



GNWT Activity Report on the Administration of the
Access to Information and Protection of Privacy Act (ATIPP)
April 1, 2010 - March 31, 2016



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1. Purpose of the Report

The purpose of the **GNWT Activity Report on the Administration of the Access to Information and Protection of Privacy Act** is to provide the public and Members of the Legislative Assembly with information on the volume of requests received by the Government of the Northwest Territories (GNWT) departments, the timeliness of the responses as well as other matters related to the administration of the Act. This report includes statistical information from all GNWT departments relating to requests dating back to 2010. Statistics relating to other public bodies subject to the legislation is not currently compiled. The statistical information in the report is related to formal access to information requests and does not reflect the number of informal requests for information received by GNWT departments.

The *Access to Information and Protection of Privacy Act* (ATIPP Act or “the Act”) plays a critical role in maintaining government accountability and protecting the public’s personal information. Although there is no requirement under the Act to provide an activity report, the GNWT Access and Privacy Office (Department of Justice) has committed to produce this report annually to demonstrate the government’s commitment to accountability.

2. Overview of the ATIPP Act

In December 1996, the ***Access to Information and Protection of Privacy Act*** came into force. The *Act*:

- Gives individuals the right to request access to information held by the GNWT or other public bodies;
- Gives individuals the right to access and correct their personal information that is held by the GNWT or other public bodies.
- Specifies the limited exceptions to the right of access;
- Sets out when the GNWT or a public body may collect, use and disclose personal information; and
- Provides for an independent review of decisions made under this Act.

The Act refers to government entities as public bodies. They include Northwest Territories government departments, agencies, boards, commissions, corporations and offices. All public bodies subject to the Act are considered separate entities and are responsible for responding directly to formal access to information requests.

The GNWT currently employs a decentralized approach where each department has a designated access and privacy coordinator who is responsible for assisting the public with access to information requests as well as any questions they may have regarding privacy matters. The Coordinator is responsible for receiving the request, communicating with the applicant, collecting and severing documents and responding to the applicant. The majority



of GNWT Coordinators fulfill this position as a portion of their job duties. A listing of access and privacy coordinators is available on the Department of Justice, GNWT Access and Privacy Webpage at: <https://www.justice.gov.nt.ca/en/access-to-information-held-by-public-bodies/page/4/>.

The Act also establishes the role of the NWT Information and Privacy Commissioner; to provide an independent review of the decisions made under the Act. The Commissioner may review the decision of a public body to not grant access to information, or correct personal information or may also review how a public body has collected, used or disclosed personal information.

The Information and Privacy Commissioner also prepares an annual report that comments on the government's performance in meeting its responsibilities under the ATIPP Act. This report is tabled in the Legislative Assembly.

Scope of the ATIPP Act

The legislation applies to the majority of records in the custody or under the control of public bodies regardless of whether those records came into existence before or after the *Act* came into force. In this way, the Act provides a uniform process for requesting all types of information held by the GNWT or other public bodies.

There are a limited number of records held by public bodies that do not fall under the Act. These records are considered to be excluded from the Act and include:

- Court records;
- Personal notes, communication or draft decision of persons acting in a judicial or quasi-judicial capacity;
- Personal health information as defined in the *Health Information Act*.
- Active prosecution records;
- Exam questions or tests;
- Materials placed in the NWT Archives by individuals or private sector corporations;
- Records in public registries where public access is normally permitted.

The ***Access to Information and Protection of Privacy Regulations*** list the health authorities, education boards, corporations and other offices, other than government departments, considered to be public bodies subject to the legislation.



3. GNWT Access and Privacy Office, Department of Justice

The GNWT Access and Privacy Office supports the Minister of Justice in all aspects of the implementation and administration of the legislation across government. The office is responsible for providing government-wide support and leadership to assist public bodies in complying with the ATIPP Act. The Office supports the Minister by:

1. Providing services and support to assist public bodies in complying with the ATIPP Act;
2. Promoting access to information and protection of privacy awareness through the development and delivery of GNWT training;
3. Leading strategic policy research and initiatives in the access to information and protection of privacy area;
4. Developing access and privacy policies and practices to provide guidance to public bodies;
5. Representing the GNWT in Federal/Provincial/Territorial working groups, national committees or policy forums.
6. Maintaining appropriate updates to the Access and Privacy Directory and the ATIPP Policies and Procedures Manual; and
7. Consulting and coordinating access and privacy initiatives with the NWT Information and Privacy Commissioner, GNWT public bodies, other governments and key stakeholders.

The GNWT Access and Privacy Office currently have three staff members involved in the responsibilities previously noted. They include the Manager, GNWT Access and Privacy Office, who has overall responsibility for the program, the Senior Information and Privacy Analyst, and the Records and ATIPP Administrator.

4. Training and Resources

The GNWT Access and Privacy Office is responsible for the development, coordination and delivery of GNWT Access and Privacy training sessions to impart the level of knowledge commensurate to program responsibilities under the ATIPP Act.

Training offered ranges from a general half day introduction, new coordinator orientation sessions as well as an intensive three day workshop meant to give Access and Privacy coordinators throughout the Northwest Territories a clear understanding of the Act.

These GNWT Access and Privacy Office responsibilities include:

1. Analysis of training needs of public bodies listed under the ATIPP Act and development of appropriate training plan to implement training.
2. Developing and delivering a series of Access and Privacy Training sessions on an annual basis;
3. Evaluating the training feedback received by GNWT stakeholders.



