness of IPAC Canada. Now we are being invited to participate in national groups and initiatives where we previously did not participate. Our partner linkages continue to be strengthened and broadened. And as the strategic plan was only until 2018, much work has been done toward the development of the new 2019-2021 plan.

Highlights of some of my activities over the past year:

- Working with Board and other membership, participated in the IPAC Canada Hill Day in May, where we once again met with several MPs from various jurisdictions/ridings across the country. This day's focus was to advocate for the funding a national surveillance system and support for the recommendations from the House of Commons Standing Committee on Health (HESA).
- Working together with the Board, Chapter Presidents, and other 'key informants', development of the 2019-2021 strategic plan
- Represented IPAC Canada in September at the 18th IFIC Congress in Krakow, Poland. I had the privilege of presenting with Terrie Lee, IFIC President, and Janet Haas, APIC President, regarding Surgical Site Infection Surveillance
- Participated as the IPAC liaison to the CBIC Board, including CBIC Strategic Planning
- Attended the International President's Luncheon in Banff, AB, with representatives from APIC, CBIC, IPS and IFIC.
- Represented IPAC Canada in the new Chief Public Health Officer's Health Professional Forum (inaugural meeting January 2018). The Forum's purpose is to facilitate enhanced relationships and synergy across public health professions, advance strategic and horizontal public health issues of national importance, and improve responsiveness and public communication on emerging public health and population health issues. This Forum is not meant to replace issue or event-specific collaborative committees, nor is it meant to replace regular and ongoing activities between Public Health Agency of Canada program areas and individual Forum member organizations. This Forum has agreed that the four priority areas (IPAC Canada is represented in each) be explored over the next two years will be:
 - o Indigenous health, focusing on cultural awareness (horizontal)
 - o Problematic substance use/mental health/wellness
 - o Seniors/dementia/upstream chronic disease prevention
 - o Antimicrobial resistance/infectious disease prevention



PAST-PRESIDENT'S REPORT

Suzanne Rhodenizer Rose RN BScN MHS CIC

As my one-year term as Past President winds down, I was able to participate in and continue to advance a number of exciting initiatives that IPAC Canada has been involved in. In March 2018, I was invited to partake in a Public Health Agency of Canada Antimicrobial Resistant Organism (ARO) Round Table. Key stakeholders we have consistently partnered with on the issue of AROs, as well as new stakeholders from pharmacy, agricultural sectors, industry and academia, discussed options to address the challenge in a cohesive and evidence-informed manner. It presented an excellent opportunity to leverage and highlight our work concurrently underway in partnership with the Canadian Patient Safety Institute (CPSI), Canadian Institute for Health Information (CIHI), Association of Medical Microbiology and Infectious Diseases Canada (AMMI) and the Canadian Nosocomial Infection Surveillance Program (CNISP) with respect to advocating for a pan-Canadian surveillance system that supports all healthcare settings' surveillance activities for healthcare-associated infections, including those caused by AROs.

On May 3, 2018, a number of IPAC Canada colleagues and Board members from across the country spent a day on Parliament Hill to continue to advocate for a pan-Canadian surveillance system and full provincial/territorial adoption of standardized case definitions for healthcare-associated infections. Perhaps my own highlight was meeting with Elizabeth May, a politician I think many Canadians have respected regardless of political stripe! My sense from all the meetings is that MPs were, for the most part, interested in the topic, and willing to work with us in varying capacities, to move the dots on surveillance and fighting AROs.

In May 2018, the federal Standing Committee on Health released its report, A Study on the Status of Antimicrobial Resistance in Canada and Related Recommendations. This provided much affirmation that the testimony Board member Jennifer Happe and I presented in November 2017 was heard and IPAC's voice was reflected in the report (HESA Report).

Finally, at a provincial level, I was able to facilitate a partnership between IPAC Canada and Women's Wellness Within, a Nova Scotia organization serving criminalized women, to urge the Minister of Health & Wellness to fund Hepatitis C treatment for incarcerated individuals. Treatment for this now-curable disease is already available for non-incarcerated Canadians. To date, we have not had success, but will continue to advocate for treatment in an effort to prevent further spread.

Much of my time as Past President was dedicated to supporting the Strategic Plan (2016-2018) goal of increasing public, government and organizational awareness of IPAC Canada and to increase the political advocacy and influence. Practically, it also was to support transition for the incoming President, Molly Blake, with respect to the organization's ongoing endeavors in advocacy work. Much of the work and reports/ letters related to advocacy and government relations can be found at:
<https://ipac-canada.org/government-relations.php>

I will miss participating in Board activities but am confident that IPAC Canada will continue to move and shake the cause and case for prevention of infections! It's been a privilege to be a part of it all.



PRESIDENT-ELECT'S REPORT

Barbara Catt RN BScN MEd CIC

January 2018 began with plans to send out the Membership Mega Survey within the first week of the month. The survey was launched on January 31, 2018. A preliminary analysis was completed by March 9, 2018 and sent to the Board of Directors and to Fire Inside, who used the preliminary analysis for the Strategic Planning Days in May 2018 at the IPAC Canada Education Conference held in Banff, Alberta. Vicki Williams, Gerry Hansen, and I then constructed a survey summary document for publication. The “interactive” Strategic Planning Days were held on May 26th and 27th, 2018 in Banff. This included IPAC Canada members from across Canada as well as chairs of interest groups and the Board of Directors. From the two-day sessions, the group arrived at a consensus on five key strategic directions that included: brand awareness, communication, member value and engagement, knowledge management, and advocacy and partnership. Goals and key initiatives were developed to align with the strategic direction.

The next steps of the Strategic Plan were to develop five working groups to review the goals and initiatives specific to those five key strategic directions. I was asked to chair the advocacy and partnership strategic direction. The additional working group members included: Molly Blake, Suzanne Rhodenizer Rose, Vicky Willet, Jim Gauthier, and Gerry Hansen. We met by conference call on July 13th, 24th, and August 14th to review and update as instructed. On September 28th, the Board of Directors met in Toronto, to review the outlines from each of the groups. By the end of the day, again by consensus, there were three strategic directions identified with goals and initiatives. The next steps included a review of the directions, fine-tuning the initiatives, and lastly, acceptance by the Board in December 2018.

I also continued to be an active participant on the IPAC Canada Education Core Committee (ECC). This supports the Board to fulfill their terms of reference and strategic plans as we move forward with educational initiatives for the membership. This included participation in teleconferences and offered insight and support in the creation of educational offerings such as newsletters and webinars.

