

# CALL FOR ABSTRACTS – 2021 CONFERENCE

Abstracts for presentation at the 2021 Virtual National Education Conference of IPAC Canada will be accepted until 2400 hours (Eastern Time), January 8, 2021.

The Abstracts Selection Committee reserves the right to select abstracts for presentation on the basis of relevance and interest, and to choose the types of presentation (Oral or Poster).

- Oral paper presenters will be provided with a 13-minute session (10-minute presentation; three-minute Q&A). Schedule of presentation to be announced.
- Poster session presenters will be provided with an opportunity to answer questions while at their poster. The actual process will be announced at a later time.

Presenters will be notified of acceptance by the end of February 2021, and will be advised of the date and time of their presentation. Oral and poster presentations will be presented in the language of the presenter. Registration discounts are not provided for oral or poster presenters.

## ABSTRACT PREPARATION AND GUIDELINES FOR ACCEPTANCE

### A. Content

1. Abstracts must be submitted online at [www.ipac-canada.org](http://www.ipac-canada.org). Make sure all sections are completed and check that files have completely posted in the text area and downloaded from a browser where required.
2. Abstracts must adhere to the guidelines of either Format 1 or Format 2. See Section C below. Abstracts must follow all submission guidelines in order to be considered for review.
3. Oral or poster presentations of abstracts that have been previously published or presented must not duplicate the previous publication or presentation. Presentation content must be altered for this specific audience.
4. The potential significance of the observations, as well as the scientific and/or educational quality of the work will influence which abstracts

are accepted. Where possible, the author(s) should emphasize the features of the project that are new or different.

5. Abstracts must not contain a direct promotion of a specific product(s). Products used in the research or findings must not be named by company or brand name.
7. All concepts and abbreviations must be defined at first use in the body of the abstract.
8. Sources of funding must be acknowledged.
9. Text must not exceed 3,000 characters (including spaces) and must be in a minimum of a 10-pt. Times New Roman font. Abstracts may be rejected if they go over the 3,000-character (including spaces) maximum.
10. Submitting author must ensure that spelling and grammar are correct throughout the abstract. The Committee will not make spelling or grammatical corrections. If accepted, abstracts will be published as presented.
11. Submitting author must ensure that title and full abstract text are fully captured in downloads.
12. Graphs and charts must not be included with the abstract submission.

Please read the selection criteria under G (Guidelines for Abstract Selection).

### B. Authorship

1. If the person submitting the abstract is an author, their author information must also be added to the Author section as well as the submitter section. Authors are listed by their contribution to the work, with the first author being the person who took the leading role.
2. Authors and presenting author will be listed in a specific location on the submission page. Do not include author names in the abstract. The application platform has an area to list authors and affiliations. This is to ensure that abstracts are blinded during review.

3. One of the authors must be designated as an Author and Presenter. All others are Authors.
4. All authors should have contributed significantly to the work and be able to defend it.

### C. Format

Abstract **MUST** be submitted in one of the following formats with clear headings for each section. Abstracts must follow all submission guidelines in order to be considered for review. This format is intended for abstracts involving the presentation of scientific research findings, such as randomized clinical trials, case-control, observational or descriptive studies, or outbreak investigations where appropriate comparisons or analyses of data have been performed.

Note: The abstract should disclose primary findings and not include statements such as “experiment in progress” or “results will be discussed.”

### FORMAT 1

Following are the format criteria and headings that submitters **MUST** follow for Format 1.

Abstracts must follow all submission guidelines in order to be considered for review.

**Abstract Title:** Initial Caps and Bold  
**Background/Objectives:** Outline study objectives, the hypothesis to be tested, or description of the problem.

**Methods:** Report methods used or approach taken.

**Results:** Indicate essential results obtained in summary form with appropriate statistical analysis (p value, confidence intervals, odds ratio, etc.)

