




DOCUMENT CHECKLIST

Permanent Residence Pathways for Hong Kong Residents (Stream A and Stream B)

You must fill in this document as part of your application.

Gather your documents in the order of the checklist and check each item. For further information, see the steps in the [instruction guide](#). If your documents are not in English or French, you must include the English or French translation, with a certified copy of the original documents and an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada).

 **Note: If your application does not include any of the documents listed in this checklist, it will be returned to you. If you are unable to provide any of the requested documentation, please include with your application, a written explanation with full details as to why that documentation is unavailable and any documentation that would support your claim. Failure to provide supporting documents in certain circumstances may result in the refusal of your application.**

Common reasons for the return of the application.

- The information on the documents submitted for the principal applicant and their family members, such as on their passport or birth certificates, does not match the IMM 0008 application form.
- Not all questions were answered by the client.

IMPORTANT NOTICE:

You have to answer all questions and sign all forms where applicable. When you sign these documents, you are certifying that all information provided therein whether prepared by you or not, is complete and true in all respects.

If you, or someone acting on your behalf, directly or indirectly submits false documents or misrepresents facts relating to your application for permanent residence:

- Your application may be refused;
- The circumstances of your refusal will be entered into Canada's global immigration database; and
- You and your family members could become inadmissible to Canada for five years under section 40(2) of the *Immigration and Refugee Protection Act* (IRPA).


It is your responsibility to notify IRCC and provide the relevant supporting documentation if there are changes in the following:

- Family status (e.g., marriage or common-law union, divorce, annulment, legal separation, birth, adoption, death of the principal applicant or any accompanying family member, including grandchildren born to dependent children);
- Education (e.g., completion of a degree); or
- Mailing address / email address / contact information.

Any changes which IRCC have not been informed may delay processing or may result in the refusal of the application or the exclusion of family members.

Please upload all requested documents and keep the originals for your records. At any point, IRCC may request original documents.

FORMS LIST:		<input type="checkbox"/>
1	Generic Application Form for Canada (IMM 0008)	<input type="checkbox"/>
2	Additional Dependants / Declaration (IMM 0008DEP), if applicable: Include this form if you have more than five dependants (whether they are accompanying or not).	<input type="checkbox"/>
3	Schedule 7A - Permanent Residence Pathways for Hong Kong Residents: Stream A – In-Canada Graduates (IMM 0135). OR Schedule 7B - Permanent Residence Pathways for Hong Kong Residents: Stream B – Canadian Work Experience (IMM 0136). NOTE: Provide Schedule 7A or Schedule 7B, depending on the stream under which you apply. Do not send both forms.	<input type="checkbox"/>

FORMS LIST:		<input type="checkbox"/>
4	<p>Additional Family Information (IMM 5406):</p> <p>Completed, dated and signed by everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child 18 years and older (whether they are accompanying or not) 	<input type="checkbox"/>
5	<p>Schedule A: Background/Declaration (IMM 5669):</p> <p> This form is MANDATORY for every family member 18 years and over (whether they are in Canada or not, and whether they are accompanying or non-accompanying). If this form is not accurately completed, it will cause delays in the processing of your application.</p> <p>Completed, dated and signed by everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child 18 years and older (whether they are accompanying or not). <p>Provide your detailed personal history from the last 10 years or since the age of 18, if you are less than 28 years of age. Do not leave any sections blank, or gaps in time. You must write "n/a" in any sections that are not applicable to your situation. Include all:</p> <ul style="list-style-type: none"> • jobs, • periods of unemployment, • study, • vacations, or • being a homemaker <p>Do not use abbreviations. Do not use general words such as "employee", "working", and "manager." Specify your activity such as retail salesperson, architect, financial manager, etc.</p>	<input type="checkbox"/>
6	Supplementary Information – Your travels (IMM 5562)	<input type="checkbox"/>
7	<p>Use of a Representative (IMM 5476), if applicable:</p> <p>Include this form if you have a paid or unpaid representative.</p>	<input type="checkbox"/>
SUPPORTING DOCUMENTS:		<input type="checkbox"/>
8	<p>Travel documents and passports:</p> <p>Passports or travel documents for you, your spouse or common-law partner and your dependent children that will accompany you to Canada. Include only copy of the pages showing:</p> <ul style="list-style-type: none"> • the passport number; • date of issue and expiry; • country/region that issued the passport; • photo, name, date and place of birth; • any amendments in name, date of birth, expiration, etc.; • all passport pages clearly showing the stamp made by Canadian authorities on your most recent entry to Canada. <p>Note: The principal applicant must hold a valid passport issued either by Hong Kong Special Administrative Region of the People's Republic of China or by the United Kingdom to a British National (Overseas), as a person born, naturalized or registered in Hong Kong.</p>	<input type="checkbox"/>
9	<p>Physical Presence in Canada:</p> <p>You must be physically present in Canada when you submit your application.</p> <p>Proof of residence can include copies of a lease or rental agreement, a letter from your landlord or property owner attesting to your residence specifying dates, or utility bills.</p>	<input type="checkbox"/>