I continue to feel honoured and privileged to work with a group of dedicated colleagues on the Board of IPAC Canada and plan to continue to represent the interests of our members. I also have developed great admiration for the supports that have been established over the years including Kelli and Gerry. Even though I am a bit apprehensive about my upcoming role, I am looking forward to 2019 activities and its new challenges in moving IPAC Canada forward.



SECRETARY AND MEMBERSHIP DIRECTOR REPORT

Jennifer Happe BSc MSc

It has been a pleasure serving as Secretary this past year. As Secretary, I participate in both Executive Officer and general Board meetings. I am responsible for recording minutes at the spring Annual General Meeting (AGM) and the fall in-camera meeting. I perform all other legal duties required of the Secretary of IPAC Canada.

I coordinate the election process with the Executive Director at the AGM, and organize member registration and voting cards. I want to thank the volunteers who helped register members at the 2018 AGM; this supported a smooth election process. I chair the Nominations Committee, which is responsible for ensuring leadership continuity by nominating a slate of officers for open positions. I want to thank the Committee for their work to support sustained governance of the organization during the upcoming elections.

I want to thank the Board members, Executive Director Gerry Hansen and Administrative Assistant Kelli Wagner for their camaraderie and ongoing support.

The 2018 year was one of transition as the position of Membership Director was reinstated by the Board. Traditionally this role was filled by the Secretary. Therefore, it was an honour to be asked to expand my role to serve you as Membership Director as well.

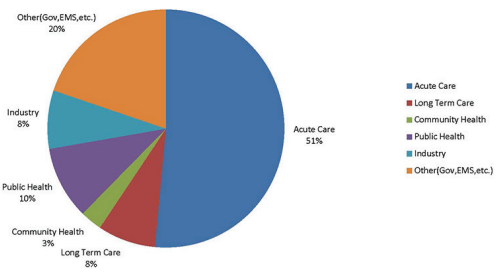
As Membership Director, I am an active participant on the Membership Committee and Membership Core Committee. I act as a liaison between these committees and the Board. We spent this year working diligently to clarify the value of IPAC Canada membership and to encourage membership engagement for growth and sustainability. We set in motion a number of activities to bring us closer to our objectives as you can see in the Membership Committee reports.

I spent much of 2018 collaborating with leaders and visionaries within our membership to build the 2019-2021 strategic plan. Thank you to all the members who participated in the 2018 Mega Survey. Data from this survey was vital to informing our plan. I am keen to begin working on our strategic goals, especially our goal to nurture member value and engagement!

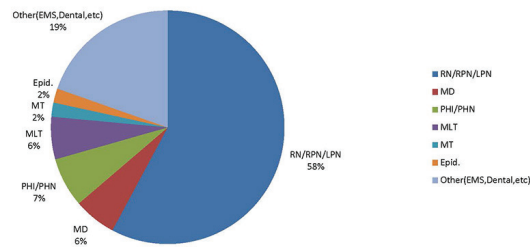
I am fortunate to work with such a committed group of professionals that are passionate about building a strong and relevant organization and I look forward to continuing our work in the coming year. Thank you.



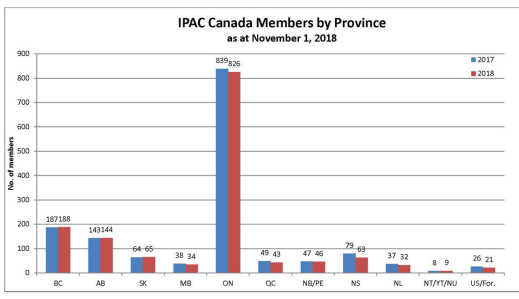
IPAC Canada Members by Institution Type
as at November 1, 2018



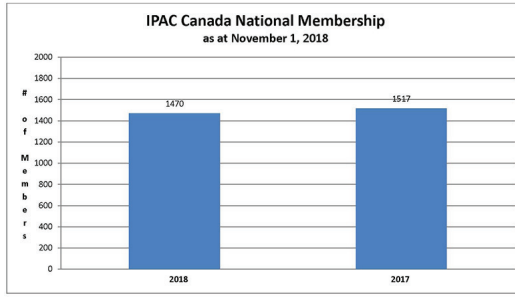
IPAC Canada Members by Discipline
as at November 1, 2018