The GNWT Access and Privacy Office provides training on ATIPP to GNWT Employees, including new employees who joined the GNWT after devolution. Training from 2010 to 2015 included:

Session	Year	# of Sessions
General Introduction to the ATIPP Act Half day training session This course is specifically designed for those who do not work in the field of Access to Information and Protection of Privacy but who want to know their obligations under the legislation.	2010	3
	2011	3
	2012	4
	2013	5
	2014	3
	2015	4
New Access and Privacy Coordinator Orientations Half Day Session *Started in 2012 This orientation session focuses on the general procedures of dealing with an Access to Information request.	2012	2
	2013	4
	2014	8
	2015	5
Access and Privacy Coordinator Training 3 Day Training Session This training is designed for understanding and responding to the complex requirements of the ATIPP legislation, including processing requests for access to government records, routine release of information, implementation of privacy protection measures and the impact of ATIPP on information management issues, particularly in relation to electronic records.	2010	1
	2011	2
	2012	1
	2013	1
	2014	2
	2015	1
Customized or Specialized Training- Half Day Session Full Day Session 2 Day Session The GNWT Access and Privacy office offers customized or specialized training based upon need and or request from public bodies.	2010	2
	2011	3
	2012	2
	2013	1
ATIPP and Devolution Training Half Day Session ** This course was offered 7 additional times however participant levels were too low to run the courses. This course is specifically designed for Devolution employees who do not work in the field of Access to Information and Protection of Privacy but who want to know their obligations under the legislation.	2014	3

Upcoming training planned for the 2016-17 fiscal year:

- Online Access and Privacy Awareness Course
- Privacy Impact Assessments
- Protection of Privacy



5. Comprehensive Review of the ATIPP Act

In 2012, the Department of Justice committed to undertake a Comprehensive Review of the *Access to Information and Protection of Privacy Act* to address issues identified by the public, the Legislative Assembly's Standing Committee on Government Operations (SCOGO), the Information and Privacy Commissioner (IPC) and Public Bodies¹.

The Comprehensive Review of the Act has been broken into three stages. Stage one involved a jurisdictional review of provincial, territorial and federal legislation was carried out, looking at issues that had previously been identified. Further to this, a more in-depth examination and analysis of a range of approaches to access and privacy matters was carried out on newer acts and regulations.

Stage two of the Comprehensive Review involved engaging with public bodies, the IPC and the public. The Department of Justice also committed to produce a "What We Heard" report based on the results of these engagements.

First Engagement -Public Bodies and IPC - This engagement took place with Public Bodies and the Information and Privacy Commissioner from October 13, 2015 to January 8, 2016. The report identified issues that had been examined in the jurisdictional review and incorporated into a consultation document "Consultation with GNWT Departments, Public Bodies and the Information & Privacy Commissioner". This document addressed a range of issues including a number of specific technical and administrative issues that had been raised with the Act.

Second Engagement -Public - The second engagement from April 15, 2016 to June 15, 2016, with the public, included issues identified previously that were felt to be of concern or interest to the public. This did not include many of the more specific technical or administrative issues considered in the engagement with public bodies and the IPC. The public were also encouraged to provide any other comments or suggestions that they may have for amendments to the Act that may not have been addressed in the consultation paper. The document "Public Engagement on the Comprehensive Review - *Access to Information and Protection of Privacy Act*" was provided to a variety of community organizations and was posted on the Department of Justice website.

What We Heard Report - This report was released on November 10, 2016. It provides a summary of the comments, suggestions and concerns received by the Department of Justice in the course of the two engagements. It does not include conclusions or recommendations

¹ This includes GNWT Departments and other public bodies as set out in the ATIPP Regulations.



for legislative amendments as this will be included in the next stage of the Comprehensive Review – Development of Legislation.

The Department of Justice is currently undertaking the final Stage of the Comprehensive Review and will propose legislation that reflects the information collected through the earlier stages. The Department anticipates bringing forward a proposal for legislative changes to the *Access to Information and Protection of Privacy Act* in 2017.



6. Summary of Statistical Information - Trends

Number of Access Requests - From 2010-2011 to 2012-2013 there was a steady increase in the number of requests related to personal held by GNWT Departments. This increase was primarily as a result requests for records to support claims under the Residential School Claims Process. Following this, there was a slight decrease from 2014-2015 to 2015-2016 in the total number of access to information requests received by GNWT Departments. Though there has been a decrease in the number of requests, there has been an increase in the *complexity* of these requests. This includes an increase in requests which require third party consultations.

From 2014-15 to 2015-2016 general requests increased from 37 to 64 (73% increase). This trend may demonstrate greater public awareness of the *Access to Information and Protection of Privacy Act* in the Northwest Territories and the right under the Act to request access to information held by the government.

Fees Charged - Total fees collected increased from \$4270.08 in 2014-2015 to \$6939.39 in 2015-2016. This increase may be as a result of an increase in requests for general information. Requests for general information require an initial fee and there could also be other processing costs associated that do not apply to requests for personal information.

Timeframes - In 2015-2016 85% of requests were completed within 30 days, 10% of requests were completed within 60 days, while 5% of requests were completed either within 90 days or over 90 days. This highlights that the vast majority of requests are completed within the initial 30 day time frame.

Exceptions - A new section in the Activity Report has been added to indicate how GNWT Departments have applied mandatory and discretionary exceptions to disclosure. This includes collecting the number of times each exception to disclosure was used. Section 23 of the ATIPP Act (*personal privacy of a third party*) was the exception used most frequently by Departments.

