



**CALL FOR APPLICATIONS
REVIEW COMMITTEE FOR ENDORSEMENT OF BASIC EDUCATION COURSES
REQUIRES ONE MEMBER (NOVICE ICP)**

IPAC Canada is seeking the following Endorsement Review Committee member:

- One (1) IPAC Canada with less than two years of experience and the required expertise for a one year term commencing June 1, 2016.

IPAC Canada Policy 10.80 refers to the process for seeking and granting endorsement of Basic Education Courses for Infection Prevention and Control Professionals (ICPs). The purpose of the Endorsement Review Committee is to assess Basic Education Courses in Infection Prevention and Control (IPAC) for endorsement in accordance with IPAC Canada's Policy and Procedure, and to suggest changes to Policy and Procedure as necessary.

Members will participate in 2-4 meetings per year scheduled for reviews related to endorsement of education courses. Meetings will take place by conference call funded by IPAC Canada. The committee Chair reports to the IPAC Canada Board through the Executive Director. This is a volunteer position and IPAC Canada does not provide funding for travel, accommodation or conference registration.

Membership:

The volunteer Education Review Committee consists of the chairperson, five IPAC Canada members and one IPAC Canada novice ICP member.

The Novice ICP member must:

- Be an IPAC Canada member for at least one year and remain in good standing for the term of the appointment;
- Have less than two years of experience in IPAC; Certification (CIC®) is not mandatory for this position;
- Preferably have completed a Basic Infection Prevention and Control Course provided by a program endorsed or sponsored by IPAC Canada (see qualifying courses at http://www.ipac-canada.org/educ_education.php);
- Teaching experience in an academic setting would be helpful although not mandatory;
- Have the time, personal commitment and support of their institution to serve IPAC Canada through this position.

Term of Office

The Novice ICP is appointed for a term of one year.. At the request of the Chair of the Endorsement Review Committee in consultation with the Executive Director, an individual member may renew for an additional three-year term, renewable one time, after which there must be a minimum period of three years before that individual can apply again.

APPLICATION MUST INCLUDE:

- A letter from the applicant expressing interest in the position and demonstrating suitability for the position.
- The letter must include an outline of professional expertise, education and teaching experience.
- A current curriculum vitae.

Applications must be received no later than **March 31, 2016**.

Applications should be forwarded by email to info@ipac-canada.org with the subject line: Application – Endorsement Review Committee – Novice member

For additional information:

Executive Director, IPAC Canada

executivedirector@ipac-canada.org ; 1-866-999-7111