IPAC Canada Members by Province
as at November 1, 2018



IPAC Canada National Membership
as at November 1, 2018





TREASURER REPORT

Michael Rotstein RN MHS Sc CIC CHE

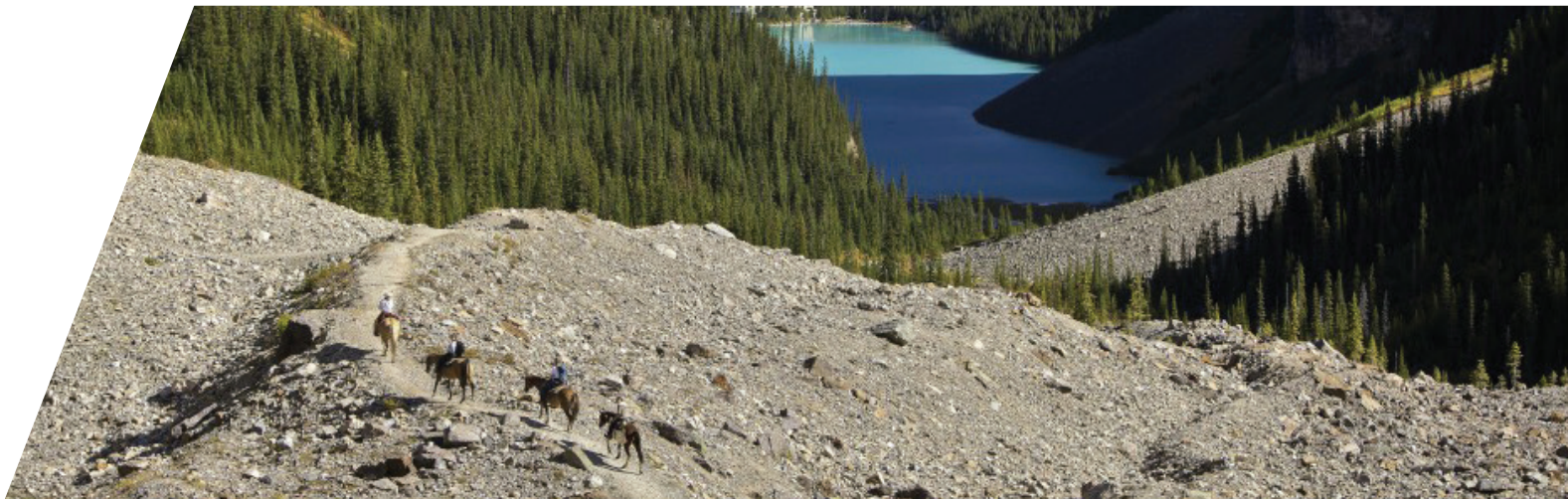
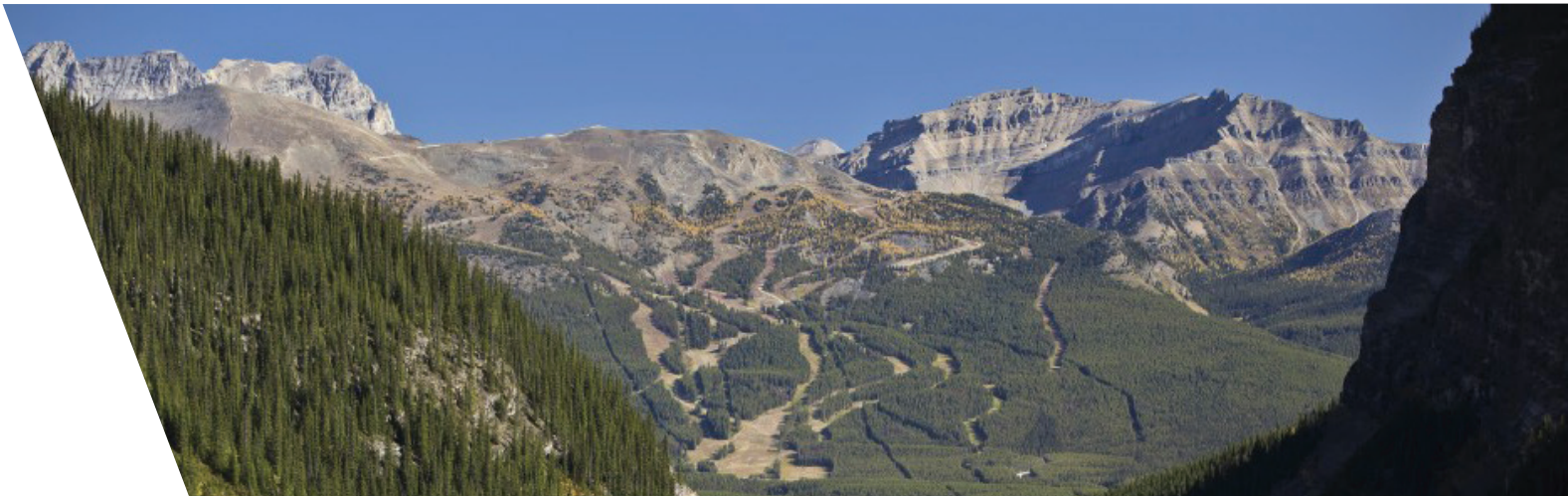
In an organization of our size and with the extent of activity we are engaged in across the country and internationally, our financial health requires constant vigilance. After two particularly challenging years, financial implications have been considered throughout the consultation and development process of our most significant accomplishment this year – the development of our 2019-2021 Strategic Plan. The Board has worked hard to balance priorities to facilitate the development of a balanced budget in 2020, with a substantially reduced deficit projected for the 2018 and 2019 budgets, compared to 2017.

Changes have been made to several budget lines to move toward our balanced budget, including Board travel, advertising, and more active solicitation of sponsorship opportunities for our key programs. As anticipated, with our publishing contract for the Canadian Journal of Infection Control we have realized increased advertising revenue and anticipate this trend to increase going forward. The Conference Coordinators have been charged with decreasing expenses to further leverage financial opportunity associated with the annual education event.

As our primary source of funding, membership trends have been continually assessed and is a key opportunity where all members can be engaged and support the organization. The trend over the past several years has been an increase in new member recruitment, but with a decreasing retention rate of existing members, resulting in a net decrease in membership year over year. Our corporate memberships have increased and we benefit in many ways with the increased engagement of our corporate partners. We are also investigating opportunities for donation strategies – keep IPAC Canada in mind when dispersing donation funds.

The finance committee, comprised of all chapter treasurers, continues to meet regularly. The focus of these meetings is to optimize the financial status of each chapter in a consistent way. A standardized ledger document initiated three years ago has been updated for 2019 to facilitate the recuperation of HST/GST funds for each chapter.

I would like to thank the Board of Directors, chapter treasurers, Kelli Wagner, Administrative Assistant, Phil Romaniuk, our auditor, Cindy Pelletier and Katrina Rose, our bookkeepers, and Gerry Hansen, Executive Director for their diligence to support the financial processes and assessments of our organization.



STANDING COMMITTEE REPORTS



EDUCATION

Kim Allain BScN RN MHS CIC

As a Director on the Board of IPAC Canada, I continued to support and action the organization's goals and priorities of the 2016-2018 Strategic Plan. I also act as a liaison for IPAC Canada's education-related matters. It has been an exciting year in this portfolio.

A successful 2018 National Education Conference was held in May in the breathtaking mountains of Banff. For 2019, an international Scientific Program Committee (SPC) continues to work tirelessly to plan the conjoint IFIC/IPAC Canada Conference in Quebec City. In December, I participated in the inaugural two-day SPC meeting for the 2020 educational conference, which will be held in Winnipeg. It was a privilege to watch the foundation unfold for another exciting conference program. Many thanks to all the SPC members for their insight and expertise.

Continuous advancement within the IPAC Canada education portfolio is due to the resilience and commitment of committee chairs and members. With pleasure, I continue my active role with the Education Core Committee (ECC). The ECC continues to strengthen delivery of education by offering meaningful webinars to members/non-members by listening to the needs of the membership. The Endorsement Review Committee continues its work to ensure endorsement infection prevention and control courses which meet IPAC Canada educational criteria. The IPAC Canada distance education course welcomed more than 60 novice students in the fall 2018 intake. We thank the course coordinators, instructors, facilitators who work tirelessly to exceed the educational needs of course participants. The Novice IPAC Course Advisory Committee continues to provide support and guidance for several facets of the course, including curriculum, assessment and policies. Please refer to these committee reports for details on activities.