Outcome of requests - In relation to the outcome of requests; partial access ranks the highest in terms of most frequent outcome. In the past six years partial access was the leading outcome. Also important to note, from the data collected on routine disclosure requests we have seen an increase in the number of responses to requests that were released as routine disclosure from 39 in 2014-2015 to a total of 75 in 2015-2016.

Reviews - Overall, in the past six years the majority of Information and Privacy Commissioner Reviews have been access related. However, within the past three years there has been an increase in the number of privacy related reviews.



7. Statistical Information on ATIPP Requests 2010-2011 to 2015-2016

Number of Access to Information Requests Received by GNWT Departments

Since 2008-2009, the GNWT Access and Privacy Office has collected statistical information from all GNWT Departments. This report includes information on the last five years. During the period 2010-2011 to 2012-2013 there was a steady increase in the number of requests for records from GNWT Departments. The information in Figure 1 illustrates this increase, and Table 1 shows that this increase was especially acute for the Departments of Justice and Education, Culture and Employment. This increase in requests was primarily as a result of the Residential School Claims Process. However, increased requests may have also been due to greater public awareness of the Act and rights under the Act.

In the 2012-2013 fiscal year 810 ATIPP requests were received by GNWT Departments due primarily to the residential school process. In 2013-2014, after the deadline to file claims passed, GNWT departments began to see a decrease in residential school requests. This decrease continued in 2014-2015 and 2015-2016.

Figure 1 - Total number of requests for access to records received by GNWT departments.

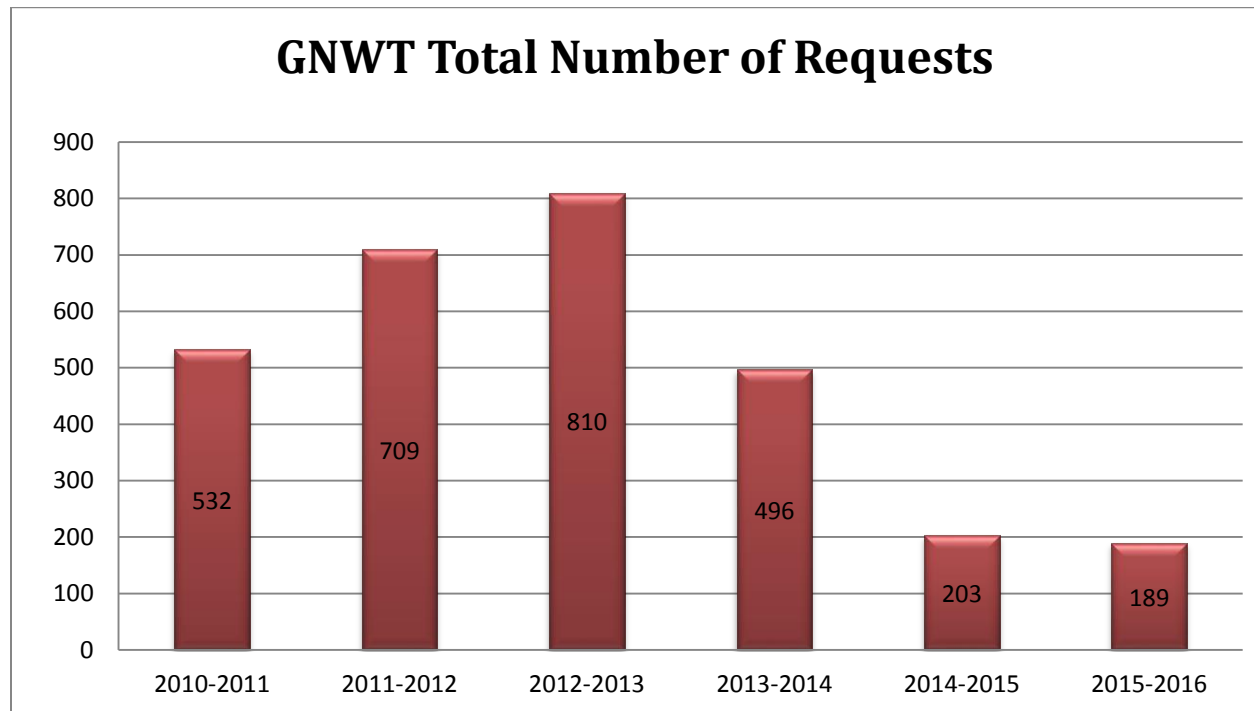




Table 1 - Number of access to information requests received by GNWT department

Department	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
AAIR	3	6	8	4	6	9
ECE	274	320	338	212	64	68
ENR	2	2	9	10	4	1
EXEC	4	7	3	3	1	2
FIN	3	1	6	4	17	19
HR	4	13	49	24	4	6
HSS	18	19	22	26	35	16
ITI	1	2	2	2	3	1
JUS	220	333	361	193	58	50
LANDS	N/A	N/A	N/A	N/A	0	0
MACA	1	5	3	3	4	1
PWS	0	0	4	5	2	3
TRANS	2	1	5	10	5	13
TOTAL:	532	709	810	496	203	189

*Routine disclosures requests were included in total numbers during 2010-2013. This was revised to a separate reporting section in the 2013-2016 fiscal years.

Table 2 - Trends in access to information requests for all GNWT departments.

	2010-2011 to 2011-2012	2011-2012 to 2012-2013	2012-2013 to 2013-2014	2013-2014 to 2014-2015	2014-2015 to 2015-2016
Percent Increase	33%	14%	-	-	-
Percent Decrease	-	-	39%	59%	7%



Number of Requests (Personal vs. General)

The ATIPP Act distinguishes between two types of requests for records.