**Conclusion:** Provide a summary of findings as supported by results with implications and conclusions.

This format is intended for abstracts involving the description of educational or quality/process improvement programs, observations, or other infection prevention and control

activities, including descriptions of facility or community-based programs or interventions, discussion of infection prevention policy, and descriptions of a particular prevention model or method.

## FORMAT 2

Following are the format criteria and headings that submitters MUST follow for Format 2.

Abstracts must follow all submission guidelines in order to be considered for review.

**Abstract Title:** Initial Caps and Bold

**Issue:** Identify the specific problems (or needs) addressed. Provide brief introduction of the proposed topic. Include important background and current information on issues.

**Project:** Describe the intervention/program.

**Results:** Summarize specific results.

**Lesson Learned:** Summarize lessons learned and implications.

### D. Setting (choose one)

- Acute Care
- Long-Term Care/Continuing Care
- Community/Public Health
- Occupational Health
- PreHospital Care
- Educational Institution
- Industry
- Other

### E. Subject Categories (select only one)

The author(s) should select the one subject category that best categorizes the submission(s). This will assist the abstracts committee in organizing the program.

- Antimicrobial Resistance/  
Antimicrobial Stewardship
- Cleaning, Disinfection, Sterilization

- COVID-19
- Education
- Emerging Pathogens
- Outbreak Investigation
- Pediatrics/Neonatal Care
- Practice Standards/Guidelines
- PreHospital Care
- Program Evaluation
- Public Health Implications
- Quality/Process Improvement
- Site Specific Infections
- Surveillance
- Other

### F. Preferred method of presentation if abstract selected (choose one only)

- Poster
- Oral
- No preference

Oral presentations will be chosen to the maximum of allotted space available at the conference, usually 32. If not chosen for one of the spaces, submitters preferring an oral presentation may be requested to present a poster.

### G. Overview of Abstract Review and Selection

Each abstract is reviewed by three independent reviewers. All abstracts are blinded (see B2 above). Each reviewer will use the criteria noted below using a 5-point scale scoring system. Abstracts must follow all submission guidelines in order to be considered for review.

The criteria used to evaluate abstracts for selection are:

1. Content Relevance for Conference Audience: The degree of relevance to infection prevention and control and the number of people of groups potentially interested or affected, transferable to learning, and potential to stimulate interactive discussion.

2. Description and Quality of Writing: Overall clarity of project/study, including grammar, and adherence to submission guidance structure.
3. Methodology: Intervention/project/case study/research applies appropriate methodology and measurement of change/improvement grounded in science.
4. Conclusion and Lesson Learned: Provides new information/new thinking/innovation/originality, and can be applied to practice.

### H. Submission of Abstracts

1. Abstracts must be submitted online at [www.ipac-canada.org](http://www.ipac-canada.org).
2. Make sure all sections are completed and prescribed format is followed. Double check spelling and grammar.
3. Make sure author names are not included with the abstract but are complete in the submission platform dedicated to author name and affiliation.
4. Do not include graphs or charts with the abstract submission.
5. Abstracts must be submitted by 2400 hours (Eastern Time), January 8, 2021. No further revisions to the submission can be made after that time.
6. Indicate "First Time Abstract Submitter" if the lead author has never submitted an abstract to IPAC Canada (or CHICA Canada).
7. Indicate if the author(s) is/are interested in authoring an article for publication in the Canadian Journal of Infection Control (CJIC).
8. Abstracts will be posted to the 2021 Conference page of [www.ipac-canada.org](http://www.ipac-canada.org) prior to the conference.

## IPAC CANADA AWARDS

1. The Abstracts Committee will determine one of the abstracts submitted by a First Time Abstract Submitter to receive an award of \$500 CAD at the Closing Ceremonies (one of the authors must be a member of IPAC Canada).
2. Conference attendees will vote for: The Best Oral Presentation to receive an award of \$500 CAD and The Best Poster to receive an award of \$500 CAD. The awards will be presented at the Closing Ceremonies (one of the authors must be a member of IPAC Canada).

Awards sponsored by