The reputation of IPAC Canada as the leading expert in infection prevention and control continues to build and grow. In April 2018, I participated in Hill Day in Ottawa. Along with other IPAC Canada members, I met with key politicians to advocate for a national ARO surveillance system. IPAC Canada also continues to build relationships with our partners. With privilege, I represented IPAC Canada with an exhibit booth at the national Canadian Association for Medical Device Reprocessing conference.

As we head into a new year with a new strategic plan, I look forward to actively supporting IPAC Canada's renewed and innovative strategic goals for 2019-2021.

IPAC Canada Education Core Committee

Natalie Bruce RN MScN CIC (Chair)

Kim Allain BScN RN MHS CIC (Co-chair)

Committee Members: Cailin Banks, Eleanor Elston, Isabelle Guerreiro, Trevor Johnson, Gwyneth Myers, Heidi O'Grady, Lanch Sayers

The purpose of the Education Core Committee is to ensure the educational needs of the members are addressed. This committee consists of both the Educational Core Committee and all Chapter Education Representatives. The Education Core Committee's responsibility is to set goals and plan for educational offerings that are aligned with needs identified by the IPAC Canada membership. The Chapter Education Representatives are responsible to convey this information from the Education Core Committee to the chapter members.

The Education Core Committee (ECC) had a very fruitful 2018. The ECC focused their efforts on strengthening their communication to individual Chapter Education Representatives and identifying the educational needs of all IPAC members. The following are some of the key ECC 2018 accomplishments:

- Spring and late summer "Your Education Matters" newsletters were disseminated to IPAC Canada members.
- The committee analyzed the results of educational needs survey responses from the Chapters and identified the common topics of interest. These results guided the webinar topic selection throughout this past year.
- Seven webinars were offered covering such topics as tricks and tips to abstract writing, change management, the art of giving feedback, understanding research, and dental reprocessing. In addition, the top three oral presentations from the national conference were showcased in a webinar.
- With the goal to improve communication between the ECC and the Chapter Education Representatives the combined meeting frequency will be increased from annually to every four months beginning in 2019.

Education Endorsement Review Committee

Chair: Devon Metcalf MSc PhD CIC

Committee Members: Eric Devine, Murtuza Diwan, Janine Domingos, Deb Paton, Lorinda Stuber, Liza Townshend, Robin Johnson

Mandate/Goal of Committee:

The goal of the committee is to assess basic education course in Infection Prevention and Control for endorsement in accordance with IPAC Canada's Policy and Procedures.

Activities

For the 2018 calendar year the Education Endorsement Review Committee granted continued endorsement for the following courses:

- IPAC Canada – Annual Review
- Queen's University - Full Review (pending a response to initial feedback)
- University of British Columbia – Annual Review
- Centennial College – Annual Review

The committee reviewed and updated the Endorsement Review Committee Orientation slide deck and updated the standard annual review form. Three new members of the committee were oriented to the endorsement review process. With Gerry Hansen, the annual review request form sent to the courses was recently updated to include a request for student evaluations to be included in the annual report.

The committee will continue to review education programs for their annual or full endorsement review in 2019.

Distance Education Advisory Committee (AC)

Chair: Leslie Forrester BA MA MScEpid
Committee Members: Michelle Varty, Barbara Catt, Trevor Johnson, Merlee Steele-Rodway and Ex officio members the Course Coordinators (Heather Candon and Jane Van Toen) and Education Director (Kim Allain).

Mandate/Goal of Committee: To ensure the Novice ICP course remains current and based on best-practice and meets the educational needs of novice Infection Prevention and Control Professionals.

Committee Membership and Meetings

- A new committee member (Merlee Steele-Rodway) was appointed in August 2018 to replace Bin Baral.
- Leslie Forrester is retiring April 30, 2019. Trevor Johnson will assume responsibility of Chair.
- The Chair meets with the Course Coordinators every calendar quarter to review student evaluations and any issues related to staffing, course management and content. Meeting summaries are sent to the Executive Director and the membership of the AC.
- The AC meets, via teleconference, twice yearly and as required.

Job Description and Policy Review

- Job descriptions for Course Coordinators and faculty (instructors and discussion facilitators) were reviewed and updated. Existing policies regarding course faculty job descriptions were merged into one policy.

Course Faculty and Recruitment

- A discussion facilitator (Angela Thomas) for Module 4 was added for 2018/19 year.

Online Student Application Process

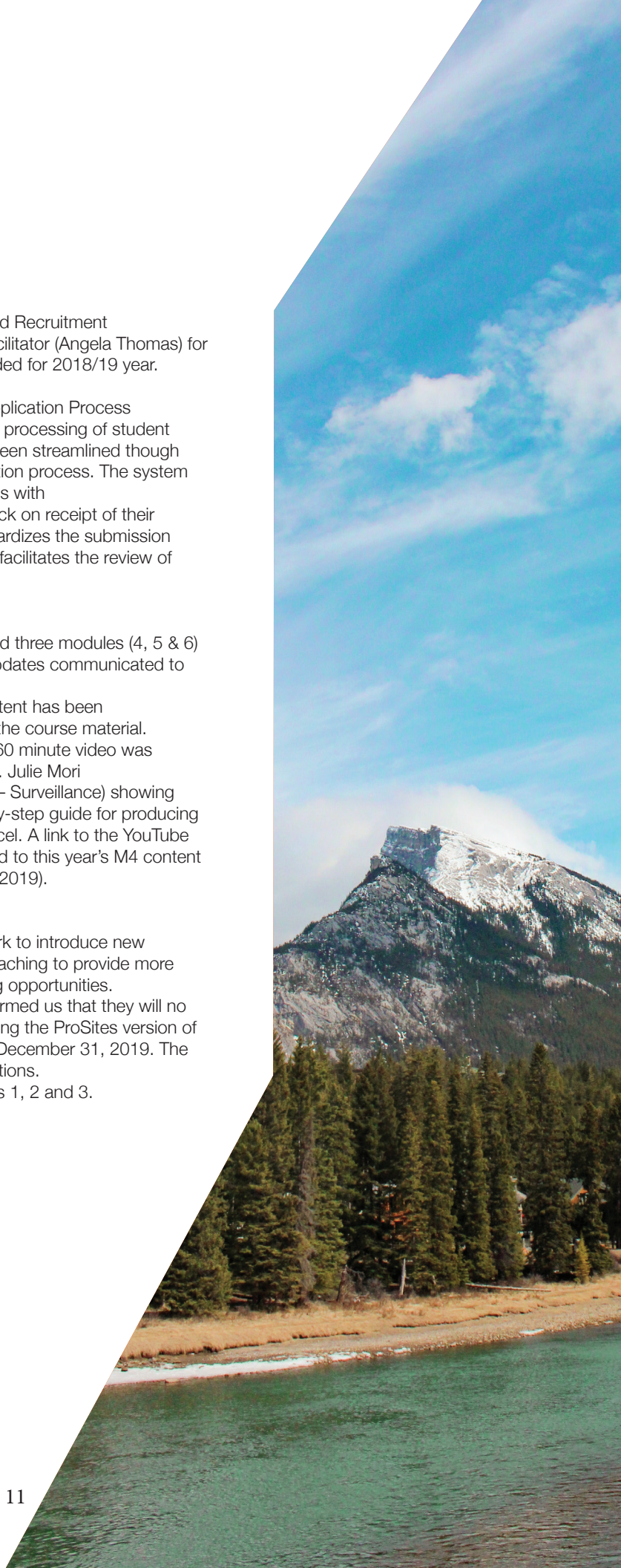
- The receipt and processing of student applications has been streamlined through an on-line application process. The system provides applicants with immediate feedback on receipt of their application, standardizes the submission requirements and facilitates the review of applications.