- a. General requests - where information is requested that does not pertain to the requestor. These commonly include information related to contracts, programs or services provided by the department or information about another individual.
- b. Personal requests - where someone is requesting access to their own personal information held by a department.

The GNWT had a sharp increase in requests for personal information from 2010-2011 to 2012-2013 which can be attributed to requests for personal information in relation to the Residential School Claims Process. Since 2012-2013 there has been a general decrease in requests for personal information as the deadlines for claims passed.

There has been an increase in requests for general information which is a trend currently seen across Canadian jurisdictions. In the GNWT, requests for general information have increased by 33% in 2015-2016.

Figure 2 - Type of requests received by all GNWT departments.

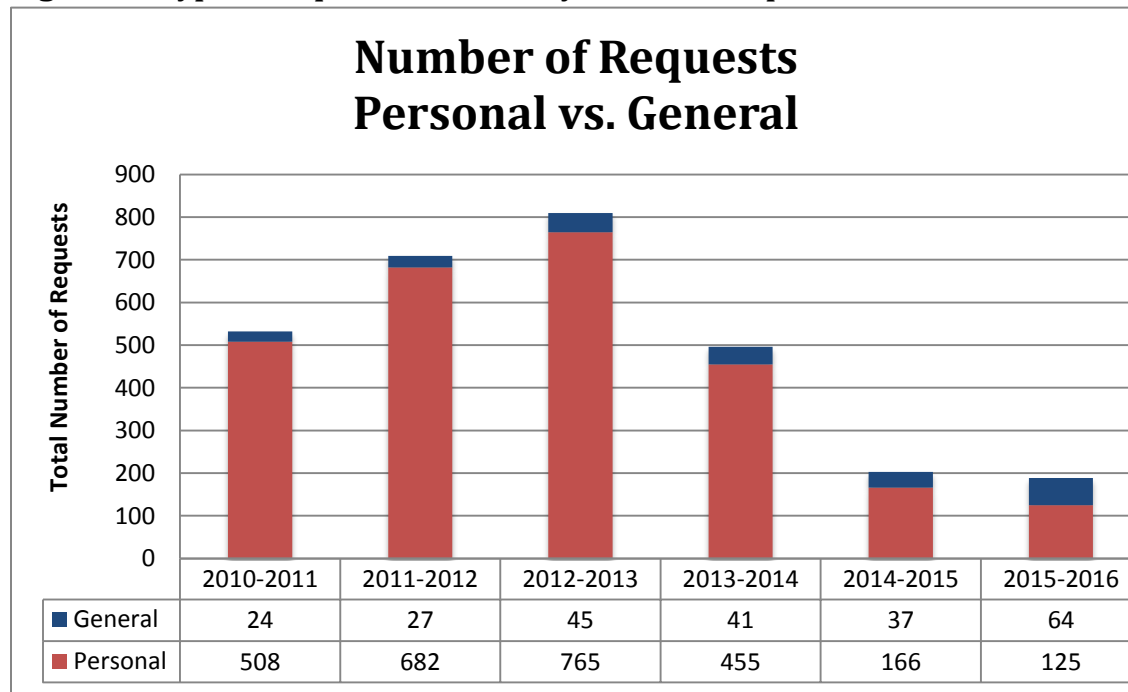




Table 3 - Number and types of requests received by each GNWT Department.

Dept	2010-2011		2011-2012		2012-2013	
	Personal	General	Personal	General	Personal	General
AAIR	0	3	0	6	0	8
ECE	269	5	316	4	333	5
ENR	0	2	0	2	0	9
EXEC	0	4	1	6	2	1
FIN	0	3	1	0	1	5
HR	4	0	6	7	47	2
HSS	12	6	19	0	20	2
ITI	1	0	2	0	0	2
JUS	220	0	332	1	357	4
LANDS	N/A	N/A	N/A	N/A	N/A	N/A
MACA	0	1	5	0	3	0
PWS	0	0	0	0	0	4
TRANS	2	0	0	1	2	3
TOTAL	508	24	682	27	765	45

Dept	2013-2014		2015-2016		2015-2016	
	Personal	General	Personal	General	Personal	General
AAIR	0	4	0	6	0	9
ECE	204	8	60	4	54	14
ENR	0	10	0	4	0	1
EXEC	0	3	0	1	0	2
FIN	1	3	14	3	9	10
HR	23	1	4	0	4	2
HSS	25	1	32	3	10	6
ITI	0	2	1	2	1	0
JUS	190	3	55	3	46	4
LANDS	N/A	N/A	0	0	0	0
MACA	3	0	0	4	0	1
PWS	2	3	0	2	0	3
TRANS	7	3	0	5	1	12
TOTAL	455	41	166	37	125	64



Fees Charged

The ATIPP Act states that records may be subject to the payment of a fee under section 5(3). There are two different fee structures set out in the ATIPP Regulations: one for accessing general (i.e. non-personal) information under section 11 and the other for accessing personal information under section 12, for (detailed in schedule B of the Regulations).

An initial fee of \$25.00 is charged for requests for general information. When an initial fee is required, it must be paid before the request will be processed. If there are additional fees, an applicant is informed of the estimated cost, and must advise the public body whether or not they want to proceed with the request. Fees associated with access to information requests for general information are not intended to cover the cost related to processing of these request but rather to offset costs.

For applicants who are requesting access to their own personal information, there is no initial fee required and the only cost that may be charged are copy charges in excess of the first 100 pages.