SUPPORTING DOCUMENTS:		<input type="checkbox"/>
10	<p>Proof of intent to reside outside Quebec, if applicable:</p> <p>If you currently live in Quebec, to qualify for this program you must provide evidence that you intend to move to another Canadian province or territory. This could include:</p> <ul style="list-style-type: none"> • proof of family ties, • lease agreements or property ownership, • job offers, • statutory declaration, etc. 	<input type="checkbox"/>
11	<p>Proof of Language Proficiency:</p> <p>Submit the results of your language proficiency test that show you meet a minimum of level 5 of the Canadian Language Benchmark (CLB) or <i>Niveaux de compétence linguistique canadiens</i> (NCLC) for listening, speaking, reading and writing. Your test results must not be more than two years old on the date your application is received.</p>	<input type="checkbox"/>
12	<p>Proof of Education:</p> <p>For both streams, proof of your completed education include copies of:</p> <ul style="list-style-type: none"> • your post-secondary or post-graduate education document (diploma, degree), and • your final transcripts <p>If you have a credential from a one-year graduate or post-graduate program, also include:</p> <ul style="list-style-type: none"> • proof that the graduate or post-graduate program required you to have a post-secondary degree or diploma as a prerequisite, such as the following: <ul style="list-style-type: none"> □ a copy of the learning institution's web page showing all the prerequisites □ a letter from the learning institution • a copy of your post-secondary degree or diploma and final transcripts showing that you graduated no more than 5 years before the start of the post-graduate program <p>For diplomas or degrees obtained abroad, you must provide copies of an educational credential assessment report from an agency approved by IRCC to support that your studies are equal to a Canadian post-secondary diploma or degree.</p> <p>Note: Your Educational Credential Assessment report must have been issued on or after the date on which the organization was designated by IRCC and must be less than five years old at the time you apply.</p> <p>For more information, see Get your documents ready.</p>	<input type="checkbox"/>
13	<p>Proof of Work Experience in Canada - <u>Stream B only</u>:</p> <p>Proof may include a sufficient combination of documents:</p> <ul style="list-style-type: none"> • employer reference letters; • copies of your T4 tax information slips and your Notice of Assessment (NOA) issued by the Canada Revenue Agency; • work contracts; and • pay stubs. <p>Important: when submitting your tax information, be sure to block out your Social Insurance Number (SIN) to protect this personal information.</p> <p>Employer reference letters must include all of the following information:</p> <ul style="list-style-type: none"> • the specific period of your employment (i.e. from/to dates); • your position; • your total annual salary and benefits; • the number of hours you worked per week; • employer's name and signature, full address, telephone number and e-mail address (if applicable) 	<input type="checkbox"/>

SUPPORTING DOCUMENTS:		<input type="checkbox"/>
14	<p>Identity and Civil Status Documents:</p> <p>You must provide the following documents for you and your spouse or common-law partner:</p> <ul style="list-style-type: none"> • birth certificates; • legal documents showing name or date of birth changes (if applicable); • marriage certificates(s), final divorce or annulment certificate(s). If married more than once, include certificates from each marriage and divorce or annulment that you, your spouse or common-law partner have had (if applicable); • death certificate for former spouse(s) or common-law partner(s) (if applicable); • national IDs, family/household registry/book (if applicable); • if you have a common-law partner, complete and include the Statutory Declaration of Common-Law Union (IMM 5409) and provide evidence that you have cohabitated with your partner for a period of at least 12 continuous months. Provide the following documents listings both your names, for example: <ul style="list-style-type: none"> <input type="checkbox"/> copies of joint bank account statements, <input type="checkbox"/> copies of leases, <input type="checkbox"/> utility bills, etc 	<input type="checkbox"/>
15	<p>Children's information, if applicable:</p> <ul style="list-style-type: none"> • children's birth certificates which name their parents <p>if you have adopted dependent children:</p> <ul style="list-style-type: none"> • adoption papers issued by recognized national authorities showing the legally approved adoption <p>if the other parent is not accompanying you to Canada:</p> <ul style="list-style-type: none"> • custody papers for dependent children from a previous marriage or relationship • a signed Statutory declaration from a non-accompanying parent/guardian for minors immigrating to Canada (IMM5604). <p>NOTE: You must submit one form for each child and a copy of the non-accompanying parent's photo ID showing their signature</p> <p>if you have dependent children that are 22 years or older:</p> <ul style="list-style-type: none"> • proof that the child depends substantially on the financial support of the parents since before the age of 22 and is unable to be financially self-supporting due to a physical or mental condition 	<input type="checkbox"/>
16	<p>Police Certificate and Clearances:</p> <p>You and any family member 18 years or older will need to get a police certificate from each country or territory where you have lived for six or more consecutive months in a row since the age of 18.</p> <p>You are strongly encouraged to submit them with your application. If you are unable to obtain all the necessary police certificates, you may still submit your application without them. However, we strongly recommend that you take steps to obtain your police certificates now to avoid future delays. You must be ready to submit them when requested by an officer.</p> <p>Consult our Web site at: https://www.canada.ca/en/immigration-refugees-citizenship/services/application/medical-police/police-certificates.html for specific and up to date information on how to obtain police certificates from any country or territory.</p>	<input type="checkbox"/>
17	<p>Required Photos:</p> <p>Include one photo (two (2) if you're applying by mail) for each member of your family, whether accompanying or not, and yourself. On the back of each photograph, the photography studio must have indicated its name and complete address, the name and date of birth of the person who appears in the photo, as well as the date the photo was taken.</p> <p>Photos must have been taken by a commercial photographer within six (6) months before application submission and not have been altered. Follow the instruction provided in the Appendix A: Photo Specifications of the instruction guide.</p>	<input type="checkbox"/>
18	<p>Fees:</p> <p>Copy of the receipt of your payment.</p> <p>Consult the Pay the Fees section of the instruction guide. Note that you can pay the right of permanent residence fee (RPRF) at the same time as your application fees to avoid delays.</p>	<input type="checkbox"/>

SUPPORTING DOCUMENTS:		<input type="checkbox"/>
19	<p>Submit your application:</p> <p>Find out how to submit your application in How to Apply.</p> <p>We recommend you apply electronically using Canada Post's epost. You can also apply by mail.</p> <p>All applications must include:</p> <ul style="list-style-type: none">• this document checklist• your complete application• all required supporting documents	<input type="checkbox"/>