Course Content

- The AC reviewed three modules (4, 5 & 6) with suggested updates communicated to instructors.
- More video content has been incorporated into the course material. Specifically, a 45-60 minute video was developed with Dr. Julie Mori (instructor for M4 – Surveillance) showing students a step-by-step guide for producing an epi curve in Excel. A link to the YouTube video will be added to this year's M4 content (starting February 2019).

Goals for 2019:

- Continue to work to introduce new technology into teaching to provide more interactive learning opportunities.
- Blackboard informed us that they will no longer be supporting the ProSites version of Blackboard as of December 31, 2019. The AC will explore options.
- Review Modules 1, 2 and 3.



STANDING COMMITTEE REPORTS



PROGRAMS AND PROJECTS

Mandy Deeves BScN RN MPH CIC

My role as member of the Board of Directors is to act as liaison with the Programs & Projects Committee. I am currently serving as the chairperson of that committee. Specific activities related to that committee are outlined below. I have participated in discussion with fellow Board members in various matters before the Board – at board meetings and for issues arising between these scheduled meetings. I participated in 2018 Hill day, where we met with several Ministers and ministerial staff for the purpose of increasing the profile of IPAC Canada and to advocate for a national surveillance system. I have also supported ongoing work in the development of a strategic plan to guide our organizational activities over the next 3 years.

Programs & Projects Core Committee (PPCC)

- Unsuccessful recruitment of a new chairperson of PPCC. Recruitment planned for 2019.
- Core Competencies for IPAC Practitioners self-assessment tool was created and pilot tested; awaiting final formatting. This tool will replace the current self-audit tool in the IPAC Canada Audit Toolkit.
- Subcommittee formed to review the Hand Hygiene Toolkit originally developed by the Canadian Patient Safety Institute and transferred to IPAC Canada.
- PowerPoint presentation created for the purpose of promoting existing IPAC Canada products and resources. This is intended to be delivered to chapters by the chapter presidents at an upcoming chapter meeting. Target set to review this with chapter president's at the January 2019 meeting.
- Emergencies & Disasters Toolkit due for renewal. Three previous committee members (Pat Piaskowski, Sandra Callery and Candice Friedman) will support this work with plan to recruit three additional members by January.
- Discussion with Membership Committee regarding promoting interest in IPAC Canada booth at the 2019 IFIC/IPAC Canada Conjoint Conference. The goal is to promote resources and products to existing members, as well as membership to potential members. Some great ideas to draw people to booth through the app as well as games, photo booth and potential prize for people who spend time at the booth.
- Discussions and planning for Road Shows about IPAC in pre-hospital care to be supported by members of the Prehospital Care Interest Group.

Audit Toolkit Committee

- The audit toolkit committee continue to review and update the toolkit based on new evidence and feedback from the field. A new audit toolkit chairperson, Ryan MacDougall, was recruited.
- Discussion with audit toolkit working group regarding potential project to renew and revise the audit toolkit. Discussion about the number of tools (52) to keep up to date, frequency of review, flow of tools and potential improvements. Decision to maintain status quo of toolkit for now and await introduction of the audit tool app, which will be impacted by any changes to the toolkit as well. Plan to follow-up with a short survey of members in 2019 to learn more about how often people are using the tools and which ones are used most frequently before revisiting this discussion.
- Development of some simple guidelines to consider when making decisions to renew or retire IPAC Canada products.

Ecolab Poster Contest

- The 2018 Ecolab Poster Contest was hosted by IPAC PANA, the theme being "Infection Prevention and Control – No Borders!" The winning poster was submitted by Eleanor Paget & Lindsay McKeen of Public Health Ontario.
- The 2019 theme, as chosen by IPAC NEO is, Infection Prevention and Control in Every Season. This encompasses the idea that even though seasons change, IPAC should always be in the forefront. Our focus may change, depending on the season but our IPAC best practices need to be maintained year round. It reminds us that nothing is forever, seasons are always changing and IPAC practice is always evolving.

Web Master and Web Communications Manager

Pamela Chalmers, Webmaster, and Tanya Denich, Web Communications Manager

New/Ongoing Initiatives

- Continued yearly training of all new Chapter Webmasters, with bi-annual webinars, and yearly meetings
- Streamlining of webpages to increase visibility of resources and enhance functionality
- Revision of Quick Links Resources and Publications, CNISP, Standard and Guidelines, AMR Resources webpages
- Revision of Audit Tool webpages
- Addition of new and updated resources (eg. Lyme Disease, links to CSA Documents)

Future Planning

- The 10th meeting of chapter website liaison members/chapter webmasters is planned for the 2019 conference, to allow networking and discussion of issues common to all chapter websites as well as information on new website.
- Work with CJIC editor to offer individual journal articles on website, with archived material being accessible
- Implementation of automated discussion forum to replace IPAC-Chat
- Event Registration and Payment for all chapter websites
- Continue discussions with OSM to improve search engine on website
- Continue to streamline log in process

STANDARDS AND GUIDELINES

Tara Donovan BHSoc MSc, Director



My role as a Director of IPAC Canada requires acting as liaison with the Standards and Guidelines Committee. In 2018 the committee held bi-monthly teleconference meetings as well as an in-person meeting at the National Conference in Banff in May. I offered knowledge and feedback for a number of initiatives the committee completed during the year (see Core Committee report below). Facilitating the interaction between the Board and the Standards and Guidelines Committee is an integral process to ensure that these resources/publications and statements are finalized and made available to IPAC members and other stakeholders.