Applicants who may not be able to afford the fees may request the head of the public body to waive all or part of the fees if the applicant can substantiate that paying the fees would cause undue financial hardship or for any other reason that may be fair to waive the payment. The GNWT Access and Privacy Office is also currently collecting statistical information in relation to fee waivers.

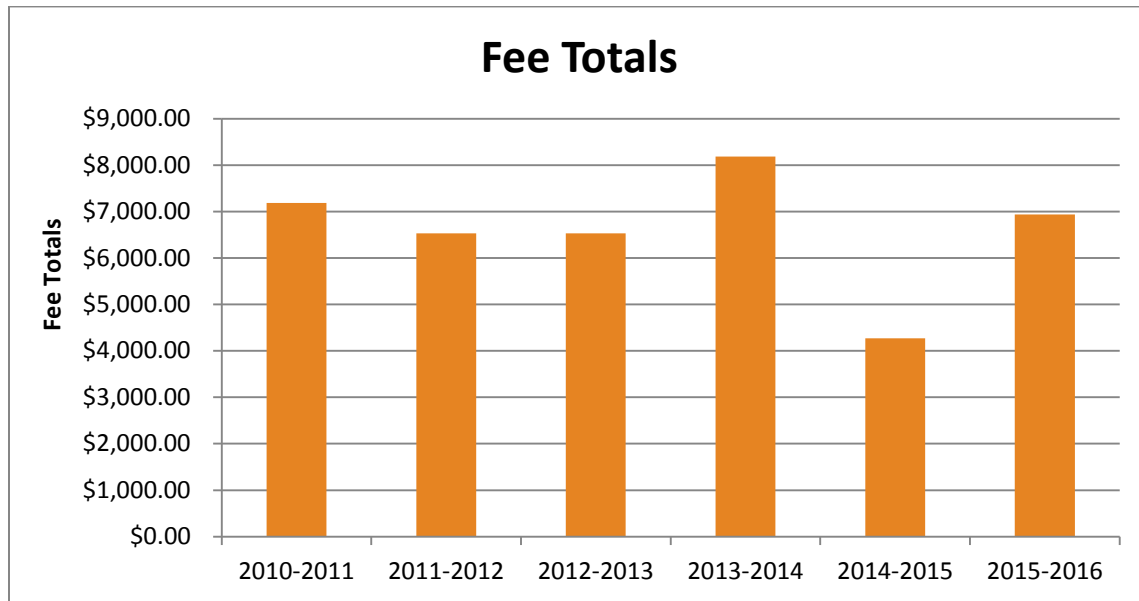
Total Fees received by GNWT since 2010 were \$39,641.96. The majority of these fees were in relation to copying charges for requests of personal information.

Table 4 - Total fees charged by all GNWT departments.

Year	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Request totals	532	709	810	496	203	189
Fee Totals	\$7186.39	\$6533.75	\$6528.80	\$8183.55	\$4270.08	\$6939.39



Figure 3 - Total fees charged by all GNWT departments.





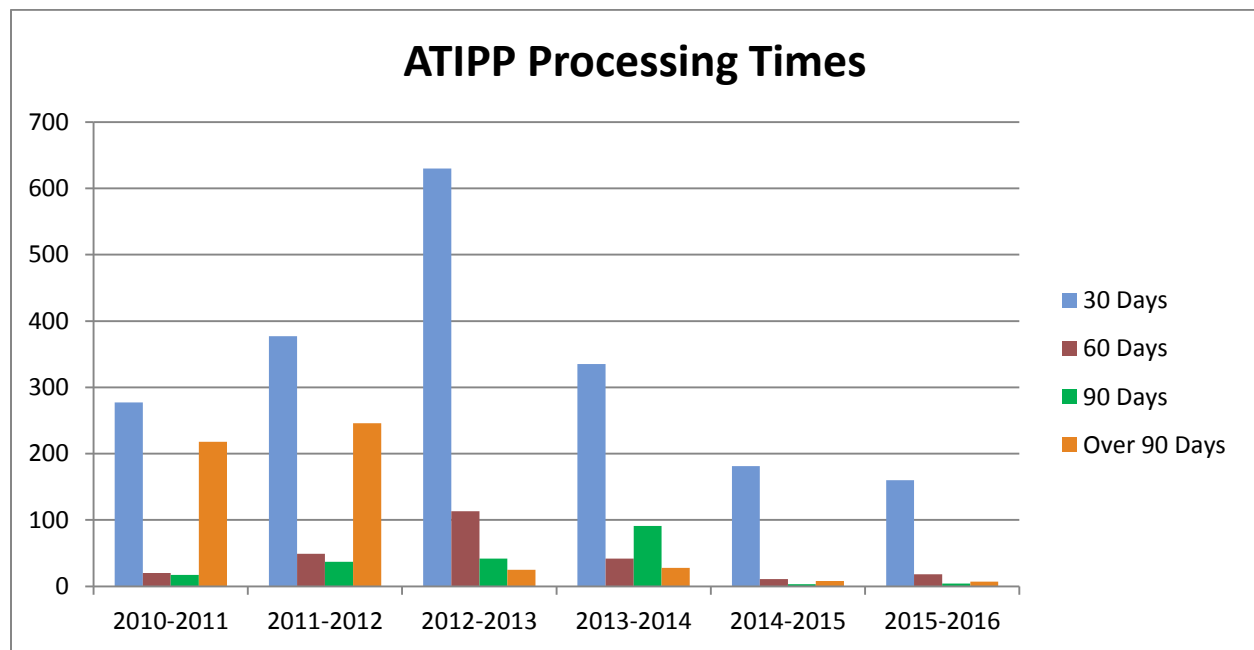
Access Request Processing Times

The Act establishes legislated timeframes for public bodies to adhere to when processing access to information requests. A 30-day time limit to respond to an access request is required by public bodies unless the public body requests an extension under section 11(1) or if there are other extensions provided for under the Act (such as third party consultations time frames).

Under certain circumstances the public body may ask for an time extension in processing the request if the request is too vague, the request includes a large volume of records, if consultation with another public bodies or a third party is required or if a third party requests a review by the Information and Privacy Commissioner.

The sharp increase in the volume of ATIPP requests relating to residential school requests resulted in a backlog of requests being dealt with by some public bodies. Processes were put in place to address the volume.

Figure 4 - Processing times all GNWT departments.





Tables 5 - Processing times for each GNWT department when responding to access to information requests.

2010-2011	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	3	0	0	0
	ECE	30	13	16	215
	ENR	0	0	0	2
	EXEC	3	0	1	0
	FIN	3	0	0	0
	HR	4	0	0	0
	HSS	17	1	0	0
	ITI	0	1	0	0
	JUS	215	5	0	0
	LANDS	N/A	N/A	N/A	N/A
	MACA	1	0	0	0
	PWS	0	0	0	0
	TRANS	1	0	0	1
	TOTAL	277	20	17	218

2011-2012	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	6	0	0	0
	ECE	24	26	35	235
	ENR	1	0	1	0
	EXEC	2	0	0	5
	FIN	1	0	0	0
	HR	6	5	1	1
	HSS	18	1	0	0
	ITI	2	0	0	0
	JUS	313	17	0	3
	LANDS	N/A	N/A	N/A	N/A
	MACA	3	0	0	2
	PWS	0	0	0	0
	TRANS	1	0	0	0
	TOTAL	377	49	37	246



2012-2013	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	8	0	0	0
	ECE	189	87	38	24
	ENR	9	0	0	0
	EXEC	1	0	2	0
	FIN	5	1	0	0
	HR	41	6	2	0
	HSS	21	1	0	0
	ITI	2	0	0	0
	JUS	346	15	0	0
	LANDS	N/A	N/A	N/A	N/A
	MACA	3	0	0	0
	PWS	3	1	0	0
	TRANS	2	2	0	1
	TOTAL	630	113	42	25

2013-2014	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	4	0	0	0
	ECE	89	28	86	9
	ENR	8	1	1	0
	EXEC	3	0	0	0
	FIN	4	0	0	0
	HR	9	7	4	4
	HSS	26	0	0	0
	ITI	1	0	0	1
	JUS	186	6	0	1
	LANDS	N/A	N/A	N/A	N/A
	MACA	3	0	0	0
	PWS	1	0	0	4
	TRANS	1	0	0	9
	TOTAL	335	42	91	28



2014-2015	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	6	0	0	0
	ECE	64	0	0	0
	ENR	3	0	0	1
	EXEC	1	0	0	0
	FIN	16	0	1	0
	HR	2	2	0	0
	HSS	35	0	0	0
	ITI	1	1	0	1
	JUS	48	8	0	2
	LANDS	0	0	0	0
	MACA	2	0	2	0
	PWS	1	0	0	1
	TRANS	2	0	0	3
	TOTAL	181	11	3	8

2015-2016	Department	Within 30 days	Within 60 Days	Within 90 Days	Over 90 days
	AAIR	9	0	0	0
	ECE	66	0	1	1
	ENR	0	0	0	1
	EXEC	1	0	0	1
	FIN	12	4	1	2
	HR	3	2	1	0
	HSS	15	1	0	0
	ITI	1	0	0	0
	JUS	45	4	0	1
	LANDS	0	0	0	0
	MACA	1	0	0	0
	PWS	2	1	0	0
	TRANS	5	6	1	1
	TOTAL	160	18	4	7



Application of Exceptions

While processing access to information requests, public bodies are required to complete a line by line review of all information pertaining to the request. During the line by line review, portions of the information may be severed or blacked out. This is to ensure that information not pertaining to the request or information that falls under one of the limited exceptions set out in sections 13 to 26 of the Act, is removed. Below you will find a description of the types of exceptions that may be applied under the Act:

- Section 13: Cabinet Confidences
- Section 14: Advice to Officials
- Section 15: Privileged Information
- Section 16: Disclosure Prejudicial to Intergovernmental Relations
- Section 17: Disclosure Harmful to Economic and Other Interests of a Public Body
- Section 18: Testing Procedures
- Section 19: Disclosure harmful to Historical Resources, Rare, Endangered or Vulnerable Life
- Section 20: Disclosure Prejudicial to Law Enforcement
- Section 21: Disclosure Harmful to Individual Safety
- Section 22: Confidential Evaluations
- Section 23: Disclosure Harmful to Personal Privacy
- Section 24: Disclosure Harmful to Business Interests of a Third Party
- Section 25: Information otherwise available to the public