In 2018 I participated in two board teleconferences and attended a one-day, in-person board meeting at the National Conference in Banff. These meetings require review and discussion of items that are important and relevant to the association. I contributed by offering

my viewpoint and participated in decision-making as required. I partook in a teleconference about membership engagement and offered suggestions for improvement and membership growth. In addition, I participated in a productive two-day strategic planning session in May and worked alongside membership colleagues to create key strategies and initiatives for the association in the coming years.

I also had the opportunity to review Diversey scholarship applications to award education funds to individuals who were deserving of funding to support their attendance at the National IPAC Canada conference as a result of their passion and demonstrated commitment to the field.

I was fortunate to partake in Hill Day 2018 in Ottawa in April. I met with four different members of parliament to advocate for federal government support by designating funding to both enhance and improve the Canadian Nosocomial Infection

Surveillance Program and to increase resources aimed at antimicrobial resistance stewardship.

Core Committee

Chair: Madeleine Ashcroft RN BScN MHS CIC

The mandate of the Standards and Guidelines Core Committee is to recommend to the IPAC Canada Board of Directors an official position on standards and guidelines which have an impact on infection prevention and control, and to promote IPAC Canada representation on expert panels and liaison with other professional organizations.

Core members from practice sites across the country and one representative from each Chapter (President or designate) comprise this committee. Bi-monthly networking meetings were held via teleconference on February 5, April 9, May 28 (also in person at national conference), August 23, October 22, and December 17.

2018 Initiatives:

- Continued to address process and schedule position statement and practice recommendation creation and review.
- Developed a standard reference validation process for position statements and practice recommendations.
- Reviewed Core Committee policy 14-11 and updated membership accordingly with staggered 3 year terms for members.

Completed review and update of existing Position Statements (PS) and Practice Recommendations (PR):

- Cleaning and Disinfection of Non-critical Multi-Use Equipment and Devices in Community Settings (PS & PR)
- Infection Prevention and Control Related to Electronic (IT) Devices in Healthcare Settings (PS)
- Antimicrobial Resistance Related to Animal Husbandry and Veterinary Medicine (PS)

New Position Statements:

- Medical Device Reprocessing Technician Training and Certification (joint PS with CAMDR)
- Reprocessing of Critical Foot Care Equipment VRE Screening and Contact Precautions remains status quo pending publication of Public Health Ontario's studies in February 2019 which support continuing screening and contact precautions.
- Reviewed updates to Audit Tools from the working group.

Future Goals

- To continue to ensure all existing statements and recommendations are reviewed at least every three years.
- To utilize our validation process to ensure our statements and recommendations are as scientifically rigorous as possible.
- To continue to work with the Board to facilitate timely review and approval, which has improved over 2018.

STANDING COMMITTEE REPORTS



MEMBERSHIP CORE COMMITTEE

Chair: Jacqueline Hlagi RPN BPN CIPC

Committee Members: Jennifer Happe, Vicky Willet, Lorna Morgan (until September), Heather MacLaurin, and new members Jeffrey Eruvwetaghware and Annie Lord-Stephens.

The mandate of the committee is to develop and promote communication methods and products to increase and maintain IPAC Canada membership. The Membership Committee is comprised of the Core Committee and one representative (the membership director or designate) from each chapter.

2018 Activities

In 2018, the core committee held monthly teleconference meetings with committee members; published two newsletters; promoted initiatives to recruit new members and retain existing members; and held an in-person meeting with chapter Membership Committee representatives during the national education conference in Banff. Two teleconference meetings were also held with Membership Committee representatives. The core committee also participated in developing questions for inclusion in the Mega Membership Survey, which was sent to members in January 2018.

The core committee, working in conjunction with the Membership Services Office, updated membership information on the association website as required. An infographic outlining member benefits was developed, as were other flyers and documents for use and display at both national conferences and chapter events. We continue to be encouraged that recruitment efforts are resulting in an increase in the number of new members joining the association each year, however these gains continue to be offset by declines in retaining existing members.

The Bring In A New Member contest is a popular effort in recruiting new members. The contest prize for the 2018-2019 contest will be free IPAC Canada membership for both the sponsoring member and the new member who joins the association. Many new members also join at the First-Time Individual Member Rate, which gives a reduced membership fee for one year.

The Membership Core Committee reached out to other healthcare associations, to introduce the benefits of IPAC Canada membership and/or sent IPAC Canada promotional materials for display at their conferences and within their journals and newsletters.

Mentorship Program Working Committee

The Mentorship Program Working Committee, a subcommittee of the Membership Core Committee, is chaired by Terrance Smith. Committee members are Jacquie Hlagi, Anne Bialachowski, Alison Devine, Mandeep Atwal, and Robin Johnson. New committee chair Jeffrey Eruvwetaghware will assume responsibility in 2019.

The working committee met twice in 2018 to match mentors and mentees.

Strategic Plan

The MCC chair attended the IPAC Canada 2019-2021 Strategic Plan at the annual conference and participated in the Value Members engagement working group. Work is ongoing to understand the decline in membership with plans to support the work within the strategic plan.

STANDING COMMITTEE REPORTS



DIRECTOR (MD)

Chair, Corporate Relations Committee Joseph Kim MD FRCPC

IPAC Canada acknowledges Camille Lemieux BScPhm MD LLB CIC who completed her term as Director (MD) in 2018. Camille was passionate about ensuring that best practices were followed by infection prevention and control professionals, with guidance provided by IPAC Canada and its expert partners. As a Board member, she was insightful, pragmatic and strongly supportive. We thank her for her time on the Board and wish her well.

I joined the Board on May 30, 2018 at the Annual General Meeting in Banff, Alberta. Since then, I have had the privilege of working with and learning from all the Board Members. As the Director (MD), I provide a physician's perspective (clinical and academic) on matters pertaining to IPAC. I am asked to represent IPAC Canada in situations where a physician input may be required. One of my first tasks was to present the Vernacare Lecture on Hot Topics in IPC at the IPAC Canada National Conference 2018. In the fall, I participated in a CTV News interview on the issue of antimicrobial resistance and the importance of a comprehensive national surveillance program.