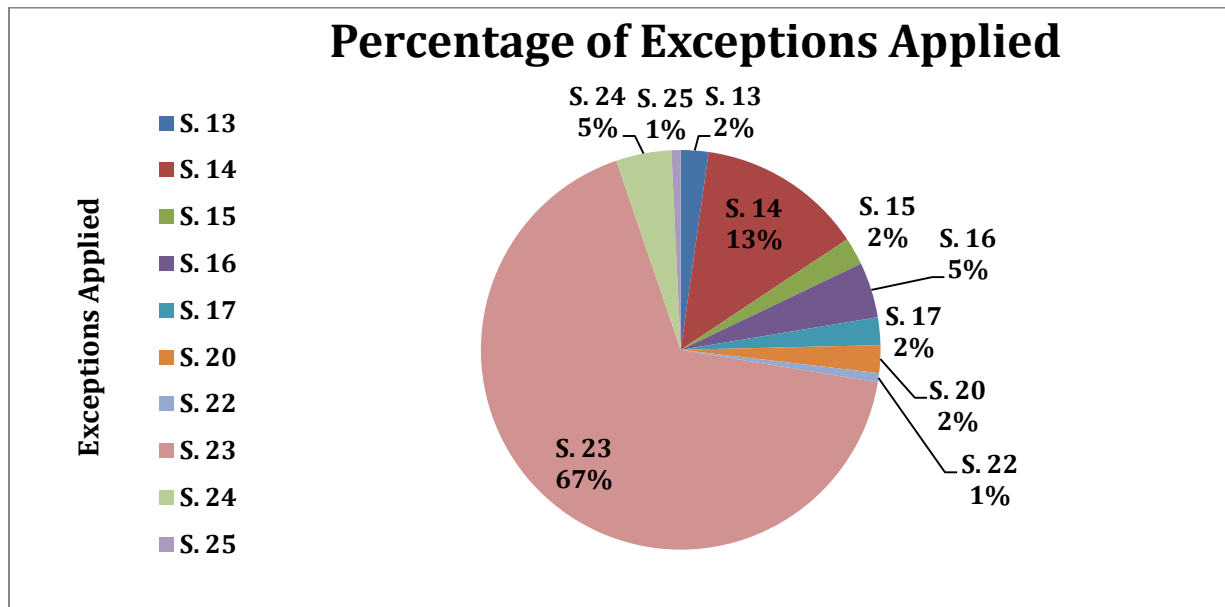
2015-2016 Fiscal Year

Table 6 - How GNWT Department applied mandatory and discretionary exceptions to access.

Department	S. 13	S. 14	S. 15	S. 16	S. 17	S. 18	S. 19	S. 20	S. 21	S. 22	S. 23	S. 24	S. 25
AAIR	0	1	0	1	0	0	0	0	0	0	0	0	0
ECE	0	2	0	1	0	0	0	0	0	0	52	1	1
ENR	0	1	0	0	0	0	0	1	0	0	1	1	0
EXEC	0	0	0	0	0	0	0	0	0	1	0	0	0
FIN	0	1	0	0	0	0	0	0	0	0	1	0	0
HR	1	3	1	0	0	0	0	0	0	0	2	0	0
HSS	0	0	0	0	0	0	0	1	0	0	0	0	0
ITI	0	1	0	0	0	0	0	0	0	0	1	1	0
JUS	0	4	1	1	0	0	0	1	0	0	25	0	0
LANDS	0	0	0	0	0	0	0	0	0	0	0	0	0
MACA	0	0	0	0	0	0	0	0	0	0	0	0	0
PWS	0	0	0	0	0	0	0	0	0	0	0	0	0
TRANS	2	5	1	3	3	0	0	0	0	0	8	3	0
TOTAL	3	18	3	6	3	0	0	3	0	1	90	6	1



Figure 5 – Percentage of Exceptions Applied.



Outcomes of all Requests for Records

The request is complete once the Public Body completes a line by line review of all information pertaining to the request and applies the appropriate exceptions. Overall, the application of exceptions can result in different outcomes in terms of what is disclosed.

The Government classifies the release of records to an applicant in the following ways:

Fully Granted	is a response where all requested records have been released in their entirety
Partially Granted	is used to describe records where some of the identified records are not being released or portions of records have been removed as per exceptions set out in the ATIPP Act
Denied	describes a response where records that have been identified as being responsive to the request are not being released at all as per exceptions set out in the ATIPP Act
No Records	is used to describe a response where the “public body” has found no records in its custody or control that respond to the applicant’s request
Routine Disclosure	describes a response where the records requested through the department’s ATIPP office were released as a routine disclosure
Abandoned	means that the applicant has chosen to withdraw the request for records or has not pursued the request at some point in the process

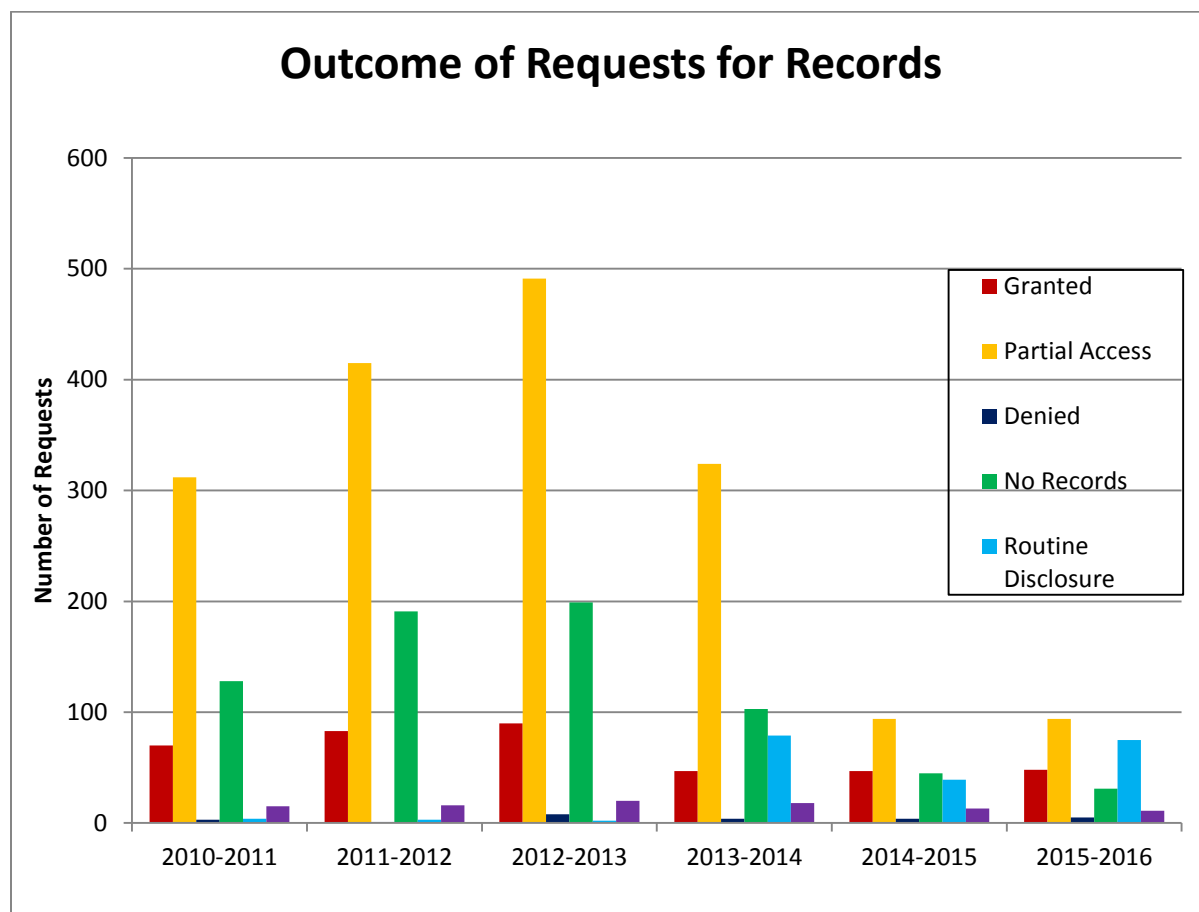


Table 7 - How GNWT departments dealt with the release of records.

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Fully Granted	70	83	90	47	47	48
Partial Access	312	415	491	324	94	94
Denied	3	1	8	4	4	5
No Records	128	191	199	103	45	31
Routine Disclosure	4	3	2	79	39	75
Abandoned	15	16	20	18	13	11
TOTAL	532	709	810	496	203	189

*As previously noted, routine disclosure requests were included in the total number for the 2010-2013 fiscal years.

Figure 6 - How GNWT Departments dealt with the release of records.





Number of Reviews

An applicant who is unsatisfied with a response from a public body may request that the Information and Privacy Commissioner review the decision made by the public body. This includes reviews for denying or limiting access to records, to lower or review fees.

An individual can also ask the Information and Privacy Commissioner to complete a review if they feel a public body has collected, used or disclosed their personal information improperly. These types of reviews are referred to as privacy reviews.

Table 8 - Request for review received by each GNWT department by year.

Depart	2010-2011		2011-2012		2012-2013	
	Access	Privacy	Access	Privacy	Access	Privacy
AAIR	0	0	0	0	0	0
ECE	3	0	1	0	0	1
ENR	0	0	1	0	1	0
EXEC	0	0	0	0	1	0
FIN	0	0	0	0	0	0
HR	0	0	1	0	1	0
HSS	1	0	0	0	0	1
ITI	0	0	1	0	1	0
JUS	0	0	3	0	0	0
LANDS	N/A	N/A	N/A	N/A	N/A	N/A
MACA	0	0	0	0	0	0
PWS	0	0	0	0	0	0
TRANS	1	0	0	0	0	0
TOTAL	5	0	7	0	4	2

Depart	2013-2014		2014-2015		2015-2016	
	Access	Privacy	Access	Privacy	Access	Privacy
AAIR	0	0	0	0	0	0
ECE	0	1	0	0	0	1
ENR	0	0	0	0	0	0
EXEC	0	0	0	0	0	0
FIN	0	0	0	0	0	0
HR	1	1	1	0	0	0
HSS	0	0	0	1	0	1
ITI	2	0	1	0	1	0
JUS	0	2	0	1	1	0
LANDS	N/A	N/A	0	0	0	0
MACA	0	0	0	0	0	0
PWS	1	0	2	0	2	0
TRANS	1	2	0	0	0	1
TOTAL	5	6	4	2	4	3



More information on reviews completed by the Information and Privacy Commissioner can be found at <http://www.canlii.org/en/nt/ntipc/>. The Information and Privacy Commissioner also highlights specific reviews and makes recommendations to the Standing Committee on Government Operations in her annual reports. These reports can be found under the tabled documents in the Legislative Assembly website.

<http://www.assembly.gov.nt.ca/documents-proceedings/taled-documents>

8. Resources

- Link to info on DOJ website on ATIPP
<https://www.justice.gov.nt.ca/en/access-to-information-held-by-public-bodies/>
- Link to GNWT Access and Privacy Office Directory
<https://www.justice.gov.nt.ca/en/access-to-information-held-by-public-bodies/page/4/>
- Link to Listing of Access and Privacy Coordinators/Contacts
<https://www.justice.gov.nt.ca/en/access-to-information-held-by-public-bodies/page/4/>

If you have questions about this report please contact:
GNWT Access and Privacy Office, Department of Justice.

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Email: ATIPP@gov.nt.ca