A Corporate Relations Committee (CRC) meeting was held on December 6, 2018 to further discuss issues pertaining to industry and IPAC Canada. There is continued effort to renew corporate membership as well as identify new potential partners such as United Brotherhood of Carpenters. CRC discussed ideas to better engage Canadian Standards Association (CSA) around cleaning and disinfection, particularly in light of upcoming CSA guidelines in 2020. We discussed initiating a series of workshops related to cleaning/disinfection and CSA guidelines at the IPAC Canada 2021 conference. Madison Moon was confirmed as the editor of a new publication Industry Innovations expected to launch in summer of 2019. This was heralded as a great opportunity to further consolidate exchange of new ideas and development that would be mutually beneficial to industry and IPAC Canada. Through CRC contacts an abstract was submitted on behalf of IPAC Canada to the Canadian College of Healthcare Leaders (CCHL) conference. Although the abstract was declined, a good contact was made with CCHL to collaborate in the future. Finally there was further discussion on how to best engage industry partners to support new education initiatives.



CHAPTERS AND INTEREST GROUPS

Ramona Rodrigues RN BSc MSc(A) CIC ICS-PCI FAPIC, Director

I would like to thank Gerry Hansen and Kelli Wagner for all the help and support provided to oversee our communities of chapters and interest groups.

Accompanied with Gerry Hansen, the chapter leads, interest group leads, and the Chapter Council met quarterly. The main issue of concern for most of the chapters and interest groups this year was membership engagement. Please review the 2018 Chapter Annual Reports on our website, <https://ipac-canada.org/annual-report.php>. It is promising to see the creativeness and responsiveness of Chapters in meeting the membership's needs through educational activities and events. Bravo to Chapter Presidents in pursuing their mandate, despite the many challenges. Their reports reveal many stimulating and wonderful ideas to promote knowledge sharing and member engagement (an example, to name one, from IPAC Southwestern Ontario chapter was fun interactive activities such as "Beach Ball Questions" and "Speed dating – IPAC Style". I encourage you to have a look at the chapter reports, as they will certainly stimulate new avenues to pursue our challenges with member engagement.

In December 2018, the revised Chapter Terms of Reference Template was presented to the Board. It further clarifies the roles, responsibilities and accountabilities of the Chapter executives; a requirement to provide the next year's chapter plan of action to line with the association's new strategic goals, and more. The TOR should be out early in the new year.

The use of Adobe Connect webinars and video conferencing to engage members within their vast geographical spread has continued to gain ground and has been helpful to connect members. Our interest groups have pursued their mandate throughout 2018. Please read the summary reports provided at the website link above. This year, a new Transplantation sub-committee was developed within the Oncology Interest Group. The dynamics of this interest group sub-committee eventually led to the interest group adopting a new name: Oncology/Transplantation Interest Group. This is exciting as there is potential for growth in this interest group to include other interesting education topics and position statements in addition to the potential of adding new members. A stimulating project has surfaced from the Prehospital Care Interest Group, and is being pursued into the upcoming year. It, too, has potential to add additional members to our community. The Chapter Presidents Newsletter continued in 2018, with the intent to provide Chapter Presidents with a summary of the discussions held by the Council and Board representatives. A sustained commitment between Council Representatives and respective Chapter Presidents is required in order to help support stimulating, encouraging and guiding membership engagement.

Aside from my primary mandate, I represented IPAC Canada at the AIPI Conference at Saint-Hyacinthe; have been heavily implicated in the 2019 IFIC/IPAC Canada Scientific Program Committee; increased brand awareness by personally meeting with my Local Liberal MP Francis Scarpaleggia to discuss support of an integrated and expanded National Surveillance System; represented IPAC Canada on the Canadian Standards Association on Z317.12 Cleaning and Disinfection of Health Care Facilities; and continue to help and respond to IPAC Canada requests as needed.



PUBLIC REPRESENTATIVE

Stephen Palmer

As Public Representative for IPAC Canada, my role is to provide input on various matters, with specific interest in issues that have a public impact. Of utmost concern is the voice of the patients, their families and those impacted by the challenges IPAC Canada works to address. This past year we have seen a rise in preventative infectious diseases such as measles and the return of the anti-vaccine rhetoric. IPAC Canada has added their voice to this issue in clear language and with a measured, informed policy and position. This is in the public good and I support and applaud this measure on behalf of all Canadians. Additionally, this year we have focussed on IPAC Canada, from our Strategic Planning sessions which began in Banff, to our ongoing review of Terms of Reference for various chapters and groups as we look to continue to enhance our visibility and messaging. The Strategic Planning sessions brought out the best in our membership participants and challenged the Board to look in new ways and directions to ensure we are attentive to our members as we continue the good work IPAC Canada is known for. The addition last year of the Class1 scholarship program has allowed us to add increased Patient Safety participation to our annual conference and I wish to thank each of our corporate members for their generous support. As this term closes, I am in awe of the selfless effort and commitment I see in the membership of this organization. I am committed to working even harder in the upcoming days and am excited to see what the future holds for this incredible organization.



CANADIAN JOURNAL OF INFECTION CONTROL

*Chingiz Amirov MPH MSc-QIPS CIC FAPIC,
Outgoing Editor-in-Chief*
*Victoria Williams, BSc BASc MPH CIC,
Incoming Editor-in-Chief*

2018 Editorial Board Members

Anne Bialachowski, RN, BN, MS, CIC, Hamilton, Ontario
Sandra Callery, RN, MHSc, CIC, Toronto, Ontario
Heather Candon, BSc, MSc, CIC, Toronto, Ontario
Laurie Conway, PhD, CIC, Toronto, Ontario
Tara Donovan, BHSc, MSc, Vancouver, British Columbia
Elizabeth Henderson, PhD, Calgary, Alberta
Zahir Hirji, RN, BScN, MHSc, CIC, Toronto, Ontario
Yves Longtin, MD, FRCPC, CIC, Montreal, Quebec
Allison McGeer, MD, FRCPC, Toronto, Ontario
Devon Metcalf, MSc, PhD, CIC, Guelph, Ontario
Matthew Muller, MD, PhD, FRCPC, Toronto, Ontario
Katherine Paphitis, BSc, BASc, MSc, CPHI(C), CIC, Cambridge, Ontario
Jocelyn Srigley, MD, MSc, FRCPC, Vancouver, British Columbia
Victoria Williams, BSc, BASc, MPH, CIC, Toronto, Ontario
Dick Zoutman, MD, FRCPC, Kingston, Ontario

Mandate of Committee

Continue to develop the CJIC as an indexed peer review journal.

Activities

- Number of manuscripts submitted continued to increase (total 57 submitted)
- Manuscripts submitted from Canada increased to 33%
- Time to publication decreased to three months
- Rejection rate increased to 40% compared to 21% last year
- Indexation in Scopus - Elsevier's abstract & citation database of >30,000 peer-reviewed journals
- Development of the role of Associated Editor
- Addition of five new members to the Editorial Board

Chingiz Amirov resigned as Editor in January 2019. He is thanked for his dedication to ensuring that the Canadian Journal of Infection Control is a high quality publication and remains fluid in its potential for continued success. The following have been appointed as of January 2019:

Victoria Williams, BSc BASc MPH CIC Toronto, Ontario
Editor-In-Chief

Devon Metcalf MSc PhD CIC, Guelph, Ontario, Associate Editor



OPERATIONS REPORT

Gerry Hansen BA, Executive Director

Annual reports of the Board of Directors contain details of many of our projects and initiatives. Following is a summary of the operations of IPAC Canada as related to the 2016-2018 Strategic Plan. Our many volunteer leaders, and our staff support, are incredible in their desire to move the association and their profession forward. Reports from our various committees are posted to <https://ipac-canada.org/annual-report.php>

GOAL 1 – RAISE OUR LEADERSHIP PROFILE

- **Government Relations webpage** has been developed on our website. This page includes briefs, letters and other documents relating to IPAC Canada's work with F/T/P governments. <https://ipac-canada.org/government-relations.php>
- **Hill Day 2018** – The April 2018 Hill Day had a great response both from the organization's representatives who attended, and the Members of Parliament with whom they met. Advocacy Hill Days are an effective way of communicating with the government, building relationships with Parliamentarians, and identifying issues facing Canadians and helping to find solutions to them.
- **Pre-Budget Submission** With the assistance of Impact Public Affairs, IPAC Canada has submitted a 2019 pre-budget submission encouraging adoption of standardized case definitions and funding of an AMR National Surveillance Repository.
- **Committee Representation** - IPAC Canada continues to have representatives with several agencies and on several committees. Among them:
 - **Discovery Day**, the title given to the work of partners around pan-Canadian adoption of the CNISP Acute Care Case Definitions and the Long Term Care Case definitions, as well as a national AMR surveillance data repository.
 - **Canadian Nurses Association** –Discussions are ongoing as to the process of official recognition of IPAC as a Nursing Practice Specialty, as well as cross-recognition of the CIC® Certification Exam.
 - **CARSS Survey on AROs in Long Term Care** – Collaboration continues for the 2019-2020 follow up survey.
 - **Infection Control Africa Network (ICAN)** – Through the generosity of a private donor, IPAC Canada supports two education nodes. Through the generosity of both Webber Training and GOJO, Mandy Deeves attended the 2018 ICAN conference in Cape Town.
 - **Medical Devices – DIN**. A brief in response to Health Canada's new Medical Device regulations was drafted to provide direction to members around the implications of the new Medical Device regulations.
 - **Hepatitis C Treatment for Incarcerated Nova Scotians** – In collation with Women's Wellness of Nova Scotia, IPAC Canada communicated with the Minister of Health NS and Minister of Labour NS expressing concern for lack of Hep C treatment in NS Corrections.
 - **Nurses Specializing in Wound, Ostomy and Continence Canada** (Formerly Canadian Association for Enterostomal Therapy) – IPAC Canada is working with NSWOC to develop guidelines for intermittent catheterization.
 - **Chief Public Health Officer Health Professions Forum** – The 2019 initiatives identified by the Forum are: 1) Indigenous Health; 2) Dementia; 3) Cannabis – Questions for healthcare workers and Cannabis – Stigma; 4) AMR. IPAC Canada has representatives on the Indigenous Health, Cannabis and AMR sub-committees.

OPERATIONS REPORT

GOAL 2 – RECALIBRATE OUR PRODUCT MIX

- **Hand Hygiene Module and Toolkit.** A working group reviewed the Hand Hygiene Modules and made recommended changes. The modules are being finalized and will be launched in the summer of 2019.
- **Audit Tool App** –Developed by HandyMetrics Inc. in collaboration with IPAC Canada, the audit tool app will be made available at no cost to healthcare provider members employed in Canadian healthcare institutions. The app will be officially launched at the 2019 conference.
- **Publications** – The 2019-2020 Member & Source Guide (Directory) will be published in the spring of 2019. Association News (spring and fall) is in digital format only. The Editor and Gerry are working with the Kelman publishing group to bring the scientific journal to PubMed quality. Recent initiatives include the development of an author submission and review website, and discussion on moving the CJIC page content to a Kelman portal. Madison Moon was appointed editor of the new publication, Industry Innovations, to be launched in summer 2019.
- **Conferences - 2019 Conference** – The 2019 conference is an historic collaboration between IPAC Canada and IFIC.
- **Future Conferences - 2020 Conference** – Winnipeg; **2021 Conference** –Toronto; **2022 Conference** – Vancouver; **2023 Conference** – St. John's

GOAL 3 – GROW OUR CAPACITY

Strategic Planning – Year long preparation and discussion has resulted in a new 2019-2021 Strategic Plan. The official plan will be published in the fall of 2019. As a result of deliberations amongst the Board, Chapter Presidents and other key leaders, new Vision, Mission, and Values statements have been developed. A new Value Proposition was finalized by the Board in the spring of 2019 (Home Page, www.ipac-canada.org). Three major goals were finalized: Membership Engagement and Retention; Raising Awareness of our Brand; Advocacy and Partnership. Work on each of these goals by individual working groups will commence in the fall of 2019.

Scholarships – Scholarships available through IPAC Canada include the Diversey Inc. Scholarship, the Sage Products/ Stryker International Attendee Scholarship, the Prescientx (formerly Class 1 Inc.) Scholarship, and the GOJO Scholarship.

Social Media – Helen Evans, Social Media Manager, and Philippe Fournier, Assistant Social Media Manager, have increased our following because of timely, relevant and interesting news items.

Mega Survey – A narrative analysis of the mega survey was published in the fall 2018 Association News.

PreHospital Roadshows – Negotiations with Sani Marc Wood Wyant concluded with confirmation of a sponsorship in 2019-2021 for the development of Canada-wide roadshows to demonstrate cleaning of ambulances and discussion of risk assessment. The roadshows will start in 2019 with the following schedule:

2019 – Winnipeg, Halifax

2020 – Montreal, Vancouver, Edmonton

2021 – Toronto

Dates and venues will be announced.



ipac

Infection Prevention
and Control Canada





Prévention et contrôle
des infections Canada

pcia

